



Mary Giles <mgiles@depauw.edu>

Fwd: Faculty minutes

1 message

Terry Bruner <tbruner@depauw.edu>
To: Mary Giles <mgiles@depauw.edu>

Mon, Jan 9, 2012 at 3:22 PM

----- Forwarded message -----

From: **Bridget Gourley** <bgourley@depauw.edu>
Date: Mon, Aug 15, 2011 at 11:08 AM
Subject: Re: Faculty minutes
To: Wesley Wilson <WWWILSON@depauw.edu>
Cc: Terry Bruner <tbruner@depauw.edu>

Wes,

Sorry I didn't respond sooner, I was out on vacation last week. Thanks so much, we appreciate the time and effort from your team.

BTW, I'm not 100% sure there are September 1988 minutes. Because that was the year I came to DPU, I actually found my file folder with those old minutes. I have the May 2, 1988 and then October 3, 1988. If you read the October 3, 1988 minutes, it notes that at the October meeting we approved the May 2 minutes implying there isn't any September minutes. Honestly I don't remember but if you have other references you could look at that have old calendars or something perhaps you could confirm that we didn't meet in September that year.

Bridget

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On Aug 8, 2011, at 1:03 PM, Wesley Wilson wrote:

| Hi,

Sorry we missed those. All but September 1988 are attached. We are not sure about where that month's minutes are, but they do not seem to be in our collection. We will keep checking.

Wes

On Fri, Aug 5, 2011 at 2:44 PM, Terry Bruner <tbruner@depauw.edu> wrote:

Hi Wes (and Bridget),

I have completed posting the minutes we have to the Faculty Governance web page (thanks Wes for providing us with minutes from the 1980's and 90's).

<http://www.depauw.edu/acad/facgov/FacultyMeetingMinutes/FacultyMeetingMinutesArchive.asp>

After double checking, there are a few months of minutes we are missing. Wes can you please check to see if you have these minutes listed below? (The May of 1996 was listed on the CD but it was a different month's minutes.) We appreciate you helping us out.

May of 1996

Sept, Oct, Nov and Dec of 1988

Sept, Oct, Nov, and Dec of 1982

Thanks for your help!

Terry

--

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<Sept_1982.pdf><Nov_1982.pdf><Nov_1988.pdf><Oct_1982.pdf><Oct_1988.pdf><Dec_1988.pdf><Dec_1982.pdf>

AGENDA

For the Faculty Meeting of October 3, 1988

1. Call to Order (7:00 P.M., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Committee on Academic Policy and Planning (A. Evans)
Announcements
 - Committee on Faculty (G. Lemon)
Announcements
 - Committee on Management of Academic Operations (S. Abel)
Announcements
 - Committee on Scholastic Achievement (J. Schlotterbeck)
Announcements
4. Reports from Other Committees
 - Faculty Development Committee (J. Rambo)
Announcements
5. Communications from the President and Others
6. Old Business
7. New Business
 - Report of Rush Committee (G. Lemon)
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of October 3, 1988

CALL TO ORDER

The regular meeting (the first of 1988-89) of the faculty of DePauw University was called to order by Fred Silander, Vice President for Academic Affairs, at 7:00 P.M. in Thompson Recital Hall. A quorum was present.

Bruce Stinebrickner introduced Bart Boaden, ministerial officer in the Australian Parliament and former student of his.

Fred Silander reported that the two student members of CAPP had requested to be present for the discussion of Winter Term. Jack Morrill expressed his understanding that students who are members of standing committees can always attend faculty meetings, unless the faculty is meeting in executive session.

Carl Huffman then made the following

MOTION: That student members of standing committees may attend faculty meetings, unless the faculty is meeting in executive session. Ralph Gray **seconded** the motion, which **passed**.

APPROVAL OF PREVIOUS MINUTES

John McFarland **moved** that the minutes of May 2, 1988 be approved as distributed. Ralph Gray **seconded** the motion, which **passed**.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

DISCUSSION OF TEACHING WORKLOAD: For CAPP, Art Evans reviewed the history of the most recent efforts, begun by Maria Falco in 1986, to study/define the faculty teaching workload, which led to the rough definition of a full-time load being equivalent to twelve contact hours/week. He stated that such issues as overloads cannot be dealt with if a workload policy is not in the handbook, and requested that the following statement be inserted in the Faculty Handbook:

"The normal teaching work load of a full time member of the Depauw faculty shall be equivalent to twelve contact hours per week and the whole range of attendant duties involved in teaching (preparation, evaluation, and reflection) necessary to support these twelve hours. Departments are responsible for determining, with the approval of the AVP, what counts as a normal teaching load under this general guideline."

He added that although the statement does not change existing policy and therefore does not require a formal faculty vote, CAPP would like the faculty to give input.

Ralph Gray and Tom Emery asked how workload could be defined in terms of anything but courses, since DePauw is on the course system.

Kathy Jagger countered with the problem in the sciences of having extended contact hours and double labs, to which Art Evans responded that that is the reason for using the "equivalent of twelve contact hours" concept.

Fred Silander responded that individual variations are to be worked out between the AVP and the department; that the concept being discussed allows flexibility.

There was substantial further discussion of this issue, after which Martha Rainbolt made the following

MOTION: That the faculty accept the workload recommendation made by MAO. The motion was **seconded** by several faculty members. After additional discussion, the **question was called**, and the motion **passed**.

DISCUSSION OF WINTER TERM: Art Evans reviewed last spring's survey of faculty attitudes toward Winter Term, which led to CAPP's vote that Winter Term should be kept, but that changes should be made in it. He added that, since CAPP's proposal was sent to the faculty in September, it had been on the table and could be voted on.

Fred Silander suggested that, alternatively, there was no need for it to sit on the table, since it does not change graduation requirements.

Art Evans then made the following

MOTION: That DePauw University retain Winter Term, but make changes in it.

Tom Emery made the following

SUBSTITUTE MOTION: That the motion under consideration be separated into two motions. Bill Cavanaugh **seconded** the motion.

There followed a discussion of the rationale for dividing the motion, with several faculty members expressing a desire to vote on the separate issue of whether or not to keep Winter Term before voting on the issue of making changes in it.

Fred Silander and Art Evans clarified that the CAPP motion would give faculty the opportunity to present proposed changes to CAPP for consideration, and that the proposals favored by CAPP would be presented to the faculty.

Tom Emery **withdrew the substitute motion.** After further discussion, however, and support for the idea of separating the motions, he **reinstated the substitute motion.**

Art Evans reminded the faculty that last spring they had indicated their desire to keep Winter Term, but with changes. He stated that, if the faculty wants to abolish Winter Term as a "calendar phenomenon", that issue is not part of the current motion--that a new or substitute motion would have to be made to vote on this issue.

David Field suggested that the real vote should be on whether or not to keep Winter Term, after which CAPP could present proposals for change if the vote were to be positive.

Fred Silander reminded the faculty of the substitute motion still on the floor: to separate the motion into two motions--1) to retain Winter Term, and 2) to consider changes to Winter Term.

Tony Catanese pointed out that the motion on the floor is procedural in nature; that, if passed, there would still need to be a motion on Winter Term.

There was further discussion of the nature, effect, and value of the motion on the floor, with Tony Catanese pointing out that, if it becomes a motion as to whether or not to keep Winter Term, the motion must lie on the table.

Steve Raines **called the question.**

The substitute motion was put to a vote and **passed.**

Art Evans made the following

MOTION: That DePauw University keep Winter Term. Pat Ritter **seconded** the motion.

In response to procedural questions, Bob Weiss clarified that the faculty could discuss the motion, but not vote on it at this time, since it must lie on the table.

Jack Morrill made the following

MOTION: That the motion lie on the table. Jim Mannon **seconded** the motion, which **passed.**

After further discussion, Martha Rainbolt made the following **MOTION:** That, in light of the intention of the minutes of the May faculty meeting and of the September announcement by CAPP, the rule that the motion lie on the table be suspended. Jack Morrill **seconded** the motion.

Tony Catanese spoke against the proposal, stating that doing away with Winter Term is a major policy issue--an issue too important to pass without having it lie on the table.

There was considerable further discussion of this motion, also-- its implications as far as procedure, and what the responsibilities of MAO would be if Winter Term were to be eliminated.

Martha Rainbolt spoke in favor of the proposal on two grounds: 1) the discussion has already continued for approximately nine months, and 2) changes in Winter Term could coincide with other changes next year if promptly acted upon.

The question was called (by several of those present).

Jim Rambo asked whether, in order to pass, the motion must be voted in favor of by two thirds of the voting members present.

Fred Silander responded in the affirmative, after which the motion was put to a vote. The motion was **defeated**, by a vote of 51 in favor and 35 against. Therefore, the motion will lie on the table.

Ellie Ypma made the following

MOTION: That the faculty instruct CAPP to develop Winter Term proposals to be brought back to the next faculty meeting. The motion was **seconded** by several faculty members.

Wayne Glausser asked whether the faculty could get "leaks" about the new Winter Term proposals currently being considered.

Art Evans responded that one proposal has been made by the Freshman Planning Group. Another offers more on-campus projects with some being graded, fewer Winter Terms, and more released time. He asked the faculty that, if they make further proposals, they be comprehensive in nature--for Winter Term as a whole.

The faculty then engaged in a protracted discussion of the relative authority of CAPP and MAO (in terms of calendar changes) if Winter Term were to be abolished or altered.

The question was called.

The motion to allow CAPP to explore alternate Winter Term proposals **passed**.

COMMITTEE ON FACULTY (COF)

For COF, Gary Lemon announced that the committee has met with university attorney Kent Weeks regarding the issues of confidentiality and liability.

He reported that the committee is doing chair reviews on eight departments at this time: Chemistry, Economics, Geology and Geography, German and Russian, Philosophy and Religion, Psychology, Romance Languages, and the School of Nursing.

He also announced that the following faculty members are candidates for promotion: Randy Salman for Associate Professor; and Cynthia Cornell, Judy George, Darryl Gibson, John Kaemmer, and Steve Raines for Professor. Letters of recommendation for these people should be received in the Office of the Vice President for Academic Affairs by October 21. Promotion candidates will meet with the Committee on Faculty on October 4.

Mike Johnson asked whether a "scorecard" giving the results of last year's COF recommendations has been prepared.

Gary Lemon responded that this has not been done, but he will have it for the November faculty meeting.

MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

For MAO, Sam Abel reported that it is "open season" on green sheets. He asked that the faculty get these in, since the committee expects a rush at the end of the year.

He then made the following motions:

MOTION: To change the department and number of Math 100, Introduction to Quantitative Reasoning, to General Studies 101. The reasons for this change are that this course is not really a math course, and to reduce math anxiety in some students. The motion **passed**.

MOTION: To add a new course, Geology and Geography 306, Geochemistry (1 course credit), with a special provision that the course be added for Spring semester, 1989. The motion **passed**.

He also reported that the committee is backlogged because it has been considering the implications of academic changes, delayed rush, etc.

Roger Gustavsson raised the concern that the calendar is announced to, not voted on, by the faculty.

After some discussion of this concern, Fred Silander clarified that MAO will not be making unilateral calendar changes.

COMMITTEE ON SCHOLASTIC ACHIEVEMENT (SAC)

For SAC, John Schlotterbeck reported that the committee is dealing with three issues:

- 1) appointments to the Student Conduct Board and the Committee on Academic Integrity,
- 2) consideration of proposals regarding withdrawing from courses,
- 3) absences for medical reasons.

SAC will report on the second and third issues next month.

He also made the following

MOTION: That the faculty endorse the Policy on AIDS developed by the SAC. [Copy is attached to these minutes.]

Tony Catanese asked why faculty were not included in item two of the guidelines, after which Fred Lamar proposed the following

AMENDMENT TO THE MOTION: That the first sentence of item two of the guidelines be amended to read: "Persons with AIDS, ARC, or a positive . . . be implemented," and that the second sentence of that item become item three, with all subsequent numbers changed accordingly. The motion was **seconded** by Martha Rainbolt.

There was some discussion as to whether or not other portions, or the entire policy, should refer to employees as well as students, since AIDS is a public health problem. There was a consensus that the services of the University Physician are available only to students.

