

THE FACULTY OF DEPAUW UNIVERSITY
MINUTES OF THE MEETING OF NOVEMBER 6, 2000

CALL TO ORDER

Chair of the Faculty Prof. Howard Brooks called the regular meeting of the DePauw University faculty to order at 4:02 p.m. in the Union Building Ballroom with 85 faculty present (the final attendance was about 110). In addition to the faculty, approximately 100 students stood in the back of the Ballroom. In accordance with the By-Laws of the Faculty, Professor Tom Chiarella moved that: "The students be allowed to attend the meeting." Professor Susan Balter-Reitz seconded. The motion was approved.

APPROVAL OF PREVIOUS MINUTES

The minutes of the October 2, 2000 faculty meeting were approved with a series of minor corrections.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

Prof. Jeff Hansen, for CAPP, moved to place the following motion on the table:
"All first-year matriculated students entering in the Fall semester must enroll in a First-Year Seminar. First-Year Seminars are offered only to first-year students and only in the fall term. First-Year Seminars will be offered as courses which count as one academic course credit for graduation. They introduce students to college work and prepare them for courses they will take later at DePauw. While First-Year Seminars differ from one another in topic and in the kind of assignments they ask students to complete, they are similar in the following important ways. Each seminar

- creates a sense of intellectual community for the students and faculty member involved;
- uses discussion as the primary basis for classroom learning;
- emphasizes critical thinking and critical reading;
- encourages the academic growth and development of individual students;
- uses a variety of writing, research, or problem-solving assignments designed to give students skills and modes of analysis that will serve them well in their other courses at DePauw. Students will not be required or allowed to repeat the seminar. Students may withdraw from the First-Year Seminar only under exceptional circumstances with the permission of the Petitions Committee. Matriculated students entering in the spring semester and transfer students will not be allowed to take First-Year Seminars."

The motion to table was approved.

Prof. Hansen also moved for CAPP to place the following motion on the table:
"To add the following paragraph to the faculty by-laws as number 5 under section VII.
A.

5. The First Year Seminar Committee is a subcommittee of the Committee on Academic Policy and Planning. It is composed of four full-time faculty members (appointed for

three year staggered terms by CAPP in consultation with the FYS Committee and the Vice-President for Academic Affairs with consideration given for representation of the academic divisions of the University and diverse faculty rank), and three representatives of Academic Affairs. Non-voting members may include people invited to participate on the committee in an advisory capacity by the Vice-President for Academic Affairs. The responsibility of the First Year Seminar Committee is the oversight of the FYS program including such duties as: developing and articulating the goals of the program, soliciting and approving seminar proposals, training faculty to teach FY Seminars, coordination of FY Seminars with academically-related social activities, evaluation of the seminar program, and reporting on developments in the program to CAPP and the faculty.

The motion to table was approved. Prof. Hansen noted that this motion would only be considered if the faculty approved the previous motion concerning First Year Seminars.

Prof. Hansen, again for CAPP, moved to place the following motion on the table: "That the faculty approve the elimination of the major and minor in geography." The motion to table was approved.

Prof. Hansen announced that there would be an open meeting (location to be announced) on November 28 from 4-5:30 p.m. to discuss the FYS motions. CAPP is considering a proposal for off-campus internships and independent studies and formulating RAS for next year. CAPP has begun considering a proposal from the Women's Studies Committee.

COMMITTEE ON FACULTY (COF)

