



2009-2010 Federal Verification Worksheet

Your application was selected by the U.S. Dept of Education for review in a process called "Verification." In this process, DePauw must compare information from your application with information provided on this form and signed copies of your 2008 federal tax forms (and your spouse's if you are married, or parents' if you are considered dependent for federal financial aid purposes). If there are differences between your application and the documents you've submitted corrections may need to be made. **We cannot finalize your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

What you should do:

1. Collect your (and your spouse's or parents' financial documents (signed Federal income tax forms, W-2s, etc.)
2. Complete all sections and sign the worksheet – you (and your parent if you are required to provide their income information).
3. Contact us if you have questions about completing this worksheet.
4. Bring or mail the completed worksheet, missing tax forms, and any other required documents to our office.
5. We will compare the information on these documents with the FAFSA and make corrections if necessary.

A. Student Information

Last name	First name	M.I.	Social Security Number
Address (include apt. no.)			Date of birth
City	State	ZIP Code	Phone number (include area code)

B. Family Information

- Independent Students:** List the people in your household, include: (A) yourself, and your spouse if you have one; and (B) your children, if you will provide more than half of their support from July 1, 2009 through June 20, 2010; and (C) other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 20, 2010.
- Dependent Students:** List the people in your parents' household, include: (A) yourself and your parent(s) including step-parent, even if you don't live with your parents; and (B) your parents' other children, even if they don't live with your parent(s), if your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, OR the children would be required to provide parental information when applying for Federal Student Aid, and (C) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>
		Self	

C. Student's Tax Forms and Income Information

Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, call the IRS at 1-800-829-1040. Press "2-Refund or Personal Tax Account" then press "2-Personal Tax Account", follow the instructions to select the option for a "tax return transcript".

- Check here if the student has previously submitted a 2008 federal tax return to DePauw (do not send a duplicate copy).
- Check here if the student will submit a signed 2008 federal tax return to DePauw by _____ (date).
- Check here if the student will not file and is not required to file a 2008 US Income Tax Return.

If the student did not file AND was not required to file a 2008 Federal income tax return, list below the student's employer(s) and any income received in 2008 (use the W-2 form or other earnings statements).

Sources	2008 Income
	\$
	\$

D. Parents' and Student's Untaxed Income

Dependent students should complete both columns. Independent students should complete only the student column, including information for a spouse, if applicable. **DO NOT LEAVE COLUMNS BLANK.** Enter \$0 if the question does not apply to you.

Parents'	2008 Untaxed Income	Student's
\$	Child Support Received	\$
\$	Workman's Compensation	\$
\$	Veterans non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC)	\$
\$	Other untaxed income (indicate source):	\$
\$	Other untaxed income (indicate source):	\$
\$	Other untaxed income (indicate source):	\$

E. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent (if the student is dependent for financial aid purposes) must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Date

Parent (of dependent students only) Date

RETURN FORM TO: DEPAUW UNIVERSITY – FINANCIAL AID OFFICE
101 EAST SEMINARY STREET; GREENCASTLE, IN 46135
FAX: 765-658-4137 PHONE: 765-658-4030