John White made the following

AMENDMENT TO THE AMENDMENT TO THE MOTION: That both parts of item two be amended to include all persons, not just students. Jack Morrill **seconded** the motion.

There was further discussion of the inclusion of employees in item two, with Bob Kingsley expressing his opinion that the policy should be approved by a lawyer.

John Schlotterbeck responded that SAC used a standard form for its policy.

The amendment to the amendment to the policy was put to a vote and **passed**.

Sherry Smith made the following

AMENDMENT TO THE MOTION: That the policy should include, wherever appropriate, the most current wording regarding testing procedures for screening for the AIDS antibody or virus. Ralph Gray **seconded** the motion, which **passed**.

The amended Policy on AIDS was then voted on and **passed**. It will be recommended to the Board of Trustees.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

For FDC, Jim Rambo reminded the faculty that October 25 is the deadline for those eligible for sabbatical in 1989-90 to submit their applicattions.

He also stated that, for the University's purposes, money other than salary (such as Faculty Development funds) comes in a separate check, and is not subject to withholding tax. Stipends for services rendered (such as reading freshman essays) come as part of the regular paycheck, and are subject to withholding.

There was a brief discussion of possible IRS interpretations of Faculty Development types of income, with the consensus being that it is best to take up such matters with one's tax accountant. Marty Catanese added that faculty will not receive a 1099 form for such income.

John Schlotterbeck reminded the faculty that a new account grants up to \$250. for student research.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS

The President had no announcements.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Report of the Secretary of the Faculty

Darryl Gibson expressed his thanks to those who had participated in the fall faculty election.

Steve Raines made the following

MOTION: That the faculty accept the list of positions filled by the fall election. Sherry Smith **seconded** the motion.

Darryl Gibson then announced that Chuck Mays had accepted the nomination to fill the vacant COF position, and asked if anyone objected to this addition to the list of recently filled positions.

There were no objections, and Steve Raines suggested that there should be acclamation for Chuck Mays.

The motion to endorse the list of newly elected positions, including that of Chuck Mays, **passed**.

Report of the Rush Committee

For the Rush Committee, Gary Lemon announced that the committee continues to meet, and is narrowing possible choices for a time for rush to be held. The committee appears to be moving toward a compromise of recommending a four-day mid-semester period, including a weekend.

There was substantial discussion of the committee's compromise position, with numerous faculty members expressing displeasure at this option. The consensus was that the mid-term option comes at a very difficult time, academically, and that academics should have first priority. A variety of options for rush was offered, including a one-week Thanksgiving Break, and a before-second-semester rush.

Steve Raines then made the following

MOTION: That the faculty direct its standing committee, the Committee on Management of Academic Operations, not to bring before the faculty any revisions in the academic calendar that are without clear, specific, and significant academic merit. Exceptions to this general principle would be the observance of commonly recognized religious and secular holidays. In particular, the faculty finds unacceptable modifications in the academic calendar offered for the clear, primary purpose of accommodating social aspects of student life.

Dick Kelly **seconded** the motion.

Martha Rainbolt expressed concern that such a motion would return rush to Orientation Week.

Sam Abel stated that MAO is strongly for holding rush outside the academic calendar.

President Bottoms pointed out that the rush report will go to the Board of Trustees, which has already determined that rush will not be held during orientation. He added that it therefore seems unwise for such a motion to go back to the Board.

There was additional discussion of the possible options, after which Kit Price made the following

SUBSTITUTE MOTION: That the faculty recommend to the rush committee that rush be kept out of the semester.

Kathy Jagger **seconded** the motion.

Steve Raines stated his opposition to the substitute motion on the basis that it is important that the faculty assert its priorities.

President Bottoms stated his perception that the Board's decision was an effort to do something to help the academic program.

There was further discussion of holding rush over a long Thanksgiving break, with John Schlotterbeck expressing the students' lack of support for such an option. Several faculty, however, voiced support of this option.

President Bottoms pointed out that, if all the other options are ruled out, rush will have to be held before second semester.

Lucinda DeWitt and Steve Raines spoke against the substitute motion.

The substitute motion was voted upon and failed.

The original motion was voted upon and failed.

The meeting adjourned at 10:00 P.M.

Respectfully submitted,

Darryl Gibson, Secretary
Christine King, Assistant

DePauw University
Policy on AIDS

Acquired Immune Deficiency Syndrome (AIDS) has been identified by the United States Public Health Service as its number one priority and has become the most publicized public health concern in the 1980's. The consensus of current authoritative medical opinion, reported by the Center for Disease Control and Public Health Service, is that AIDS is not a readily communicable disease. "Current knowledge indicates that students or employees with AIDS, ARC (AIDS-Related Complex) or a positive HTLV-III antibody test do not pose a health risk to other students or employees in an academic setting" (American College Health Association).

These guidelines will be used by DePauw University when dealing with education, prevention and cases of AIDS among students, prospective students and University employees, as recommended by the American College Health Association. The purposes for these guidelines are:

1. To protect the privacy and rights of the person with AIDS or carrier.
2. To protect members of the DePauw community from the risk of exposure to the AIDS virus.

GUIDELINES:

1. Education will be made available for DePauw students and employees about the prevention and transmission of AIDS. The educational process will include distribution of AIDS information.
2. Students with AIDS, ARC or a positive HTLV-III antibody are requested to report their condition to the college physician so that appropriate health and protective measures can be implemented. Such students will also be expected to refrain from any behavior which could transmit the infection to others.
3. An individual with AIDS virus is entitled to the same confidentiality of medical records that is provided to others.
4. Students or employees who have AIDS, ARC, or a positive HTLV-III antibody will be permitted to attend classes and to have access to all common areas of the University.
5. Current medical information states that there is no risk to sharing rooms and other living facilities with infected individuals. A risk may exist for the infected individual in the event of an outbreak of some contagious diseases. If available, a single room may reduce such risks for the infected individual.
6. No blood screening test will be required of students, prospective students or employees.
7. A committee appointed by the Academic Vice President will monitor development in AIDS research and policy and will oversee campus AIDS education.

AGENDA

For the Faculty Meeting of November 7, 1988

000007

1. Call to Order (7:00 P.M., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees

Committee on Academic Policy and Planning (A. Evans)
Announcements

MOTION: To remove from the table the motion that
DePauw University keep Winter Term

Committee on Faculty (G. Lemon)
Announcements

MOTION: That in the By-Laws of the Academic Handbook,
on page 10 under IV.D.1. the following
sentence should be added after the sentence
ending "renewal" on line 2: "Ordinarily, for
chairs, no more than two terms will be
served."

Committee on Management of Academic Operations (S. Abel)
Announcements

Changes in fall calendar for 1989-90

Committee on Scholastic Achievement (J. Schlotterbeck)
Announcements

Proposal regarding Absence Excuse Policy
Proposal regarding Class Withdrawal Policy

4. Reports from Other Committees
Faculty Development Committee (J. Rambo)
Announcements
5. Communications from the President and Others
6. Old Business
7. New Business
Summer Registration (J. White)
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of November 7, 1988

CALL TO ORDER

The regular meeting of the faculty of DePauw University was called to order by Fred Silander, Vice President for Academic Affairs, at 7:00 P.M. in Thompson Recital Hall. Approximately 125 faculty were present.

Fred Silander announced the death of Mina Mills, a retired DePauw faculty member, and requested a moment of silence.

APPROVAL OF PREVIOUS MINUTES

Sherry Smith moved that the minutes of October 3, 1988 be approved as distributed. Wassim Shahin seconded the motion, which passed.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

For CAPP, Art Evans reminded the faculty of the recommendation sent out by CAPP. He requested that, if Winter Term were to be retained, the details be discussed at a later meeting, and summarized the two motions to be dealt with at the current time: 1) to keep Winter Term, and 2) to revise Winter Term, if kept.

He then made the following

MOTION: To remove from the table the motion that DePauw University keep Winter Term. Tom Emery seconded the motion, which passed.

Fred Silander reiterated the need to confine the discussion to whether or not to keep Winter Term--not to its form if retained.

John White rose to support the motion, both personally and for the administration. He defended Winter Term not in its current form, but as what it could become. He enumerated the problems of lack of rigor, boredom, social problems, and inequities in faculty participation. In summary, the administration supports workload relief in the form of every other Winter Term off as well as the hiring of additional faculty. The administration also supports the notion that students would be required to take three of four Winter Terms, with on-campus Winter Terms being three weeks long. He concluded with a list of benefits which would be lost if Winter Term were to be abolished:

1) student-faculty activities, including trips, which cannot be replicated in semester-long sessions;

- 2) Winter Term in Mission, with the broader understanding it helps provide to students;
- 3) student research opportunities in the sciences, which otherwise would be forced into the summer, when fewer students could participate;
- 4) interdisciplinary work, since Winter Term is the only non-departmental time period;
- 5) time for experimentation--opportunities to take risks in learning;
- 6) opportunities for student internships in substantial numbers: DePauw provides opportunities for more students than any other similar school in the country, and Winter Term's loss would lead to pressure to put internships into the regular semesters. He concluded by stating that the administration is willing to support a Winter Term program that works.

Steve Raines indicated his support of the amendment, with the understanding that the potential of Winter Term needs to become more than potential--it needs to be fulfilled. He then proposed the following

AMENDMENT: That the questionnaire distributed by CAPP in the fall of 1987 again be distributed in the fall of 1992 in order that there not again be such a long period between reviews of Winter Term. The amendment was **seconded** by several.

After some discussion of the amendment, with Art Evans pointing out that 1) the evaluation would need to be later than 1992, and 2) CAPP agrees with the need for periodic evaluation, Tom Emery **called the question**. There was a **second**, after which the amendment was put to a vote and **failed**.

Roger Gustavsson then spoke against the motion, stating that the opportunities spoken of by John White are exaggerated, that the calendar of the last 17 years is not reasonable, that the proposal of the Freshman group does not do enough, that January would be an ideal time for Rush, and that a calendar without Winter Term would allow the faculty adequate time for thought and course preparation.

Cassel Grubb spoke in agreement with John White's statement, pointing out that Winter Term has contributed greatly to DePauw's visibility through the opportunities for concerts, operas, music internships, and relationships with alumni.

Tom Fitzpatrick added that the opera workshop productions have improved each year, that they provide a unique opportunity for voice majors, that there is a great variety of work available for students, and, finally, that this has been the first time in 25 years that he has spoken at a faculty meeting. [Applause]

Bill Daynes suggested that it is difficult to vote for or against Winter Term, since it is unclear what options are available if Winter Term is eliminated.

Art Evans pointed out that the faculty decides the existence and composition of Winter Term--CAPP merely provides the structure.

Kathi Jagger suggested that Winter Term count as one of the courses in the regular course load of faculty.

Bob Stark expressed support of Winter Term, stating that students in the sciences do not squander their time. Also, students have the opportunity to test their career interests, as well as to evaluate themselves. Sponsors, also, have developed respect for DePauw as a result of hosting students during Winter Term.

Gary Lemon **called the question**, which was **seconded** by several. Bill Daynes requested a secret ballot.

Jack Morrill requested a review of rules as to eligibility to vote. This was done by the Secretary of the Faculty: full-time faculty and others with rank, but not part-time faculty, may vote.

A secret ballot was taken and counted by Bill Daynes and Martha Rainbolt. The motion to retain Winter Term **passed**, by a vote of 98 to 24.

Art Evans, for CAPP, made the following **MOTION**: That changes be made in Winter Term.

Roger Gustavsson proposed the following **AMENDMENT**: That CAPP consider changes for Winter Term, and submit those changes in the near future.

John White **seconded** the amendment, which was accepted by Art Evans.

Gary Lemon **called the question**.
The motion was voted on and **passed**.

Art Evans concluded by stating that CAPP will again circulate the proposals for changes in Winter Term, and hopes to have the changes ready for a vote no later than March, 1989.

ANNOUNCEMENTS

Sherry Smith reported that the Indiana State Board of Nursing would soon be visiting, and asked for positive recommendations by the faculty.

Judy Raybern expressed her appreciation to the faculty for their help during the NCATE visit.

