

THE FACULTY OF DEPAUW UNIVERSITY
MINUTES OF THE MEETING OF DECEMBER 6, 1999

CALL TO ORDER

Chair of the Faculty Prof. Howard Brooks called the regular meeting of the DePauw University faculty to order at 4:04 p.m. in the Union Building Ballroom with about 85 faculty present.

APPROVAL OF PREVIOUS MINUTES

Chair Brooks asked if there were any substantive changes that needed to be made to the November 1, 1999 minutes. As there were none, the minutes were unanimously approved by the faculty.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

Prof. Robert Stark, for CAPP, tabled a proposed change in the "21" course rule outside the major.

The new catalog copy would read: "At least 19 of the 31 courses required for graduation must be outside the major subject."

And:

"In departments designated as single-subject departments, i.e., History or Political Science, at least 19 of the 31 courses required for graduation must be outside the major subject. In departments designated as dual-subject departments, e.g., Sociology and Anthropology or Modern Languages, a minimum of 19 courses must be outside the student's major subject, and 16 of these 19 courses must be outside the major department."

The two paragraphs in the current catalog (p. 23) describing "exceptions" involving the New York Arts program, the Washington semester and the language-intensive study abroad programs would be deleted.

Please note: The maximum number of courses required in the major will still remain at 10.

Prof. Stark summarized several problems that the 1997 General Education Task Force Report found to be caused by the present 21 course rule, particularly when students declare or change majors.

In other business, CAPP approved including a copy of the rationale for the Group requirements (approved by the faculty in 1978) in the next catalog, under the section "Explanation of Graduation Requirements."

CAPP continues to look at the appropriate role for mid-term grades, and whether they should be required. They would appreciate faculty comments.

In spring 2000, CAPP will begin an evaluation of the appropriate distribution of faculty, which is intended as guidance for RAS.

COMMITTEE ON FACULTY (COF)

Prof. Tom Chiarella announced that COF is still reviewing files.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

Professor Nancy Davis moved, for MAO, to limit the number of overlapping courses that students can count toward a double major, by adding to (the current) page 23 of the Catalog, at the end of the section on dual majors, "Students who have double majors must have at least six courses in each major that do not overlap between the two majors."

Prof. Davis explained that more students are declaring as double majors one "traditional" major, and one interdisciplinary or area studies major. Currently those students are able to count several courses toward both majors, which is contrary to the traditional meaning of a double major as fulfilling two distinct areas of study.

Several faculty asked about current rules, and how area studies majors might be handled in the future. It was suggested that departments and programs might propose other structures for area studies and bridge majors, which would be reviewed by faculty committee. Students may misunderstand this policy, and think that they may not take certain courses, while in fact they can take them, but just not receive credit applied to both majors. Prof. Davis replied that this should be clear in context.

Prof. Fred Soster moved to table the motion. The motion to table was seconded. The motion to table failed. The main motion was called and carried.

Prof. Davis moved, for MAO, to approve changes in course credit for:

ML 314: "German Cultural Studies" from ½ - 1 credit to 1 credit. The motion carried.

Prof. Davis moved, for MAO, to approve new courses:

GEOL 497: "Senior Seminar" ½ cr

HIST 117: "Violence of Everyday Life in Latin America" 1 cr

PHIL 312: "Metaphysics" 1 cr
REL 252: "Islam" 1 cr
REL 281: "Religion, Healing, and Medicine" 1 cr
REL 350: "Modern Christian Thought: From Liberalism to Liberation" 1cr
REL 380: "Satanism, Witchcraft, and Spirit Possession" 1 cr

The motion carried.

Prof. Davis moved, for MAO, to table the following motion:

MAO moves to include varsity athletics in the co-curricular activities that students may use to meet part of the Group 6 Self Expression requirement. We move to change p. 20 of The Catalog under "Co-curricular Participation" to the following (additions are bracketed):

The equivalent of one-fourth course may be earned in any semester through non-credit participation in Little Theatre, Forensic Team, Eye on the World, Midwestern Review, Mirage, student TV or WGRE-FM faculty-directed activities. Also, editors and writers of The DePauw {may} earn the equivalent of one-half activity credit per semester. {Students participating in a season of varsity athletics may earn the equivalent of one-fourth course toward Group 6, up to a maximum of ½ course equivalent.} No academic credit is awarded toward the 31 courses required for graduation.

Several faculty had questions. Why might students might be allowed to substitute varsity athletics, but not other activities, for HPP? Who would assign the grades or credit? Could other self-expression activities, such as the pre- Winter Term in Service course be counted?

