

CAPP Minutes **Sept. 15, 1997**

Members present: O. Bazan (student rep), R. Calvert, L. DiLillo (AVP), A. Evans, C. Huffman (chair), R. Smock, S. Tremblay

The meeting was convened at 12:00 pm in Asbury 224.

The two student representatives on CAPP this year are Orlando Bazan and Bryce Chaney. It was decided that future CAPP meetings would be the 2nd and 4th Mondays at 4:00 pm in the faculty trustee meeting room of the administration building. For the month of September, however (because of the timing of the Sept. faculty meeting), CAPP will meet on the 15th and the 29th. CAPP discussed the Winter Term Subcommittee how it was created and why, to which coordinating committee (CAPP or MAO) it ought to report, whether members should be elected instead of appointed by CAPP, and whether the WT Subcommittee should be an independent faculty committee. CAPP has, with the agreement of MAO, handled all questions pertaining to WT for the past few years. But the Academic Handbook continues to state that overseeing WT is the responsibility of MAO. It was decided that CAPP would draft a motion to make this correction to the Academic Handbook and present it at an upcoming faculty meeting. It was also decided that, because of curricular concerns in WT, the WT Subcommittee would continue to report to CAPP as its parent committee.

Lastly, it was decided that the membership of the WT Subcommittee would continue to be appointed by CAPP instead of elected in order to ensure a proper balance of members' points of view on the subcommittee. It was noted that, since its creation, CAPP has received no faculty complaints about the WT Subcommittee's recommendations.

It was also noted that due to Steve Raines' sabbatical, one additional faculty member needed to be appointed to the WT Subcommittee this fall. CAPP will address this questions at its next meeting.

In other business, CAPP discussed DePauw's "breadth requirement", i.e., the necessity for students to complete no fewer than 21 courses outside their major (16 in dual subject departments).

The purpose of this provision in DePauw's graduation requirements is to maintain curricular diversity in students' undergraduate education. A letter from Andrea Sununu about the logistical and curricular problems which result from this requirement was presented and discussed. The General Education Task Force, in contrast, has supposedly recommended that this requirement be dropped but their final report has not yet been completed and distributed. Further, the report from the Strategic Academic Planning group (which met this summer) has not yet been completed and distributed either. After some discussion concerning the place of such a requirement in DePauw's liberal arts curriculum, CAPP decided to postpone making a decision until such time as all CAPP members have had the opportunity to read and discuss the contents of these two reports.

The meeting was adjourned at approx. 2:00 pm. The next CAPP meeting will be on Monday, Sept. 29th at 4:00 pm in the faculty trustee meeting room of the administration building.

Respectfully submitted,
Art Evans

**CAPP minutes
Sept. 29, 1997**

Members present: Bazan, Calvert, DiLillo, Evans, Huffman, Smock, Tremblay

1. The minutes from the Sept. 15 meeting were corrected and approved.
2. Discussion re. the Winter Term Committee.
 - a. A member of the WTC will report to CAPP at the next meeting concerning the committee's activities during the previous year.
 - b. All current members will have their term expire at the same time.

In order to preserve continuity it would be beneficial if we can convince some current members to continue for another year or two. A staggered membership rotation can then begin. It is not clear whether a term on the committee should begin in the fall or spring.

- c. Professor Henninger will replace Professor Raines on the committee during the fall semester while Raines is on sabbatical.

3. Proposed corrections to the Faculty Handbook were discussed.
 - a. MAO is no longer involved in any aspect of Winter Term, hence "Winter Term" should be deleted from section C 1 paragraph 2 on page 19.
 - b. CAPP is now assuming responsibility for Winter Term policy, hence "Winter Term" should be added after "University Studies" in section VII A 1 paragraph 2 on page 16.
 - c. Professor Huffman distributed a paragraph describing the responsibilities of the Winter Term Committee which he proposed be added on page 16 after A 3. After discussing and revising it was agreed to confer with the WTC representative at our next meeting before deciding on final action.

4. CAPP reviewed its charge as it appears on page 16 of the faculty handbook. It appears that the committee has responsibility over many committees and programs that it is not now exercising responsibility over. We will return to this discussion if time permits later in the year.

5. Preliminary discussion of the "Report of the Task Force on General Education" at DePauw.
 - a. Professor Calvert provided history of past attempts to revise the distribution requirements.
 - b. When the report from the strategic planning group is made available CAPP will have a larger framework within which the Gen. Ed. report can be discussed. It is anticipated that for the short term CAPP will act on most of the recommendations in the report. The committee discussed

whether a group should be organized to conduct an extensive study of general education requirements and formulate a new set of policies for consideration.

c. After digesting the report from the strategic planning group CAPP will set tasks and goals for the committee for the rest of the year.

Respectfully submitted
Richard Smock