Mike Johnson announced that his entomology class has invited the faculty to their banquet, which will include bug-drop soup and chocolate chirpies.

Fred Silander commended Sherry Smith on having been named Indiana Nurse of the Year. [Applause]

Jill Gremmels announced the expanded services of the library as a clearinghouse for stray animals: a black cat is currently available.

Fred Lamar reported that Greg Hiland will be in charge of the construction of a new high school in Sierra Leone, a project which is supported by the United Methodist Church.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

For MAO, Sam Abel made, as a "package", the following **MOTION:** That the faculty approve the following changes in the curriculum of the Department of Health, Physical Education and Recreation:

DELETE the following courses:

 HPER 230 Officiating (1/2 course)

 HPER 300 Current Topics in Sports Medicine (1 course)

CHANGE THE TITLE of the following course:

 HPER 252 First Aid and Care and Prevention (1 course) TO
 First Aid and Sport Science

CHANGE THE TITLE AND NUMBER of the following course:

 HPER 253 Physiology of Exercise/Therapeutic Exercise (1
 course) TO HPER 353 Physiology of Exercise

CHANGE THE NUMBER of the following courses:

 HPER 331 Methods of Teaching & Coaching Team Sports I (1
 course) TO HPER 231

 HPER 332 Methods of Teaching & Coaching Team Sports II
 (1 course) TO HPER 232

ADD the following courses:

 HPER 251 General Principles of Athletic Training and
 Therapeutic Exercise (1 course)

 HPER 354 Advanced Sports Medicine and Injury Evaluation (1
 course)

The motion **passed** unanimously.

Next, Sam Abel opened the discussion of the revised calendar developed by MAO following the change in Rush. The calendar follows the guidelines given by the Board of Trustees that Rush occur over a long weekend in the fourth, fifth, or sixth week of class.

Jim George made the following

MOTION: That the faculty not accept the proposed calendar.
Steve Raines **seconded** the motion.

General dismay was expressed about the proximity of Rush to both exams and Fall Pause. There was protracted discussion, with numerous faculty expressing the belief that Rush should be the seventh week of class (as originally proposed by MAO). Others suggested that Fall Break be moved or eliminated.

President Bottoms stated his understanding that the Board of Trustees was not concerned about the time or existence of Fall

Break, but was concerned that Rush fall within the timeframe indicated by them.

After further discussion, Mike Johnson **called the question**. After discussing the appropriateness of the motion, it was voted on and **passed**. MAO will bring new calendar option(s) to the faculty at the next meeting.

COMMITTEE ON FACULTY (COF)

For COF, Gary Lemon made the following announcements:

- 1) The committee has completed its chair reviews and made its recommendations to the President.
- 2) Substantial progress has been made on the tenure cases.
- 3) Interim reviews soon will be begun.
- 4) The COF feels that an adequate scorecard was given in May, and that it satisfied the original request made by the faculty.

He then made the following

MOTION: To put on the table the following motion:

That in the By-Laws of the Academic Handbook, on page 10 under IV.D.1. the following sentence should be added after the sentence ending "renewal" on line 2: "Ordinarily, for chairs, no more than two terms will be served."

The motion to table passed unanimously.

COMMITTEE ON SCHOLASTIC ACHIEVEMENT (SAC)

For SAC, John Schlotterbeck made the following

MOTION: To replace the first paragraph of the policy on Absences on p. 86 of the Catalog with the following:

Regular attendance at class, laboratory, and other appointments for which credit is given is expected of all students according to guidelines established by individual instructors. There are no "allowed cuts" or "free" absences from class sessions. Faculty may drop students from their classes or other appropriate action may be taken if absences are too frequent.

Absences for medical reasons

When an absence due to medical reasons will result in a student being unable to fulfill academic responsibilities, for example, papers and examinations, the student should notify the instructor in advance. Each instructor should let students know how to give this notification. The instructor and student should work out arrangements for possible extension or make-up work. In cases where students are hospitalized, the University Physician will, with the student's permission, notify the Student Affairs Office. Faculty will be notified by Student Affairs.

Absences for personal or psychological reasons

Occasionally staff from the Student Affairs Office will encounter students who must miss classes for personal or emotional reasons. These cases include such events as death or illness of a family member or emergency psychological crisis. When possible, Student Affairs staff will ask the student to notify faculty and indicate that faculty may call Student Affairs staff for confirmation if such validation is deemed necessary. Again, in some of these cases, the Student Affairs staff member has no real way to validate the student's statement. Maintaining such information over a period of time, however, could help determine possible patterns of dishonesty for an individual student. In some extreme emergencies, Student Affairs staff may notify faculty directly.

He addressed concerns about responsibility for attendance by stating that students, under the new policy, are responsible for following the requirements of each professor.

Jim George asked about faculty dropping students from class, to which Ellie Ypma responded that faculty can do this, and the student will receive a grade of W.

The motion was put to a vote and passed.

Next, John Schlotterbeck made the following

MOTION: To replace the statement on p. 84 of the Catalog concerning the grade of "W" with the following:

Withdrawal indicates that the student withdrew from a course before the end of the semester. A student may withdraw with a grade of "W" through the tenth week of classes of the semester. A student must also have permission of the Petitions Committee to withdraw, when doing so means changing to a part-time status or not completing a competence course within the required time period. In a case involving an allegation of academic dishonesty, the student in question may not withdraw; but if the case is resolved in the student's favor, the student may petition to withdraw from the course even after the close of the semester in which the course was taken. The Petitions Committee will approve withdrawals after the tenth week of classes only under extraordinary circumstances. No credit is given for a grade of "W".

After brief discussion of the late deadline for withdrawing from a course, Ellie Ypma stated that the deadline issue is one for MAO, which did consider it three years ago.

Fred Silander suggested a recommendation be made to MAO regarding this concern.

The motion was then voted on and passed.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

For FDC, Jim Rambo announced that the committee is looking at leave requests for next AY. No viable Fisher Fellowship applications have been received; therefore, the committee has extended the deadline for these applications to the deadline for spring applications: 1/23/89. Fisher applicants must be at least one year away from sabbatical.

AFFIRMATIVE ACTION COMMITTEE (AAC)

For AAC, Bruce Stinebrickner announced that the committee consists of himself as chair, and includes Stan Warren, Nancy Davis, Fred Silander, John White, Paul Schmitt, Joanilla Rowan (a student), and a yet-to-be-named support staff member. The committee is beginning its work on searches.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS

The President had no announcements.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Summer Registration

John White reviewed the proposal for summer registration, and pointed out that a decision on whether or not to hold it will determine when the beginning date will be on the calendar.

Advantages of summer orientation would be:

- 1) doing testing at that time,
- 2) giving the administration the opportunity to plan new sections of courses,
- 3) providing a thorough orientation for parents,
- 4) acquainting students with the campus and academic programs before orientation,
- 5) telescoping orientation.

Concerns with summer orientation are:

- 1) the impact on faculty summer schedules--faculty would work on a voluntary basis, and would be remunerated,
- 2) the need to save class spaces for students who cannot come until the session immediately prior to the opening of school.

He concluded by requesting input from the faculty as soon as possible.

After a few additional questions, the meeting adjourned at 9:15.

Respectfully submitted,

Darryl Gibson, Secretary
Christine King, Assistant

AGENDA
For the Faculty Meeting of December 5, 1988

1. Call to Order (7:00 P.M., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Committee on Academic Policy and Planning (A. Evans)
Announcements
 - Committee on Faculty (G. Lemon)
Announcements
 - Motion to remove from the table the motion regarding
number of terms for department chairs
 - Committee on Management of Academic Operations (S. Abel)
Announcements
 - Committee on Scholastic Achievement (J. Schlotterbeck)
Announcements
4. Reports from Other Committees
 - Faculty Development Committee (J. Rambo)
Announcements
 - Joint Committee on Honorary Degrees
Motion to Confer Honorary Degrees
5. Communications from the President and Others
6. Old Business
7. New Business
 - Motion to Confer Degrees (Ellie Ypma)
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of December 5, 1988

CALL TO ORDER

The regular meeting of the faculty of DePauw University was called to order by Fred Silander, Vice President for Academic Affairs, at 7:00 P.M. in Thompson Recital Hall. A quorum was present.

APPROVAL OF PREVIOUS MINUTES

Steve Raines **moved** that the minutes of November 7 be approved as distributed. Walker Gilmer **seconded** the motion, which **passed**.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

For CAPP, Art Evans reported that the Winter Term questionnaire has been prepared and given to the Bureau of Testing, and that Jack Wright will send it out very soon. He asked that the faculty quickly complete and return the questionnaire. An open meeting then may be conducted.

He also announced that the student members of CAPP, Charles Compton and Mike Locke, have resigned effective at the end of the current semester, and will be replaced by Sudhir Mehta and Monte Roulier. The committee will continue to meet during January, and plans to bring a Winter Term proposal to the faculty in March.

COMMITTEE ON FACULTY (COF)

For COF, Gary Lemon announced that the committee has completed its work on this year's tenure cases and has sent its recommendations to the President, and that it has nearly completed its review of interim and term cases.

He then made the following

MOTION: To remove from the table the following motion:
That in the By-Laws of the Academic Handbook, on page 10 under IV.D.1. the following sentence should be added after the sentence ending "renewal" on line 2: "Ordinarily, for chairs, no more than two terms will be served."

He then made the following

MOTION TO AMEND: That the word "consecutive" be inserted between the words "two" and "terms".

Lucinda DeWitt **seconded** the motion, which **passed**.

Bill Daynes and Bruce Stinebrickner questioned the rationale for the motion, indicating their belief that departments should be able to work out such issues.

Gary Lemon responded that such a policy makes it less painful for both the department and the chair when it appears appropriate for there to be a new chair.

Wayne Glausser added that two terms gives one enough time to learn the job, but at the same time allows for a change of chair without seeming to oust the chair.

Steve Raines expressed his belief that the COF, in dealing with chair reviews, is the best judge of when such a change is needed.

The question was called, and the motion was put to a vote and passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

For MAO, Sam Abel made the following

MOTION: That, on page 89 of the Catalog, in the section on Semester Course Load, in the second sentence, which states: "The normal course load is four courses excluding physical education activity courses," the words "and Music 161-162" should be ADDED.

The motion **passed** unanimously.

He then made the following

MOTION: That, in the section on Competence Requirements on page 45, the following sentences should be ADDED:

At the end of the first paragraph on p. 45 ("Some students must begin . . .") ADD: "Students are expected to complete English 120 or English 130 the semester they are assigned. They may withdraw from these courses only under exceptional circumstances, such as extended illness, with the permission of the petitions committee."

At the end of the section on Quantitative Reasoning, before the last sentence of the last paragraph of this section, ADD: "Students are expected to complete General Studies 101 the semester they are assigned. They may withdraw only with the permission of the petitions committee."

The motion **passed** unanimously.

He then made the following

MOTION: That a minor be added in Women's Studies, with the following format:

The interdisciplinary minor in Women's Studies requires five courses, two of which must be "Introduction to Women's Studies" and "Feminist Theory." Courses must be chosen from at least two different disciplines.

Courses that may be counted for the minor include the following:

S&A 201, Perspectives: Gender and Identity--Dilemmas of Masculinity and Femininity
 HIST 105, American Experience: Women and Families
 POLS 450, Topics (with appropriate focus, such as Women and Politics
 PSY 340, Topics (with appropriate focus, such as Psychology of Women)
 ENG 355, Advanced Topics (with appropriate focus, such as Austen and Woolf, Feminism and Marxism)
 S&A 212, Marriage and Family
 P&R 307 and 360, Topics (with appropriate focus, such as Goddesses)

Other courses may be included subject to approval by the Women's Studies Coordinator.

Studying in an off-campus DePauw sponsored or GLCA program, such as the Comparative Women's Studies Program in Europe (Antioch), is encouraged. Appropriate courses from off-campus may be applied toward the minor upon approval by the Women's Studies Coordinator.

The motion **passed** unanimously.

Next, he reported the faculty response to the calendar questionnaire sent out following the last faculty meeting: 30 voted in favor of the proposed calendar; 72 voted to drop fall break. Therefore, fall break will be dropped, for next year only.

