

Request for W / Q / S Alternative Credit Added to Coursework

Student Name _____ Faculty Sponsor's Name _____

This request is for alternative credit in: W Q S Student ID# _____

For which semester: _____ Course Name and Number _____

Step 1: Explain why you are applying for the alternative credit and why a regular W, Q, or S course will not work.

Step 2: Learning Contract: With the assistance of your faculty sponsor, please outline how you plan to fulfill the requirements of the W/Q/S competence.

Step 3: Required Signatures (in this order):

- 1.) _____
Faculty Sponsor's signature Date
- 2.) _____
W/Q/S Placement Director's signature Date
- 3.) _____
Academic Affairs Representative's signature Date

Official Office Use Only (Step 4)	
Student met qualifications at end of semester: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Faculty sponsor's signature	Date
Final approval by Academic Affairs:	
Signature	Date
Competence recorded on transcript by:	
Registrar's Signature	Date