Prof. Davis announced, for MAO, the following changes in course titles:

ASIA 480: from "East Asian Studies Senior Thesis" to "East Asian Studies Senior Seminar"
CLST 258: from "Introduction to Greek Art and Archaeology" to "Greek Art and Archaeology"

CLST 259: from "Introduction to Roman Art and Archaeology" to "Roman Art and Archaeology"

GEOL 201: from "Geologic Field Experiences (A: West Virginia, B: Nevada, C: Utah), 1 cr

HIST 100: from "The Ancient World" to "The Ancient Mediterranean World"

M L 151-152: from "Japanese I-II" to "Elementary Japanese I-II"

M L 251-252: from "Japanese III-IV" to "Intermediate Japanese I-II"

M L 351-352: from "Japanese V-VI" to "Advanced Japanese I-II"
M L 161-162: from "Chinese I-II" to "Elementary Chinese I-II"
M L 261-262: from "Chinese III-IV" to "Intermediate Chinese I-II"
M L 260: from "French Literature in English Translation" to "Topics in French Literature"
M L 451: from "Advanced Japanese" to "Advanced Readings and Projects in Japanese"
REL 320 from "Genesis and Gender: Jewish, Christian, and Islamic Readings" to "Genesis and Gender: Jewish, Christian, and Muslim Readings"

The Chair noted that the Japanese and Chinese classes, being offered in those languages, will appear in the catalog with numbers beginning JAPN and CHIN, while the French literature class, being in English, will appear as an M L.

Prof. Gary Lemon asked if MAO is responsible for the finals schedule this semester, and if it's possible for a student to have several finals with 24 or so hours of the last class? Prof. Davis agreed with the concern. The calendar is set before the finals schedule is set. In October, MAO asked faculty to bear this problem in mind. Prof. John Dittmer asked about longer term changes. Registrar Ellie Ypma said the problem is on MAO's spring agenda.

Prof. Davis announced, for MAO, a change in course number:
REL 145 to REL 132 "Judaism, Christianity, Islam"

STUDENT LIFE AND ACADEMIC ATMOSPHERE COMMITTEE (SLAAC)

Prof. David Newman moved, for SLAAC: "That the faculty approve the Disruptive Student Policy."

Prof. Newman noted that the current version is slightly different from that disseminated at the November faculty meeting, saying the changes are for clarity only, and do not affect the substance or meaning. He listed specific the changes.

Disruptive Student Policy

At DePauw, academic discourse within the framework of our courses is of fundamental importance. In our classrooms we strive to encourage the free exchange of ideas always in an environment of courtesy, respect and professionalism. A student's inappropriate behavior can sometimes seriously undermine that environment. This policy outlines the procedures that should be followed when a professor feels that such disruption has occurred.

1. For any incident, the faculty member should warn the student that the disruptive behavior is unacceptable. This warning could be issued privately (in person or in writing) or publicly (such as asking the student to leave the class for the day).

2. The instructor may seek advice from a senior colleague, his/her chair, the Vice President of Academic Affairs, Dean of Students, or Dean of Academic Services.
3. If the behavior occurs outside of the classroom and/or involves harassing behavior, there are other processes in place to handle the situation, and those processes should be followed. Incidents of harassment should be reported to the Vice President of Academic Affairs, the Dean of Students or the campus police. The University's harassment policies are published in the Student and Academic Handbooks.
4. If the behavior continues, the situation may warrant stronger measures such as dropping a student from a course. In this case, a formal warning must be given to the student and reported in writing to Vice President of Academic Affairs. At this point mediation must be initiated.
 - A. The Vice President of Academic Affairs appoints a mediator and sets up a meeting.
 - B. The mediation meeting is held as soon as possible, ideally 48 hours, after the formal warning. A representative of the Office of Academic Affairs must be present at the mediation. The faculty member and the student may each have an adviser present.
 - C. The representative of the Office of Academic Affairs writes a memo summarizing the results of this mediation. This memo will be kept in the files of the Vice President for Academic Affairs.
 - D. A recommendation to dismiss the student from the course must be approved by the Vice President for Academic Affairs. If the conclusion of the mediation is that the student should not return to the course, the Vice President for Academic Affairs decides what will appear on student's transcript for the course: W, F, or no entry.
 - E. A pattern of disruptive behavior in several classes will be addressed by the Office of Academic Affairs in conjunction with the Dean of Students.

Several comments were made expressing concern over the vagueness of the motion, and the lack of procedural details. In responding to these concerns, Prof. Newman noted that the decision to dismiss a student from the course is made by the VPAA (see 4.D.) SLAAC is not working on any specific policy or procedures for mediation since the committee sees the hearing as a means of getting the parties talking. SLAAC could not agree on an appropriate list of examples of disruptive behavior.

Proponents of the motion commented on the need to provide institutional support to our colleagues that encounter disruptive incidents.

The motion was called and a secret ballot requested. The motion carried, with sixty five votes for, fourteen against, and one abstention.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

Prof. Marthe Chandler announced that Prof. Cynthia O'Dell has been awarded a Fisher Fellowship for Fall 2000, to work on her artistic project "Residual Memory."