COMMITTEE ON SCHOLASTIC ACHIEVEMENT (SAC)

For SAC, Joan Claar reported that the committee is looking into developing a policy on racial harrasment, which would make use of the current disciplinary process. She requested that comments and suggestions be given to John Schlotterbeck or herself.

She also made a request for sexual harrasment advisors, since only one faculty member responded to the previous request.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

For FDC, Jim Rambo reminded the faculty that January 23 is the deadline to apply for spring, 1990 leaves, Fisher Time-Outs, and Fisher Fellowship.

He also reported that approximately 1/2 of the Professional Conference Fund has been used at the current time, and requested that faculty get their applications in as soon as possible.

COMMITTEE ON HONORARY DEGREES

Ballots were distributed to vote on honorary degree candidates John M. Cassady and John Jacob Oliver. Honorary degrees also will be awarded to Mary Beth Norton and Irving Brooks Harris, who were approved last year, but were unable to attend.

Various faculty members expressed concern about not having been aware of the process for selection. Barbara Steinson, for the committee, responded that the committee met and selected these names from a list of possibilities. She invited the faculty to submit nominations for a commencement speaker to Rod Clifford, Wayne Glausser, or herself.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS

In the absence of the President, there were no announcements.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Ellie Ypma made the following

MOTION: That the faculty authorize the Board of Trustees to advance those candidates certified by the Office of the Registrar to the Bachelor of Arts, Bachelor of Music, Master of Arts, and Master of Arts in Teaching Degrees to be awarded in December, 1988.

John McFarland **seconded** the motion, which **passed** unanimously.

ANNOUNCEMENTS

John White announced that summer registration will not take place in the summer of 1989. Students will arrive on campus on Saturday, and classes will begin Thursday, with testing, orientation, and registration taking place Sunday through Wednesday.

There was brief discussion of the rationale of the decision, with John White stating that there had been insufficient time and enthusiasm to institute summer registration at this time.

Regarding the status of an academic orientation, Art Evans stated that CAPP had intended to send out a questionnaire regarding orientation, but decided not to do so until the Winter Term issue had been resolved. CAPP therefore will return to the orientation issue, including how it can be linked to Winter Term, in the near future.

Regarding the new dormitory, Jim George expressed concern that the freshmen would not be housed together. Joan Claar responded that they will be housed together on floors, and some may be housed together in dorms.

John White added that the mixing of students in dorms will not preclude freshman programming.

The meeting adjourned at 7:50 P.M.



AGENDA

For the Faculty Meeting of February 6, 1989

1. Call to Order (7:00 P.M., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Committee on Academic Policy and Planning (A. Evans)
Announcements
 - Committee on Faculty (G. Lemon)
Announcements
 - Committee on Management of Academic Operations (G. Gremmels)
Announcements
 - Committee on Scholastic Achievement (J. Schlotterbeck)
Announcements
4. Reports from Other Committees
 - Faculty Development Committee (J. Rambo)
Announcements
5. Communications from the President and Others
6. Old Business
7. New Business
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of February 6, 1989

CALL TO ORDER

The regular meeting of the faculty of DePauw University was called to order by Fred Silander, Vice President for Academic Affairs, at 7:00 P.M. in Thompson Recital Hall. A quorum was present.

APPROVAL OF PREVIOUS MINUTES

Sherry Smith **moved** that the minutes of December 5 be approved as distributed. Wassim Shahin **seconded** the motion, which **passed**.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

For MAO, Jill Gremmels announced that POLS 250, Governments and Politics of Western Europe, will be renumbered to POLS 354.

She then made the following

MOTION: That EXP BBB in the Experimental Division be moved to HPER 266, History: Women in Sport.

The motion **passed**.

She then made the following

MOTION: That three courses be added in Political Science:
 POLS 335, Theories of Democracy (1 course credit)
 POLS 386, International Organization (1 course credit)
 POLS 251, Comparative Politics and Government (1 course credit)

Martha Rainbolt asked for a rationale for the additions. Nafhat Nasr explained, and Fred Silander summarized, that the additions reflect the additions of new faculty in the department.

The motion was put to a vote, and **passed** unanimously.

She then made the following

MOTIONS, to be tabled: That the following courses be added to

Group 2: POLS 381, Politics and Personality
 HIST 210, Modern Africa

That the following course be added to Group 3:
 POLS 380, Politics through Literature

That the following courses be added to Group 4:
 POLS 332, Western Political Thought in the Modern Age

POLS 341, American Political Thought
 POLS 346, Marxism and Social Thought
 HIST 209, African Civilizations

The motion to table **passed** unanimously.

COMMITTEE ON FACULTY (COF)

For COF, Gary Lemon reported that the committee continues its work; interim reviews have been completed, and promotion reviews are currently being done.

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

For CAPP, Art Evans reported that 116 (64%) of the Winter Term surveys have been returned to CAPP, and the statistics have been compiled by Jack Wright. He encouraged the faculty to call if they have questions about the numbers.

Tony Catanese asked what had been done with write-in suggestions; he wrote in the suggestion that Winter Term be voluntary for faculty, rather than mandatory.

Evans responded that all comments were collated and presented to CAPP.

Catanese suggested that, if the option had been included, there would have more responses. He added that CAPP should take this option seriously.

Steve Raines pointed out that, if Catanese's suggestion had been presented at the outset of the process, it should have been included in the survey.

Evans responded that the only concrete package submitted to CAPP prior to the distribution of the survey was the Freshman Cadre proposal. Other proposals had only one to three signers. He added that CAPP could not put all proposals on the questionnaire, so it included only those which occurred frequently.

In response to a question by Carl Huffman, Catanese stated that he wrote his suggestion only on the current survey (since he was off-campus last AY), but added that voluntary Winter Term work is an important option at other universities.

Both Gary Lemon and Ernie Henninger pointed out that they had submitted the same proposal, with other faculty, from the very beginning of the process of reviewing Winter Term.

David Herrold responded that CAPP had considered the voluntary option for faculty, but that it was eliminated as approximating "pay without work".

Raines again expressed concern over the dismissal of the option.

John Anderson countered by pointing out that, since the faculty has voted to retain Winter Term, it would seem appropriate to participate in it.

Catanese responded that he favors Winter Term, but is concerned with the principle involved.

Fred Soster asked whether Winter Term is mandatory or voluntary for students at universities where it is voluntary for faculty.

Catanese responded that it is done both ways.

Fred Silander stated that the issue would be best debated in CAPP, rather than in the faculty.

Evans added that there will be an open meeting for faculty on the issue of Winter Term. CAPP wants it to be attractive to faculty, but is concerned that there be faculty monitoring since credit is granted toward graduation.

Bill Cavanaugh asked whether CAPP found the survey to be useful.

Evans responded that it presented problems. He continued by stating that CAPP will have a trial proposal in the next few weeks, an open meeting in March, a proposal on the table no later than April, and therefore have it off the table no later than May.

Next, Evans presented the proposal for the Continuing Education Program at DePauw. He reminded the faculty that the Graduate Council had been charged last fall with developing criteria for a non-degree program. He listed three changes in the draft previously distributed to the faculty:

1) On page 2, the sentence regarding supervision should read:

"The Continuing Education Program is supervised and administered by the Vice President for Academic Affairs, who will be responsible for the academic integrity of the program."

2) The final paragraph on the page describing criteria should read: "The Advisory Committee shall approve all graduate courses before they are officially offered . . . meet the criteria for credit courses. The Advisory Committee shall review courses after they are approved by MAO, and shall do so each time they are offered."

Silander added that this is to make certain that the courses meet the criteria approved by the faculty.

Evans then made the following

MOTION: That the proposal for The Continuing Education Program be **tabled**.

Darryl Gibson asked whether the new committee members could be elected on the ballot which is soon to be distributed.

Evans responded that the document must be removed from the table and approved first (in March).

The motion **passed** unanimously.

COMMITTEE ON SCHOLASTIC ACHIEVEMENT (SAC)

For SAC, John White stated that there is no report.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

For FDC, Jim Rambo reported that:

- 1) the deadline for Lilly Summer Collaboration Grants is March 1;
- 2) approximately one-half of the Professional Conference Fund is still available;
- 3) a substantial amount of money remains in the Faculty-Student Activities Fund.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS

President Bottoms invited the faculty to his State of the University address, where he will discuss the results of the Board of Trustees meeting. He also introduced Robert Albertson, from the University of Puget Sound, who is at DePauw during the spring semester teaching and giving faculty seminars in Asian Studies.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

Fred Silander announced that part-time faculty requests for the fall semester were due February 1, and that any chairs who have not submitted their requests should do so immediately.

The meeting adjourned at 7:50 P.M.

Respectfully Submitted,

Darryl Gibson, Secretary
Christine King, Assistant



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AGENDA
For the Faculty Meeting of March 6, 1989

1. Call to Order (7:00 P.M., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Committee on Academic Policy and Planning (A. Evans)
 - Announcements
 - MOTION: To remove from the table the proposal for The Continuing Education Program
 - MOTION: To place on the table the Winter Term proposal
 - Committee on Faculty (G. Lemon)
 - Announcements
 - Committee on Management of Academic Operations (S. Abel)
 - Announcements
 - MOTION: To remove from the table the motions concerning courses to be added to groups 2, 3, and 4
 - Committee on Scholastic Achievement (J. Schlotterbeck)
 - Announcements
4. Reports from Other Committees
 - Faculty Development Committee (J. Rambo)
 - Announcements
 - International Education Committee (A. Rafat)
 - MOTION: To renew the Buenos Aires Program for a two-year period
5. Communications from the President and Others
6. Old Business
7. New Business
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of March 6, 1989

CALL TO ORDER

The regular meeting of the faculty of DePauw University was called to order by Fred Silander, Vice President for Academic Affairs, at 7:00 P.M. in Thompson Recital Hall. A quorum was present.

APPROVAL OF PREVIOUS MINUTES

Glenn Welliver questioned the use of the term "unanimous" in the recording of votes, and whether there was a means of recording abstentions. After brief discussion, and assurance by parliamentarian Bob Weiss that the word "passed" is sufficient, the secretary and assistant duly noted that, in order to avoid the appearance of unanimity where such is not the case, future votes will be recorded as "passed" or "failed".

John McFarland then moved that the minutes of February 6 be approved as distributed. Walker Gilmer seconded the motion, which passed.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

For CAPP, Art Evans announced that he is looking for faculty who would be interested in serving on RAS. There are nine appointed positions to be filled.

Evans then made the following

MOTION: That the proposal for The Continuing Education Program be removed from the table.
The motion passed.

He then made the following

MOTION: That the faculty approve the proposal for The Continuing Education Program.

Evans added that the Graduate Council has decided to postpone developing criteria for CRU's and CEU's until the State of Indiana clarifies its position on continuing certification.

Steve Raines asked what the motivation is for the graduate offerings, and whether or not the state requirements indicate that the courses must be toward a degree.

Evans responded that the motivation is for community education in the form of offerings for public school teachers and for the

community as a whole. The offerings for teachers do not need to be toward a degree.

Fred Silander added that graduate offerings also are applicable for DePauw faculty who offer courses for military abroad.

The motion was put to a vote and **passed**.

Next, Evans made the following

MOTION, to be tabled: That the faculty approve the CAPP proposal for a "new" Winter Term.

The motion **passed**.

He then announced that there would be an open meeting to discuss the proposal on Tuesday, March 14 at 7:00 P.M. in Thompson Recital Hall.

COMMITTEE ON FACULTY (COF)

For COF, Gary Lemon announced that the committee continues its work, and will probably complete its promotions within the next week or two.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

For MAO, Sam Abel made the following announcements:

CHANGES IN COURSE NUMBER:

English 290--English 292, Children's Literature
(cross-listed as Education 292)

History 209--History 109, African Civilizations

History 210--History 110, Modern Africa

Physics 232--Physics 351, Dynamics

Math 153--Math 253, Discrete Mathematics

Math 250--Math 152, Calculus II

Math 340--Math 240, Elementary Probability and Statistics

CHANGES IN COURSE NUMBER AND TITLE:

MATH 252, Multivariable Calculus--Math 362, Analysis II

CHANGES IN COURSE TITLE:

Math 361, Advanced Calculus--Analysis I

History 273-274, Afro-American History--African-American
History

English 120, Basic Writing--College Writing I

English 130, Expository Writing--College Writing II

General Studies 100 (English 100), English as a Second

Language--College Writing for the Bi-Lingual Student

He then made the following

MOTION: That the department for General Studies 100, College Writing for the Bilingual Student, be changed to English 100.
The motion **passed**.

