

This is the approved schedule for bi-weekly student employees on- line time cards. Approved on-line time cards must be submitted by 10:00 a.m. according to the time card due date reflected below. Checks will be issued as indicated by the check issue date.

PAYROLL PERIOD	TIME CARDS DUE	CHECK ISSUE DATE
Jun 07 - Jun 20	Jun 22	Jun 26
Jun 21 - Jul 04	Jul 06	Jul 10
Jul 05 - Jul 18	Jul 20	Jul 24
Jul 19 - Aug 01	Aug 03	Aug 07
Aug 02 - Aug 15	Aug 17	Aug 21
Aug 16 – Aug 29	Aug 31	Sep 04
Aug 30- Sep 12	Sep 14	Sep 18
Sep 13 - Sep 26	Sep 28	Oct 02
Sept 27- Oct 10	Oct 12	Oct 16
Oct 11 - Oct 24	Oct 26	Oct 30
Oct 25 - Nov 07	Nov 09	Nov 13
Nov 08 - Nov 21	Nov 20*	Nov 25*
Nov 22 - Dec 05	Dec 07	Dec 11
Dec 06 - Dec 19	Dec 17*	Dec 22*
Dec 20 - Jan 02	Jan 04	Jan 08
Jan 03 - Jan 16	Jan 18	Jan 22
Jan 17 - Jan 30	Feb 01	Feb 05
Jan 31 - Feb 13	Feb 15	Feb 19
Feb 14 - Feb 27	Mar 01	Mar 05
Feb 28 - Mar 13	Mar 15	Mar 19
Mar 14 - Mar 27	Mar 29	Apr 01*
Mar 28 - Apr 10	Apr 12	Apr 16
Apr 11 - Apr 24	Apr 26	Apr 30
Apr 25 - May 08	May 10	May 14
May 09 - May 22	May 24	May 28
May 23 - June 05	Jun 07	Jun 11
Jun 06 - June 19	Jun 21	Jun 25
Jun 20 - Jul 03	Jul 05	Jul 09
Jul 04 - Jul 17	Jul 19	Jul 23
Jul 18 – Jul 31	Aug 02	Aug 06

* indicates exception from normal processing.

2009-10