Prof. Chandler reported that the results of a faculty survey make clear that the two highest priorities for most faculty are moving to a 3-2 teaching load for all faculty, and providing 3/4 pay for full year sabbaticals. FDC will ask COA to bring these items to the Board of Trustees for discussion.

FDC requests applications (by February 1, 2000) to substitute for Prof. Martha Rainbolt as Faculty Development Coordinator during spring 2001, or to replace her beginning fall 2001. The position description is in Faculty Development Handbook; it carries a one course reduction.

FDC is revising the application form for Faculty Fellowships. They urge faculty considering proposals for category C (projects to address Institutional/Programmatic needs) to submit them to CAPP for their consultation.

COMMITTEE ON ADMINISTRATION (COA)

Prof. Ralph Raymond had no report.

FIRST YEAR SEMINAR COMMITTEE (FYS)

Prof. Matt Balensuela asked, on behalf of FYS, that all faculty teaching seminars submit syllabi to Marnie McInnes in Academic Affairs, if they have not yet done so. He announced several planned assessments. Student evaluations of the whole FY program, not the specific class, will be done during Winter Term 2000. Results will not be sent to COF or the Vice Presidents. Copies of the questions are available on request from Marnie McInnes. Faculty evaluations of the specific course, and of the program in general, will be done in February 2000. Copies of those questions are also available on request from Marnie McInnes. A team of outside evaluators from Grinnell College will be on campus February 11, 2000, to meet with faculty and other campus groups, and to review FYS documents. Representatives of the FYS committee participated in a W-Workshop on Tuesday November 30, 1999, which discussed writing in the first year curriculum. Future work of the FYS committee includes interpreting student, faculty, and outside evaluator feedback, and spring workshops for faculty planning Fall 2000 seminars.

Prof. Balensuela asked for volunteers to replace Dana Garrigan, who is leaving the University.

REPORT FROM THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

VPAA Abraham announced that he has selected John Dittmer to receive the Methodist Teaching Award.

VPAA Abraham reported that he is working on a plan for making diversity hires, and that several specific candidates are being considered. In addition, the University has joined a consortium of liberal arts schools which will make pre-doctoral appointments to members of under represented groups, who will teach one or two courses per semester while finishing their studies.

He is reviewing dossiers of faculty nominated for Professorships, and expects to make a recommendation to President Bottoms in approximately ten days.

VPAA Abraham acknowledged that several faculty have expressed concern that parts of the recent NCA report were summarized and not distributed intact. He explained that the material dealt with individual parts of university, which was not the report's charge. The material is anecdotal, selective, and identifies specific individuals who might be jeopardized if their remarks were published. He, President Bottoms, and Prof. Karin Ahlm, who coordinated the NCA Assessment activities, decided it was best to summarize those sections.

Prof. B. Hanson asked why specific sentences weren't blacked out instead of deleting whole sections? VPAA Abraham replied it was the President's choice; the committee indicated points of concern, but did not suggest specific actions. To Prof. Hanson's follow up question, asking who was at risk, and from whom, the VPAA replied "ourselves," especially pre-tenure faculty. Prof. Hanson suggested that some might be at risk from the administration, and asked that if any of his remarks were deleted, they be openly shared. He asked if the groups of the faculty to whom the VPAA said he "reported" were told or asked? VPAA Abraham replied that he had told those groups. Prof. Hanson noted that trust between faculty and administration, and better explanations of administrative decisions were listed in the report as faculty concerns, and that this action is neither well explained nor encourages trust.

Registrar Ellie Ypma announced that faculty may enter fall grades via secure sections of DePauw's web site, using PIN numbers to log into their specific accounts. She distributed instructions for posting grades, which are due Tuesday, December 21, 1999, by 10 o'clock. Students be able to use the web to view their grades by 5 o'clock that afternoon.

REMARKS FROM THE PRESIDENT

President Robert Bottoms saved his remarks for the February faculty meeting, as this meeting had run later than he expected and he needed to catch the day's last plane to his destination. He solicited questions. Prof. R. Stark expressed concern than several non-

conference sports events were scheduled on the last days of classes and first days of finals. President Bottoms will look into this.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Prof. Gary Lemon moved to confer degrees to those students who have satisfied all requirements for graduation. The motion was seconded by Prof. Stark and carried unanimously.

ANNOUNCEMENTS

Professor John Morrill thanked the faculty for their increased support of the United Way program. He also noted that pi had been calculated to a new number of decimal places.

ADJOURNMENT

The meeting was adjourned at 5:49 p.m..

Respectfully submitted,

Howard Brooks, Chair of the Faculty

Kathryn Courtland Millis, Assistant to the Chair of the Faculty