He then made the following

MOTION: That the amount of credit be changed for the following courses: Math 270, Linear Algebra, 1/2 credit to 1 credit.
Military Science 351-352 and 451-452, 1/2 credit each to 3/4 credit each.

Several faculty members expressed concern over the proposed change of credit for the Military Science courses--whether the additional amount of time spent in class is sufficiently academic in nature to warrant the increased credit.

Abel stated his understanding that changes in the course previously had been made, but that the credit change is being requested now to parallel those changes.

Marty Catanese then made the following

MOTION: That the vote be split, so that the Math and Military Science courses could be voted on separately.
Several faculty members **seconded** the motion, which **passed**.

The change in credit for Linear Algebra was voted on and **passed**.

Regarding the Military Science courses, Silander and Abel both stated that MAO had been satisfied with increasing the credit in the Military Science courses based on the amount of classwork. The total number of credits in Military Science amounts to 60 hours, roughly equivalent to a minor. Similar changes are being made at ISU and Rose-Hulman.

John White then made the following

MOTION: That the proposed credit changes in Military Science be **tabled** until Jan Seiter can be present to explain them to the faculty.

Amir Rafat **seconded** the motion, which **passed**.

Abel then made the following

MOTION: That Art 222, Later Medieval Art, be dropped; and that the following courses be added:

- Art 218, Gothic Art: Cathedral and Court
- Art 321, Romanesque Art: Monasteries and Pilgrimage Sites
- S&A 256, Language and Culture
- General Studies 306, Technology, Society and Values.

The motion **passed**.

He then made the following

MOTION: That the motion concerning the addition of the following courses to group requirements be removed from the table:

- Additions to Group 2: History 110, Modern Africa; and Political Science 381, Politics and Personality
- Addition to Group 3: Political Science 380, Politics Through Literature
- Additions to Group 4: History 109, African Civilizations; Political Science 332, Western Political Thought in the Modern Age; Political Science 341, American Political

Thought; and Political Science 346, Marxism and Social Thought.

The motion **passed**.

Bob Newton asked about the status of the rule which limits the number of courses which can be used to satisfy distribution requirements, and whether MAO considered this rule.

Abel responded that MAO was aware of the rule, and that the 300 level courses do not have prerequisites. MAO, however, did not feel that the rule needed to be followed strictly.

Jack Wilson added that the faculty voted out the rule on limits about eight years ago.

In response to questions about the criteria for these courses, both Wilson and Bruce Stinebrickner stated that the courses have been testified to by the instructors as meeting the requirements, including the use of primary sources.

Newton then raised the question of whether faculty members other than himself advise transfer students that transferred courses must meet our criteria in order to meet our group requirements.

Abel suggested that Newton put the question into writing to him.

Martha Rainbolt asked whether Political Science 380 would count toward the Literature part of Group 3, to which Abel responded that it would count only as a general Group 3.

Glenn Welliver asked for a description of Political Science 381, to which Stinebrickner responded that the course is an intersection between Political Science and Psychology, and that Maria Falco, who teaches the course, has done post-doctoral work in this area.

Carl Huffman asked how this course fits in as a central or core type of course, to which Stinebrickner responded that the department looked at it carefully and decided that it is appropriate, and that another request in the department was rejected.

Rafat suggested that, if there is to be a limit on the number of group courses within a department, the courses should be reviewed every 3 or 4 years.

The motion then was voted on and **passed**.

COMMITTEE ON SCHOLASTIC ACHIEVEMENT (SAC)

For SAC, John Schlotterbeck reported that the committee is working on two projects: 1) a statement concerning harrassment which is to be added to the catalog, and 2) a study of grade inflation. Neither one, however, is yet complete.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

For FDC, Jim Rambo announced that the recommendations have been made for summer stipends and Dana Apprenticeships. The committee is still working on the Lilly Summer Collaborations.

INTERNATIONAL EDUCATION COMMITTEE (IEC)

For IEC, Amir Rafat made the following

MOTION: That the Buenos Aires Program be renewed for a two-year period.

Art Evans reported that IEC took the proposal to CAPP, which approved it with two provisos: 1) that IEC review the enrollment results in the spring of 1990, and then determine whether the program should continue for both semesters, or revert to spring semester only; 2) that the faculty vote the following spring (1991) concerning the program's continuance. He pointed out that, on the negative side, the program is losing about \$5,000 per semester; on the positive side, it is good for faculty development and helps attract different students. The loss of money is because of low enrollments, which may be helped by the hiring of a professional recruiter.

John McFarland asked how the program compares in cost to other programs, to which Rafat responded that it is the only overseas program of this kind, and therefore is difficult to compare.

McFarland clarified his question by asking whether the program is more expensive per student as a recruiting tool, to which Ann Rambo responded that, of the 30 "true" and 30 other international students, the Buenos Aires students are the only ones who pay cash for their classes, rather than relying on financial aid.

Fred Silander summarized that the cost therefore may be less for these students.

Gary Lemon asked for the status of the issue of full-time versus part-time replacements for faculty going to Argentina, to which Rafat responded that this issue could be looked at again.

Silander added that the above is essentially a financial issue which can be reexamined if the Buenos Aires enrollment increases.

Lemon suggested that the current arrangement makes it difficult to provide as good an education for DePauw students as would be done if there were full-time replacements.

In response to questions about the current pool of Buenos Aires students, Rafat responded that there are four full-time students, and that last semester's students were unusually poor.

The motion was then voted on and **passed**.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS

In the President's absence, there was no report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Steve Raines asked Joan Claar to report on the status of the ATO matter and the Sigma Chi appeal.

Claar responded that the ATO issue goes to the Student Conduct Board on Friday, and that the Sigma Chi decision is being appealed.

John White then made the following **resolution**:

Whereas the DePauw faculty has always sought to recognize the outstanding contributions of its members whether in the scholarly guild, the classroom, in the community, or, as it were, on the playing fields of life, and whereas a small group of our company has excelled by exhibiting physical prowess on the basketball court of life, as it were, and whereas their 11-0 record against competition that was in many cases 20 years younger is an example of superior intelligence, strategy, and fortitude, and whereas they have captured the Intermural Championship-- a first as far as recent history is concerned, be it resolved that the DePauw faculty on this the sixth day of March, 1989 applauds their efforts, basks in the glow of their success, and looks forward to the building of a dynasty.

Walker Gilmer **seconded** the resolution.

Fred Silander reminded the faculty that the doubles table tennis team of Shetty and Silander also won an intermural championship.

Bob Newton added that there have also been faculty victories in tennis, and Tony Catanese noted that there have been badminton victories, also.

Needless to say, the resolution passed.

ANNOUNCEMENTS

Darryl Gibson reported that the divisional ballots were distributed this day, and that the results of faculty election should be ready at the April 3 faculty meeting.

Steve Raines reminded the faculty that this is Women's Week.

Martha Rainbolt asked whether there has been a formal announcement concerning the granting of tenure, to which Fred Silander reported that this has not as yet been done (although the decisions have been made).

Art Evans asked if, since the administration has not asked RAS to reassemble, it intends to hold on further hirings, and if so, whether it is necessary to fill the RAS openings.

Silander responded that the committee may need to meet, and that RAS will be consulted by the administration if hirings continue. He added that the old priority requests would continue to be considered, but that departments could sharpen those requests if it seems appropriate.

The meeting adjourned at 8:20 P.M.

Respectfully submitted,

Darryl Gibson, Secretary
Christine King, Assistant



AGENDA
For the Faculty Meeting of April 3, 1989

1. Call to Order (7:00 P.M., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Committee on Academic Policy and Planning (A. Evans)
 - Announcements
 - MOTION: To remove from the table the CAPP proposal for a "new" Winter Term
 - Committee on Faculty (G. Lemon)
 - Announcements
 - Committee on Management of Academic Operations (S. Abel)
 - Announcements
 - MOTION: To remove from the table the motion concerning changes in credit for Military Science courses
 - Committee on Scholastic Achievement (J. Schlotterbeck)
 - Announcements
4. Reports from Other Committees
 - Faculty Development Committee (J. Rambo)
 - Announcements
5. Communications from the President and Others
6. Old Business
7. New Business
8. Announcements
9. Adjournment

0-10024

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of April 3, 1989

CALL TO ORDER

The regular meeting of the faculty of DePauw University was called to order by Fred Silander, Vice President for Academic Affairs, at 7:00 P.M. in Thompson Recital Hall. A quorum was present.

APPROVAL OF PREVIOUS MINUTES

Sherry Smith **moved** that the minutes of March 6 be approved as distributed. Art Evans **seconded** the motion, which **passed**.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

For CAPP, Art Evans made the following

MOTION, to be tabled: That the wording concerning RAS on page 16 of the Academic Handbook be changed to read:

3. The Resource Allocation Committee is a subcommittee of the Committee on Academic Policy and Planning. The membership of the Resource Allocation Committee is composed of nine members, all of whom are appointed by the Committee on Academic Policy and Planning for three year terms with one third of the members appointed each year. At least one member of RAS shall be a member of CAPP.

The rationale for these changes is that: 1) three members appointed each year for a three-year term (one third of committee each year) give a total membership of nine, not ten; 2) it is understood that the nine members of RAS will choose a non-voting (except in tie votes) chairperson from its ranks whenever the committee is convened; 3) at least one member of RAS should serve concurrently on (and report to) RAS's parent committee so that CAPP can remain informed prior to RAS's final recommendations (which CAPP must validate and forward to the administration).

The motion to table **passed**.

Next, Evans made the following

MOTION: To remove from the table the CAPP proposal for a "new" Winter Term.

The motion **passed**.

He pointed out three clarifications of the document:

1) CAPP doesn't care about the Excellent, Superior, Unsatisfactory grading system included in the document;

- 2) those who fail the freshman common experience will need to repeat it;
- 3) there will be a need for 10-12 upperclass on-campus projects.

Options for faculty who are offering projects which are underenrolled are: if it is an "on" Winter Term, faculty can supplement the underenrolled class by sponsoring off-campus projects or by helping with the Freshman Winter Term; it can be taken as an "off" Winter Term, and be made up by working two Winter Terms in a row; if the offering is during an "off" year (for which a stipend is paid), it can be offered for a reduced stipend.

Evans pointed out that CAPP has not tried to be specific about all the changes; rather, it wants there to be flexibility in the options available to faculty.

Nafhat Nasr asked what will happen if faculty take underenrolled as "off" years for several years in a row, to which Fred Silander responded that such cases would be dealt with individually.

Jim George asked (for Judy, who was absent) who gets paid stipends.

Evans responded that three groups get stipends:

- 1) the group who plans the Freshman Winter Term during the summer;
- 2) those who participate in the Freshman Winter Term;
- 3) those who offer a Winter Term during their "off" year.

Kathi Jagger asked what happens if faculty members do the Freshman Winter Term during their "off" year.

Evans admitted that he does not have an answer for that contingency.

Jim George then stated his opinion that it isn't fair for those offering upper-class projects not to get paid.

Evans responded that the Freshman Winter Term requires a sizable difference in work from the usual Winter Term, and that it needs to be encouraged.

Jagger next asked how the Freshman Winter Term compares with Winter Term in Mission, and the extra work it entails, to which Evans responded that WTIM has its own built-in rewards as an off-campus trip.

John McFarland suggested that there is a discrepancy in the proposal between paying for the Freshman Winter Term, on the one hand, and the request for rigorous upper-class projects, on the other.

Evans explained that the difference is in the fact that the Freshman Winter Term is not within one's usual discipline, nor is it taught in one's usual way.