Prof. Dan Shannon, for COF, asked that the following motion be removed from the table: "To make the following changes to the Academic Handbook "Personnel Policies," IV, D, 1 (p. 30). (Those parts enclosed by { } is what is being recommended to be removed; those parts IN CAPITALS is what is being recommended to be added.) Evidentiary sessions. The committee {shall} IS REQUIRED TO (a) receive the documents and recommendations of the personnel committee; (b) receive any related information or concerns from the President and/or Vice President for Academic Affairs; (c) receive further written evidence that might be offered FROM MEMBERS OF THE UNIVERSITY COMMUNITY; (d) {read previous Committee on Faculty and administrative reports in the personnel file} READ THE DECISION FILE; (e) interview any faculty member who has indicated IN WRITING that this is the manner in which he or she wishes to communicate relevant information {or from whom the committee wishes to solicit information; (f) interview the chair of the personnel committee, normally the dean of the school or department chair.} IN ORDER TO GAIN ADDITIONAL RELEVANT EVIDENCE THE COMMITTEE MAY (f) INTERVIEW ANYONE WHOM THE COMMITTEE WISHES TO SOLICIT INFORMATION; (g) COLLECT STATISTICAL INFORMATION. AS A RESULT OF COLLECTING ALL REQUIRED AND ADDITIONAL INFORMATION THE COMMITTEE SHALL (h) provide opportunity for the candidate to inspect the decision file, {make written

response}, AND TO RESPOND IN WRITING AND/OR in person TO THE COMMITTEE.”

[Clean copy after revision] Evidentiary sessions. The committee is required to (a) receive the documents and recommendations of the personnel committee; (b) receive any related information or concerns from the President and/or Vice President for Academic Affairs; (c) receive further written evidence that might be offered from members of the University community; (d) read the decision file; (e) interview any faculty member who has indicated in writing that this is the manner in which he or she wishes to communicate relevant information. In order to gain additional relevant evidence the committee may (f) interview anyone from whom the committee wishes to solicit information; (g) collect statistical information. After collecting all required and additional information the committee shall (h) provide opportunity for the candidate to inspect the decision file and to respond in writing and/or in person to the committee.

The motion to remove from the table was approved. Two minor friendly amendments were accepted by COF to add the word “from” between “anyone” and “whom” in subpoint (f) and to change “As a result of” to “After” at the beginning of the last sentence. The motion was approved.

Prof. Shannon moved, for COF, to place the following motion on the table:

“To change the Academic Handbook, which will allow both Chairs of Departments to serve and restrict membership to only tenured faculty on the Review Committees. The following changes are recommended (what is recommended to be added is in CAPITALS; what is recommended to be deleted is contained inside {})

Title IX. B. Review Committee–Membership Elections, Alternates. (P. 36)

The Review Committee shall consist of eight TENURED full-time faculty members TWO FROM EACH DIVISION who are not members of the Committee on Faculty{, and who are not heads of departments}. No person shall be a member of the Review Committee unless the terms of his or her appointment are subject in whole or in part to the action of the Committee on Faculty. Persons granted leaves of absence for all or part of the review Committee’s terms of office are eligible for election to the committee. Voting for members of the Review Committee shall be restricted to members of the faculty whose terms of appointment are subject in whole or in part to action by the Committee on Faculty, and to the President and the Vice President of Academic Affairs. Eight alternative members of the Review Committee shall also be elected; they may be called upon to serve when regular committee members disqualify themselves as too directly involved in a grievance to render an objective decision.”

The motion to table was approved.

Prof. Shannon announced that COF would be soliciting nominations for a task force to consider judicial procedures for faculty. This group would consider revisions to the Academic Handbook. Prof. Shannon also announced that COF had completed its tenure and promotion reviews and passed their recommendations on to the Vice President for

Academic Affairs.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

Prof. Melanie Barnes, for MAO, moved to remove from the table the following motion:
“To add Arth 142 to the list of courses satisfying Group 3.”

The motion to remove from the table was approved. The motion was approved.

Prof. Barnes, for MAO, moved to table the following motion:

“That the faculty approve the revision to the Chemistry department curriculum.”

The details of the motion involve the dropping of 11 full courses and the addition of 22 half credit courses. The motion to table was approved.

Prof. Barnes told the faculty that a modification to the current time bank system has been developed. The new system will be discussed at an open meeting on November 30.

Registrar Ellie Ypma reminded the faculty of the next steps in the new registration process.

STUDENT LIFE AND ACADEMIC ATMOSPHERE COMMITTEE (SLAAC)

Prof. Joe Heithaus announced that SLAAC is continuing to discuss student representation on faculty committees, and the possibility of an ombudsperson for the University. Prof. Heithaus introduced Student Body President Sean Nicol, whom SLAAC had invited to address the faculty concerning the changes in the Fall Break and Thanksgiving Break during the 2001-02 academic year.

