

INTERDISCIPLINARY PROGRAMS OFFERING A MAJOR OR MINOR (Adopted March 12, 2007)

Steering Committee Composition and Selection

Point One: Given that this committee should be functioning in a way analogous to a departmental committee only full-time faculty members should be members.

Point Two: The committee should be chaired by the director/coordinator of the program since this individual is most involved with the operation of the program, including numbers of students needing classes, money issues, overseeing cohesiveness of class offerings to the program's mission, etc.

Point Three: The majority of the faculty members serving on the steering committee should be tenure-track. Such individuals provide the program with both continuity and memory. The remainder of the committee may be composed of term faculty members who have appointments that will continue for at least two years. All individuals should be drawn from the pool of individuals who teach within the program and their nominations should come from the previous two years' teaching staff. The recommendations should be forwarded by the director to the VPAA.

Point Four: Appointment to the committee should be for a commitment of two consecutive years. Individuals who can not provide such a commitment should not be appointed to the steering committee. A person may be reappointed without limitation.

Point Five: The steering committee should consist of either four or six faculty members depending on the size of the program and number of classes offered. The director/coordinator is not counted in this number. Any one department can not be represented by more than two individuals, including the director/coordinator.

Point Six: If these conditions are not met, exceptional appointments may be made by the VPAA for no more than two years while CAPP undertakes serious scrutiny of the viability of the program with a presumption of discontinuing the program unless a majority of CAPP votes to continue it.

Director/Co-coordinator Qualifications

Point One: The program director/coordinator must be a tenured member of the faculty.

Point Two: The program director/coordinator must have previously taught in the program and have served on steering committee.

Point Three: The program director/coordinator's term of service shall be three consecutive years, with the possibility of one immediate renewal, for no more than three additional consecutive years.

Point Four: The VPAA will consult individually with the members of the steering committee (and the wider faculty interest group if it exists) before making the appointment of the director/coordinator.

Point Five: If these conditions are not met, exceptional appointments may be made by the VPAA for no more than two years while CAPP undertakes serious scrutiny of the viability of the program with a presumption of discontinuing the program unless a majority of CAPP votes to continue it.