Fred Lamar expressed his support of the Freshman Winter Term, while stating that those who work with WTIM should be recognized for the large amount of work they do.

Bruce Stinebrickner asked whether faculty can still request Winter Term released time to do research.

Evans explained that regular released time will continue (every other year), and will afford faculty time to do research; however, special released time probably will not continue, since faculty numbers available for Winter Term will be even tighter than before (when it was seldom granted).

Steve Raines spoke in favor of the proposal and of the stipends, explaining that, at the end of three years, the faculty and administration will be able to say they've given Winter Term their best shot.

Evans added that, similar to the competency workshops, the stipend will be only \$500-\$600. CAPP felt that the amount should be modest, so that people wouldn't do it just for the money.

Jim Mannon also spoke in favor of the proposal and the stipends, expressing his approval of the fact that DePauw is trying to do something special for the freshmen--that it is making an institutional commitment.

Glenn Welliver asked how upper-class projects will be limited, and whether faculty could work every year on liberal arts projects which do not draw many students.

Evans responded that the AVP is responsible for deciding about upper-class projects, and that tradeoffs probably can be worked out for the situation described by Welliver. However, it is important to keep in mind that there must be enough offerings for the students, although underenrollments may be less of a problem because there will be fewer options.

Roger Gustavsson asked what the "E" grade stands for in Winter Term, expressing his concern that it could be interpreted differently by different faculty.

John White then made the following **MOTION to amend:** That the "E" grade be eliminated, with the understanding that "S" means the work is of at least "C" quality. Several faculty **seconded** the motion, which **passed**.

Stuart Lord then **called the question**.

Jim George **objected**.

A vote then was taken to close off debate (2/3 majority needed). The motion to close debate **passed**.

The vote then was taken to approve the amended proposal. The amended proposal **passed**. Applause followed.

COMMITTEE ON FACULTY (COF)

For COF, Gary Lemon announced that there was no report. Another round of applause followed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

For MAO, Sam Abel made the following

MOTION: That the motion to change the credit in Military Science 351-352 and 451-452 from 1/2 credit each to 3/4 credit each be removed from the table.

The motion **passed**.

Captain Jan Seiter explained that the 300 and 400 level courses are for those students who have committed themselves to receive a commission in the Army. Indiana State and Rose-Hulman have made a similar change in credit for these courses, recognizing that the students are doing a lot of work on their own to prepare for their commission.

Nancy Davis asked Seiter to expand his explanation of the curriculum, stating that she has a problem with giving academic credit for this type of work.

Seiter explained that the juniors must spend time getting ready for their six-week training camp, during which they are evaluated on their leadership in a variety of military situations. The seniors, on the other hand, must spend time outside the classroom planning this work for the juniors.

Martha Rainbolt asked whether the change would mean that the students could receive one credit in Military Science during their freshman year, one credit during their sophomore year, 1 1/2 credits during their junior year, and 1 1/2 credits during their senior year, for a total of 5 credits.

Seiter responded that this summary is correct.

John McFarland asked whether the only real rationale for the increase isn't time spent, adding that the same issue has been dealt with concerning lab time.

Seiter responded that the extra 1/4 credit is compensation to the students for the time spent that could be used pursuing other courses.

Kathi Jagger suggested that the work does not seem to be academic.

Stuart Lord spoke against the motion as contradicting the ideals of liberal arts.

John White then **called the question**.
The motion was voted on and **failed**.

Nancy Davis then made the following

MOTION: That CAPP study the question of whether academic credit should be granted for ROTC.

Stuart Lord **seconded** the motion.

Mark Kannowski then made the following

MOTION to amend: That CAPP include HPER activity courses in its study.

Bill Cavanaugh **seconded** the motion.

John White spoke against the amendment, stating that the ROTC program should be looked at separately because of its import.

John McFarland clarified his earlier statement about ROTC by pointing out that his reference was only concerning course credit, not the existence of the ROTC program.

After considerable debate about whether or not to include HPER in the study, Stuart Lord made the following

AMENDMENT to the amendment: That both issues (ROTC and HPER activity courses) be studied, but separately.

Martha Rainbolt spoke against the whole amendment, stating that there isn't time now for such a study.

Steve Raines pointed out that, even if approved, the issue would take time to study, and that CAPP wouldn't need to act immediately.

After further debate, Cavanaugh pointed out that his second had been meant only as a challenge to HPER.

The **question was called**, with no opposition, and the amended amendment was voted on.

The amendment **failed**.

The **question was called**, and the motion **passed** by a vote of 33 to 31.

Raines suggested that members on the floor should not attempt to take over the management of motions from the chair.

Abel then made the following

MOTION, to be tabled: To remove MATH 253 (formerly 153), Discrete Mathematics, from the Group 1 requirement, and to replace it with MATH 240 (formerly 340), Elementary Probability and Statistics.

The motion **passed**.

Abel then made the following

MOTION, as a group:

Courses to be added:

PHYS 590, Selected Topics, 1/4-1 credit (to be retained)

ENG 590, Topics, 0-1/2-1 credit

EDUC 590, Selected Topics, 1/2-1 credit
EDUC 506, Media and Computers for Effective Teaching,
1/2-1 credit

Change in course credit and number:

HIST 505-506, Graduate Topics Course, 1-2 credits to
HIST 590, Graduate Topics Course, 1/4-1 course

Courses to be dropped:

EDUC 501, Public School Administration: Elementary,
1 credit
EDUC 502, Public School Administration: Secondary,
1 credit
EDUC 504, History of Modern Education, 1 credit
EDUC 505, Resource Materials for Effective Teaching,
1 credit
EDUC 511, School Finance, 1 credit
EDUC 513, Educational Measurements, 1 credit
EDUC 515, Modern Trends in Education, 1 credit
EDUC 518, Schools and Community Relationships, 1 credit
EDUC 520, Counseling and Guidance: Elementary, 1 credit
EDUC 521, Counseling and Guidance: Secondary, 1 credit
EDUC 531-532, Education Seminar, 1/2 credit each
EDUC 550, The Modern Middle School, 1 credit
EDUC 552, The Junior High/Middle School Curriculum,
1 credit
EDUC 560, Foundations of Education, 1 credit
EDUC 566, Secondary Curriculum, 1 credit
EDUC 570-571, Directed Study, 1/2-1 credit
EDUC 595, Research in Education: Elementary, 1 credit
EDUC 596, Research in Education: Secondary, 1 credit
EDUC 599, Thesis, 1-2 credits

Change in course credit:

EDUC 507, Comparative Education, from 1 to 1/2-1 credit
EDUC 530, Instructional Strategies for the Special
Child on the Regular Classroom, from 1 to 1/2-1
EDUC 545, Reading Diagnosis, from 1 to 1/2-1

Change in course title and credit:

EDUC 508, Classroom Management, 1 credit, to Strategies
in Classroom Management, 1/2-1 credit
EDUC 512, Advanced Teaching of the Elementary Language
Arts, 1 credit, to Strategies for the Teaching of
Language Arts, 1/2-1 credit
EDUC 541, Problems of Improving Pupil Reading Skills,
1 credit, to Reading Strategies, 1/2-1 credit
EDUC 554, Supervision of Student Teaching, 1 credit, to
The Supervisory Process, 1/2-1 credit
EDUC 565, Elementary Curriculum, 1 credit, to Issues in
Curriculum, 1/2-1 credit

Art Evans pointed out that it is important that the courses had to be evaluated and approved by MAO in order to be continued--MAO is to approve courses before they are offered for the first time, and the Graduate Council (Continuing Education Committee) is to approve them each subsequent time they are to be offered. He expressed concern that MAO is passing on course numbers without evaluating the course content.

There was further discussion of the matter between Abel and Evans, during which Evans expressed the understanding of CAPP that all courses would be dropped if they were not evaluated, and Abel responded that the changes now being considered were worked out previously by Ellie Ypma and Judy Raybern (neither of whom is on campus).

Abel agreed to Evans' request that he meet with Ypma, Raybern, and the Graduate Council about the matter. He then suggested that the faculty approve the changes on the table, and clarify the procedures in the fall.

Jim George stated that he has a problem with the course titles, to which Abel responded that they are not geared to be specific, but to allow flexibility in topics.

The motion was voted on and **passed**.

Abel then made the following

MOTION: That the faculty approve the addition of a minor in Black Studies:

Requirements for the interdisciplinary minor in Black Studies include five courses with at least one course at the 300-400 level. At least one course must be about a black American experience and one course about an African experience.

Courses that may be chosen for the minor are as follows:

HIST 105, The American Experience: Race Relations and Minorities
 HIST 109, African Civilizations
 HIST 110, Modern Africa
 HIST 273-274, African-American History
 HIST 200-level Experimental Division courses, Land and Labor in Africa and African Cultures
 HIST 300, Topics: American Slavery
 The Civil Rights Movement
 African Nationalism 1890-1945
 African Nationalism 1945-present
 HIST 491, Reading Course (with appropriate topic)
 ENG 263, Afro-American Literature
 S&A 201, Sociological Perspectives: Race and Ethnicity
 S&A 271, Peoples and Cultures of Africa

The **question was called**, with no opposition, and was **passed**.

Abel then announced the tentative calendar for 1990-91, and requested the faculty to submit complaints to him in writing.

Jim George requested that, in order to be consistent, Christmas Break should be printed as Friday-Friday, December 21-January 4.

Abel agreed.

Concerns were raised about the loss of Fridays in the calendar, as well as about the presence of Fall Pause. After substantial discussion of these matters, it was agreed (with President Bottoms' confirmation) that the faculty, not the trustees, are responsible for the presence or absence of Fall Pause.

George then made the following

MOTION: That Fall Break be discontinued on a permanent basis. Fred Lamar **seconded** the motion.

After further discussion about the authority of MAO versus the authority of the faculty, the **question was called**.

The motion **passed**.

COMMITTEE ON SCHOLASTIC ACHIEVEMENT (SAC)

For SAC, John Schlotterbeck announced that the committee continues to work on a statement concerning harrassment, and hopes to bring something to the faculty in May.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

For FDC, Jim Rambo reported that \$4,700 remains in the Professional Conference Fund, \$13,000 remains in the Research and Professional Development Fund, and \$1,300 remains in the One-Day Conference Fund. He also announced that a GLCA workshop on course design will be held 6/21-7/1.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS

President Bottoms reviewed the upcoming Twenty-First Century conference and reminded the faculty that Robert MacNeil would be speaking at the April 7 convocation.

He also announced that honorary degree recipients for next fall's Mendenhall Convocation would be voted on. The nominees for honorary degrees were John Boswell Cobb, Jr. for the degree of Doctor of Letters, Leontine T.C. Kelly for the degree of Doctor of Humane Letters, and Father Bruce Ritter, for the degree of Doctor of Humanities. The faculty vote was in favor of all these candidates.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Steve Raines requested that Joan Claar give a report on the resolution of the Sigma Chi and Alpha Tau Omega cases.

Claar reported that, in the case of Sigma Chi, charges were filed for the theft of a tree. The President admitted the charges on behalf of the fraternity. Sanctions were set by Claar, as modified by the Appeals Committee. Suspension is deferred if the following conditions are met:

- 1) no social events on or off campus through January 1, 1990;
- 2) may not participate in any University function which requires living unit or fraternity sponsorship (includes Little 500);
- 3) no alcohol in any public area of the house;
- 4) community service project with involvement by each member;
- 5) weekly meeting with Jim Schlegel and his successor;
- 6) establishment of Community Concerns Committee within the fraternity to foster continued involvement by Sigma Chi in worthwhile community projects.