Student Body President Nicol informed the faculty of the strong opposition by many students to the modifications to the break schedule. He told of two Student Congress resolutions opposing the changes, and 600 student signatures on a petition opposing the longer Fall Break and shorter Thanksgiving Break. He cited increased costs for student travel at Thanksgiving, and increased costs for the University to house student athletes during the week long Fall Break. He also mentioned that the long break at Thanksgiving allowed students to be better prepared for the last two weeks of the semester. Recognizing that the decision for 2001-02 had already been made, President Nicol asked the faculty to reconsider these breaks before including them in future academic calendars.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

Prof. David Guinee announced that Vice President Neal Abraham had informed FDC of additional monies to fund more than the standard number of Student/Faculty summer research grants and Summer Stipends. Although the exact numbers are not known, it is

anticipated that 50% more than usual in each category will be possible. Deadlines for those awards are: February 5, 2001 for summer stipends and March 16, 2001 for Student Faculty research grants.

The FDC finished the review of the Faculty Fellowship proposals, and plans to hold workshops in the spring to assist faculty in writing proposals for the next round.

The Fisher Fellow for 2001-02 is Eugene Gloria of the English Department. (The faculty greeted this announcement with applause.) Prof. Guinee noted that the last two approved fellowship proposals were for artistic projects by junior faculty.

FIRST YEAR SEMINAR COMMITTEE (FYS)

Prof. Matthew Balensuela announced that the FYS committee had received 55 proposals for First Year Seminars for Fall 2001. The FYS committee is pleased with the proposals from CAPP to add FYS to the graduation requirements and to regularize the committee within the university governance structure.

COMMITTEE ON ADMINISTRATION (COA)

Prof. Wade Hazel told the faculty that COA continues to work on assessing the Strategic Planning Proposals. The COA is still interested in faculty input on the proposals including ideas for other initiatives or modifications of existing proposals. Summaries of all the proposals can be found on the U drive in the Academics folder. Hard copies can be obtained from Prof. Hazel. COA's next meeting is scheduled for November 27.

AFFIRMATIVE ACTION COMMITTEE(AAC)

Prof. Eric Edberg informed the faculty that the AAC is briefing search committees seeking new faculty for next year. The AAC is continuing to monitor the Boy Scout / Putnam County United Way situation.

BLACK STUDIES

Prof. Vanessa Dickerson told the faculty that the Black Studies Committee is overhauling the Black Studies curriculum and making plans for the GLCA Black Studies Conference to be held at DePauw on April 20-21, 2001.

REMARKS FROM THE PRESIDENT

President Robert Bottoms announced that Prof. Terri Bonebright had been granted tenure and promoted to the rank of Associate Professor. The faculty greeted this announcement with applause. The applause was repeated with the announcement that Prof. Bonebright had been selected to receive the United Methodist Exemplary Teaching Award.

President Bottoms shared the details of a memorandum concerning the newly created Ubben endowed chairs for DePauw faculty. These fifteen new chairs will be for fixed terms, with an additional stipend beyond regular salary for the individuals that hold the chair. The Ubbens will name two of the chairs, but want each chair to be named in honor of distinguished members of the DePauw faculty. The details of the selection process will be subject to negotiation between the Vice President for Academic Affairs and the department or program involved with the chair.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

Prof. Dennis Trinkle told the faculty that the University was working to solve the recent problems with the computer network. A contact protocol is being developed which will include voice mail and website information.

Craig Griewe, a first year student at THE DEPAUW, told the faculty of a proposed survey soliciting faculty input on a variety of issues. Many faculty objected to the presence of the faculty name on the survey. It was strongly suggested that he contact Prof. Kevin Moore and the Institutional Review Board for assistance in developing the survey in a manner that is consistent with University guidelines.

ADJOURNMENT

The meeting was adjourned at 5:25 p.m..

Respectfully submitted,

Howard Brooks, Chair of the Faculty