In the case of ATO, charges were filed, and denied by the president. The Student Conduct Board hearing on Friday, 3/31 found the fraternity guilty of violating their previous probation. The deadline for an appeal has not passed. Sanctions were established by the Student Conduct Board. ATO will be on disciplinary probation through May, 1990, with the following conditions:

- 1) an internal investigation of the January 26 incident, with appropriate punishments levied;
- 2) an eight-member advisory board to be appointed by May 1, consisting of two faculty, two administrators, two alumni, and two parents of current ATO's;
- 3) an advisory board to review the findings of the internal investigation and approve or modify the punishments set, and to oversee the enforcement and report on the enforcement to the Student Affairs Office;
- 4) the chapter is to establish and implement internal house standards and disciplinary procedures;
- 5) pledge education is to contain a component on student conduct policies;
- 6) an advisory board is to monitor the above (4&5) on the basis of monthly reports submitted by the chapter;
- 7) the chapter is to sponsor an educational program for all members on student conduct policies;
- 8) all members of the 1988-89 pledge class are to complete a community service project;
- 9) the President is to meet weekly with the Dean of Students of designee to discuss social events, academics, chapter educational programs and other appropriate items that involve ATO and the University.

ANNOUNCEMENTS

Jan Seiter announced that he would be available for any faculty questions about ROTC.

Stan Warren announced that the Teacher Education Committee has voted to raise the GPA for entering the Teacher Education program to 2.5

The meeting adjourned at 9:10 P.M.

Respectfully submitted,

Darryl Gibson, Secretary
Christine King, Assistant

AGENDA
For the Faculty Meeting of May 1, 1989

1. Call to Order (7:00 P.M., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees

Committee on Academic Policy and Planning (A. Evans)
Announcements

MOTION: To remove from the table the motion to change the wording concerning RAS on page 16 of the Academic Handbook

Committee on Management of Academic Operations (S. Abel)
Announcements

MOTION: To remove from the table the motion to replace Math 253 with Math 240 as a Group 1 requirement

Committee on Faculty (G. Lemon)
Announcements

MOTION, to be tabled: That the following addition be made to the Academic Handbook, under Personnel Policies section II (Periodic Evaluation):
E. Evaluation of faculty members in full-time, temporary apointments. Such faculty shall be evaluated according to requirements for periodic evaluation applicable to faculty members in tenurable positions. Those having been reappointed for a second year shall prepare for an interim evaluation, to take place in their third year.

Committee on Scholastic Achievement (J. Schlotterbeck)
Announcements

MOTION: That the faculty endorse the new harrassment policy

4. Reports from Other Committees
Faculty Development Committee (J. Rambo)
5. Communications from the President and Others
6. Old Business

7. New Business

MOTION: To confer degrees (J. Brigman)

MOTION, to be tabled: That the faculty endorse a motion for the reduction of the size of elected committees (M. Rainbolt)

8. Announcements

9. Adjournment

CAPP PROPOSAL FOR A "NEW" WINTER TERM

Spring 1989

Members of CAPP: Nancy Davis
Art Evans (Chair)
David Herrold
Sudhir Mehta (student rep.)
Keith Opdahl
Monte Roulier (student rep.)
Bruce Serlin
Fred Silander (AVP)
Fred Soster
Gloria Townsend
Stan Warren

INTRODUCTION

During the past year CAPP has been examining ways to improve Winter Term at DPU. The following document offers our recommendations for specific changes to Winter Term which we feel are both desirable and workable.

Our goals in developing these proposed changes have included the need to revitalize the On-campus Winter Term experience, to reduce the DPU faculty's existing Winter Term workload, and to maintain those Winter Term programs that have proven successful.

A wide range of opinions and suggestions from the entire DPU community--faculty, administration, and students--has been considered and discussed. CAPP thanks all those who participated in our various surveys and wishes to assure them that their voices have not gone unheard. It has been necessary for CAPP to make some difficult decisions in trying to equitably balance institutional needs with individual needs, academic requirements with experiential opportunities, and flexibility with workability. All in all, CAPP believes that these proposals represent a significant improvement over the previous Winter Term program and one in which everyone will find some measure of benefit.

CAPP has scheduled an "Open Forum" for all DPU faculty to discuss these proposals on Tuesday, March 14, at 7:00PM in Thompson Hall. These proposals will be placed on the table during the March 6 Faculty Meeting, and will be voted on during the April 3 Faculty Meeting.

CAPP RECOMMENDATIONS FOR WINTER TERM

LENGTH: The length of Winter Term will be one 3-week session (Wednesday to Wednesday) for all On-campus activities and one 4-week session for all Off-campus activities. Individual Off-campus (internships) are expected to take the entire 4 weeks, whereas the exact dates of Group Off-campus projects (WTIM, trips) will be decided by the individual faculty sponsors responsible for them. Possible exceptions to this 3-On/4-Off rule include: the School of Music and any students involved in Individual On-campus projects (Dana, etc.), both of which may take 4 weeks.

GRADUATION REQUIREMENTS: Graduation requirements will be reduced from the current 3 1/2 to 3 out of 4 Winter Terms. All first-year students in the School of Liberal Arts and the School of Nursing will be required to spend their first Winter Term in the Group On-campus "Common Experience" Program. Exceptions will be considered via petition only (to the AVP for the former students, to the Director of the Nursing School for the latter students). All first-year students in the School of Music will also be required to spend their first Winter Term in the Music School Winter Term Program (exceptions granted via petition only to the Director of the School of Music).

GRADING: Grades will be "Excellent/Satisfactory/Unsatisfactory" for all Winter Term On-campus and Off-campus activities.

FACULTY PARTICIPATION: Faculty will participate in every other Winter Term. For those on leave during either semester or who are excused for any reason, that Winter Term will be considered the "off" year (no banking of released time). During their "on" year, faculty members may choose from the on-campus "Common Experience" program for first-year students, upperclass on-campus offerings, off-campus projects, or sponsoring internships. Faculty choosing the "Common Experience" program will receive a stipend in recognition of the importance of this program for first-year students and the additional effort that will be required. If faculty members choose to participate in any Winter Term program during their "off" year, they shall receive a stipend. All new DPU faculty are entitled to take their first Winter Term as released time if they so choose. Faculty not scheduled for an

"off" Winter Term but who, because of research opportunities or discipline-related needs, desire to take one (and then serve two successive "on" Winter Terms) have the option to do so, with the prior approval of the AVP.

PROGRAMS: The following programs will remain basically unchanged in nature: Group Off-campus (WTIM, trips, etc.), Individual On-campus (Dana students, independent study, etc.), and WT credit for an adjacent semester on an Off-campus Study Program (Athens, Strasbourg, Barcelona, etc.). The Individual Off-campus (internships) program will remain basically unchanged, except that comparatively fewer faculty will sponsor a larger number of interns during each Winter Term. Clerical help to these faculty will be increased.

"Common Experience" Program

First-year students will be required to participate in their first Winter Term by enrolling in the "Common Experience" program. The "Common Experience" program will involve a common set of readings with discussion sessions led by participating faculty members either individually or in teams. A series of presentations, lectures, films, and other activities related to the topic under consideration will be offered during the Winter Term with attendance required. In addition, there are many valuable courses, projects, and activities now being offered during Winter Term that will continue as a co-curricular part of the "Common Experience" program. These include courses on first-year survival skills, career planning, and participation in the Winter Term Voluntary Service Program in Putnam County. All first-year students must participate in at least one of these activities.

Participation in the "Common Experience" program will benefit the general education of both faculty and students. Involvement in the project does not require faculty expertise on the particular topic, but rather a willingness to learn along with the students. Faculty members will not be expected to serve as authorities who lecture to their students, but as discussion leaders. Not all faculty members will be interested in such an endeavor and participation will be voluntary with a stipend as indicated above.

First-year students will all be involved in the same intellectual inquiry. They will be struggling with the same concepts and questions inside and outside the classroom.

Since all first-year students will be residents of university dormitories, it will be possible for informal discussions to continue in lounges, hallways, and dining rooms--thus narrowing the "gap" between living and learning at DePauw.

The discussion sections will meet for 2 hours each day and there will be special convocations on the topic. In these lectures, individuals with special expertise on the topic will address the entire university community.

The topic for the year will be chosen, after consultation with CAPP, during the spring by a group of faculty who represent all academic divisions and who are selected by the AVP to serve in this capacity. Suggestions for possible topics will be solicited from the entire faculty and considered. Topics should be applicable to the natural and social sciences as well as to the humanities and the arts. It is possible, and even probable, that topics may be repeated in subsequent years if they are found to be successful. It may be desirable to choose, at least tentatively, topics for several years. Possible topics for the "Common Experience" program could include the 21st Century, Asia--Some Perspectives, Moral Dilemmas for the Decade, etc. Such topics should be of general interest, lend themselves to the study of basic issues or questions, provide opportunities for speakers and films, and be accessible to the students and faculty.

Once the general topic has been announced, faculty members will be asked to volunteer to participate in the following January's "Common Experience." Between 35 and 45 faculty participants will be selected by the AVP. The participants will meet during the spring to discuss the structure and organization of the Winter Term offerings, including suggestions concerning materials. The participants will select a sub-group which will function as a "Common Experience" Planning Group. This sub-group, supported by stipends, will meet during the spring and summer to develop details of the project (a common reading list, an outline, suggested discussion questions, etc.) for the next academic year. A series of meetings and workshops will then be held with the entire group during the ensuing fall semester to develop the final plans and to discuss the readings and specific approaches.

Upperclass WT Courses

Enrollment in the "Common Experience" program will be limited to new students, although there could be a few sections for upperclass students during the first few years

of the program. A limited but appropriate number of other WT-credit courses will be available for upperclass students. These projects should be just as academically rigorous and intellectually challenging as the first-year program. Faculty members offering these projects, as noted above, will receive released time for the next Winter Term.

Upperclass students, to earn WT credit, may also serve as "assistants" to the "Common Experience" program in order to help individual faculty in their first-year discussion groups, to help organize and direct co-curricular activities in the afternoons, etc.

EVALUATION: An overall evaluation by CAPP of these changes to Winter Term shall take place during the spring of the 1991-92 academic year and at 3-year intervals thereafter.

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of May 1, 1989

CALL TO ORDER

The regular meeting of the faculty of DePauw University was called to order by Fred Silander, Vice President for Academic Affairs, at 7:00 P.M. in Thompson Recital Hall. A quorum was present.

APPROVAL OF PREVIOUS MINUTES

Walker Gilmer **moved** that the minutes of April 3 be approved as distributed. Art Evans **seconded** the motion, which **passed**.

INTRODUCTION:

David Herrold introduced Barbara Elam, who will fill the Printmaker position starting in the spring of 1990.

REPORTS FROM COORDINATING COMMITTEES

COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

For CAPP, Art Evans thanked the outgoing committee members, Nancy Davis and Mike Johnson, for their work. He also announced that Bruce Serlin and Bernard Batto will be joining the committee.

He then made the following

MOTION: That the motion concerning the change in the membership of RAS in the Academic Handbook be removed from the table.

The motion **passed**.

There was no discussion of the motion, which **passed**.

Evans reported that the committee is looking at guidelines for RAS: 1) there will be equal divisional representation, except that there must be one extra from one division (since the membership is nine); 2) there will be no more than one member from any one department; 3) members whose department is being discussed must exclude themselves from discussions. The subcommittee also still needs one member from Division I and one from Division IV.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS (MAO)

For MAO, Sam Abel announced that the committee has made a calendar revision following the removal of Fall Pause: Rush will be moved up by one week (to October 11-14) to match the current year's calendar.

He then made the following

MOTION: To add the following to the catalogue, regarding transfer of credit: "Transfer students who place into English 130 may be given credit for one expository writing course taken on another college or university campus."

Cynthia Cornell explained that the motion is in order for there to be consistency with the DePauw treatment of those taking English 120, for which credit is given.

The motion **passed**.

Abel then made the following

MOTION: To remove from the table the motion to drop Math 253, Discrete Math, from the Group 1 requirements, and to replace it with Math 240, Elementary Probability and Statistics.

After brief discussion of the inclusion of non-lab courses in Group 1 (one of the two Group 1 courses must be a lab course), the motion **passed**.

Abel next made the following

MOTION: That the following courses be added:

GENS 101-102, Chinese I-II

GENS 111-112, Japanese I-II

*P&R 217, Problems in Faith and Reason

*P&R 253, Religions of India

*P&R 254, The Chinese Religious Tradition

*P&R 255, History of Japanese Religions I

*P&R 256, History of Japanese Religions II

*P&R 257, Hinduism

*P&R 258, Buddhism

P&R 265, Biomedical Ethics

P&R 313, Death

P&R 382, Topics in Japanese Religion and Literature

He explained that the courses are geared primarily toward the newly expanded Asian (religious) curriculum with the addition of new faculty.

Amir Rafat asked whether Japanese and Chinese are now included in Group 5, to which Abel and Fred Silander responded that previous faculty action includes all major languages in Group 5.

To Kathi Jagger's question as to whether these courses can receive retroactive group credit, Abel responded that, as in other languages, students can take an exam for satisfaction of Group 5.

John White added that the Petitions Committee also has discussed this issue, and endorses a test-out system for Group 5, on a case-by-case basis, for those students currently enrolled in Chinese.

The motion **passed**.

Abel then made the following

MOTION, to be tabled: That the courses starred above (P&R 217, 254, 255, 256, 257, 258) and P&R 252, History of Western Religious Thought, be added to the courses satisfying Group 4 requirements.

The motion passed.

Ernie Henninger asked about the addition of courses to those satisfying group requirements; that is, for a rationale and definition.

Abel responded that a principal criteria is the use of primary texts. He added that the way in which group requirements are defined may well be an issue for discussion by MAO, and requested written questions about this issue.

COMMITTEE ON FACULTY (COF)

For COF, Gary Lemon made the following

MOTION, to be tabled: That the following addition be made to the Academic Handbook, under Personnel Policies section II (Periodic Evaluation):

E. Evaluation of faculty members in full-time temporary appointments. Such faculty shall be evaluated according to requirements for periodic evaluation applicable to faculty members in tenurable positions. Those having been reappointed for a second year shall prepare for an interim evaluation, to take place in their third year.

The motion passed.

He then made the following

MOTION, to be tabled: That that section of the Academic Handbook (page 18, Section VII., B., 4., a.) dealing with a promotions subcommittee of the COF be deleted.

The motion passed.

Lemon also made three announcements.

1) He requested that the faculty provide the COF with any information which would be helpful in its department chair reviews, as well as its review of tenure, interim, and term candidates for 1989-90. The reviews are:

TENURE: Bernard Batto, Jeffrey McCall, Richard Smock, Istvan Csicsery-Ronay, Catherine Fruhan, Nancy Drew, and Louise Hart

INTERIM: Lucinda DeWitt, Patrick Reynolds, Marcia Roberts, and Maribeth Schmitt

TERM: Claudia Ruediger, Nafhat Nasr, Charles Ransom, and Jeffrey Perotti

CHAIR REVIEWS: Art, Biological Sciences, Education, English, HPER, Math, Physics, Sociology & Anthropology

2) He announced that the COF has completed its work for 1988-89.
3) Next year's COF chair will be Eugene Schwartz.

REPORTS FROM OTHER COMMITTEES

FACULTY DEVELOPMENT COMMITTEE (FDC)

For FDC, Jim Rambo reported that the committee will have a final meeting for the year in the next week or two, in order to deal with last-minute applications.

Lucinda DeWitt asked how applications are to be made for August conferences just being announced.

John White stated that most such applications are administrative, and therefore do not require committee action.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS

Fred Silander announced that the Joyce Foundation has granted DePauw \$243,000 over a three-year period for minority work with Freshmen and Winter Term. The grant includes the appointment of a new Associate Dean of the University, Stan Warren. [Applause] Silander thanked those who worked on the proposal, including the members of the "Freshman Cadre". [Applause]

OLD BUSINESS

Art Evans pointed out that the list of "on" and "off" faculty for upcoming Winter Terms was not received by those in the science buildings.

Fred Silander offered to check on this problem.

NEW BUSINESS

CONFERRING OF DEGREES:

Lee Schoenfeld **moved** that the faculty authorize the Board of Trustees to advance those candidates certified by the Office of the Registrar to the Bachelor of Arts Degree to be awarded in May, 1989.

The motion was **seconded** and **passed**.

Cassel Grubb **moved** that the faculty authorize the Board of Trustees to advance those candidates certified by the Office of the Registrar to the Bachelor of Music Degree to be awarded in May, 1989.

The motion was **seconded** and **passed**.

Pat Ritter **moved** that the faculty authorize the Board of Trustees to advance those candidates certified by the Office of the Registrar to the Bachelor of Science in Nursing Degree to be awarded in May, 1989.

The motion was **seconded** and **passed**.

John White **moved** that the faculty authorize the Board of Trustees to advance those candidates certified by the Office of the Registrar to the Master of Arts and Master of Arts in Teaching Degrees to be awarded in May, 1989.

The motion was **seconded** and **passed**.

MOTION TO REDUCE THE SIZE OF FACULTY COMMITTEES:

Martha Rainbolt made the following

MOTION, to be tabled: That the membership of elected faculty committees be reduced as follows:

- 1) Coordinating Committees each shall be reduced by two at-large members, with the exception of the Committee on Faculty, which shall be reduced by one at-large member.
- 2) Executive Committees each shall be reduced to six members (four divisional and two at-large), with the following exceptions: Public Occasions Committee shall be reduced to four members, one from each division; International Education Committee shall have no reduction; RAS shall be disbanded, and appointed ad hoc.
- 3) The following Administrative Committees shall be abolished: Little Theatre Board, Student Life.
- 4) Whenever possible, the Administration is strongly urged to use existing committee structure and not appoint ad hoc committees.

The motion to table was **seconded** and **passed**.

ANNOUNCEMENTS

John McFarland that John Ricketts' "last lecture" would be Thursday at 4:00 in Julian Science Center room 120.

Darryl Gibson announced that the faculty election has been completed and the results distributed. He **moved** that the faculty approve the results.

Art Evans **seconded** the motion, which **passed**.

Stan Irwin announced that Sir David Willcocks would be lecturing and performing on campus Thursday and Friday of the current week.

The meeting adjourned at 8:30 P.M.

Respectfully submitted,

Darryl Gibson, Secretary
Christine King, Assistant

FACULTY COMMITTEES
1989-90

Coordinating Committees

Committee	Division	Divisional Representatives	End of Term	At-Large Representatives	End of Term
Academic Policy & Planning	1	David Herrold	90	Bernard Batto	92
	2	Art Evans	90	Keith Opdahl	91
	3	Bruce Serlin (* - Fall)	92	(Diane Murray-89/90) Fred Soster	91
	4	VACANCY	91	*Gloria Townsend (Bill Harman-Fall)	90

ex officio:

Fred Silander/John White

Faculty	1	VACANCY	92	Cynthia Cornell	90
	2	Vincent Serpa	90	(Marcia McKelligan-Spring)	
	3	*Eugene Schwartz	91	Bob Stark	90
	4	Dan Wachter (VACANCY-89/90)	91	(VACANCY-Fall) Ralph Raymond Marthe Chandler Chuck Mays (Marcia McKelligan-Fall) Wayne Glausser	92 92 91 91 91

ex officio:

Fred Silander

Management of Academic Operations	1	Bob Kingsley	90	Jill Gremmels	90
	2	Sam Abel	90	John Kaemmer	90
	3	Mark Kannowski	92	David Ott	91
	4	Jack Wilson	91	Kit Price	91

ex officio:

Ellie Ypma

Fred Silander/John White

Scholastic Achievement	1	Wes Wilson	90	John Schlotterbeck	90
	2	F. Coulont- Henderson	90	Richard Smock	92
	3	Ellen Parker	92	Page Cotton	91
	4	Bob Calvert	91	Roger Gustavsson	91

ex officio:

Joan Claar

John White

Executive Committees

Athletic Board	1	Page Cotton	92	Jim Mannon	92
	2	Jeff McCall	90	Chuck Mays	90
	3	Bob Stark	90	(Wes Wilson-Fall)	
		(Martha Avery-Fall)		Kathi Jagger	92
	4	B. Stinebrickner	91	VACANCY	91
		(Gary Lemon-Spring)			

ex officio:

Faculty	1	Claude Cymerman	91	Jim Mannon	92
Development	2	F. Coulont-		Steve Raines	91
		Henderson	92		
	3	Wade Hazel	90		
	4	J. Schlotterbeck	90		

ex officio:

John White
Kit Price

Continuing Ed	1	Claude Cymerman	92	Judy Raybern (Ed chair)	
Advisory	2	Sam Abel	91	Judy Magyar (Summer	
Council	3	Jim Gammon	91	Conference Coordinator)	
	4	Bill Daynes	92	Fred Silander (AVP)	

ex officio:

Ellie Ypma
POC chair
relevant dep't. chairs

*Membership of former Graduate Council has been adjusted to meet membership requirements of this committee.

International	1	Cleve Johnson	90	Vincent Serpa	90
Education	2	F. Coulont-		Nafhat Nasr	91
(CAPP)		Henderson	91	*Wassim Shahin	91
	3	Jim Madison	91	Pei-ling Wu	92
	4	Mary English	92		

ex officio:

Amir Rafat
Fred Silander
Ellie Ypma
Betty Napoli

Public Occasions	1	David Ott	92		
(CAPP)		Chuck Ransom	92		
	2	Jim Elrod	91		
		David Field	90		
				(Jim Rambo-89/90)	
	3	Woody Dudley	91	N/A	
		Sherry Smith	90		
	4	Yung-chen Chiang	92		
		John Dittmer	91		

ex officio:

Marnie McInnes
John White
Jane Funke

Executive Committees (continued)

Scholastic	1	Lee Schoenfeld	91		
Standing		(VACANCY-fall)			
	2	Richard Curry	90	N/A	
	3	David Harvey	92		
	4	Judy Raybern	92		
ex officio:					
Ellie Ypma	Tom Arner	Dorothy Brown			
Stan Warren	Carol Arner	David Sneed			
Joan Claar	Jim Schlegel	Marilee Jackson			
Teacher	1	Judy George	92	Ed Meyer	92
Education	2	Gordon Walters	92	John Anderson	91
	3	Catharine Powell	90	Bill Field	91
	4	B. Stinebrickner	90	Janet Teeguarden	90
		(Mary English-Spring)			
ex officio:					
*Judy Raybern					
Stan Warren					
Ellie Ypma					

Resource	1	Bob Kingsley	91		
Allocation		TO BE APPOINTED			
	2	Wayne Glausser	90		
		Art Evans	90		
		Larry Sutton	92		
	3	Vic DeCarlo	90		
		Kathi Jagger	92		
	4	Ralph Gray	91		
		TO BE APPOINTED			

Review	1	Patrick Reynolds			
(COF)		Dan Rizner			
2/1/90-1/31/91	2	Art Evans			
		Martha Rainbolt			
	3	Martha Avery		N/A	
		Margaret Hamilton			
	4	Bill Field			
		Jim Mannon			

Administrative Committees

Committee on Administration	N/A			Dick Kelly	90
				Gary Lemon	92
				Walker Gilmer	91
Board of Control of Student Publications	N/A			Diane Murray	91
				Tom Chiarella	91
				Jeff McCall	90
				Wes Wilson	90
Joint Committee on Honorary Degrees	N/A			Barbara Steinson	90
				Nafhat Nasr	92
				Rod Clifford	91
				(John Dittmer-Fall)	
Little Theatre Board	1	Tom Fitzpatrick	90	Bridget Dibble	91
Student Life	N/A			Catharine Powell	91
				Bob Garrett	90
Women's Studies	N/A			Judy George	92
				Martha Rainbolt	90
				Nancy Davis	91
				(Walker Gilmer-89/90)	
				Barbara Steinson	91
G.L.C.A. Representative	N/A			John Baughman	90
				Jill Gremmels	91
Chaplains' Advisory	1	Claudia Ruediger	92	N/A	
	2	Jim Elrod	90		
	3	Kathy Jagger	91		
	4	John Kaemmer	91		
ex officio: John White Stuart Lord Fred Silander					
Secretary of the Faculty	N/A			Darryl Gibson	90

Divisional Officers (7/1/88-6/30/89)

Division	Chairman	Secretary	Third Member of the Nominating Committee
1	Ruth Lester	Jill Gremmels	Leslie Bussis
2	Vincent Serpa	Sam Abel	Nick Steele
3	Catharine Powell	Mark Kannowski	Jeff Perotti
4	Wassim Shahin	VACANT	Mary English