

Agenda:

- 1. Introductions, approve minutes from last meeting (see next page)**
- 2. Information technology Updates from Carol Smith**
- 3. Announcements from FITS:**
 - a. FITS is looking for candidates to present at a FITS Faculty Showcase. Anyone know of faculty with new tech projects or new uses of existing tech on campus?**
 - b. FITS is also looking for faculty who have already moved beyond Google Apps email/calendar/contacts to serve as examples for other faculty as we move into more advanced use. The first Google Apps user meeting is Sept. 22.**
- 4. Finalize tech classroom survey**
- 5. Items on the agenda this year:**
 - a. Assessment of off campus computing needs, including storage options, network access to printers and copiers, and journal access, student work, etc.**
 - b. Security concerns with cloud computing**
 - c. Improving efficiency of IT- what technologies do faculty need, and what can be cut? E.g., do faculty still use I: and P: drives?**
 - d. Laptop program review. Consider "one model" policy.**

Notes from the meeting:

Updates from Carol Smith:

Groupwise is being retired soon

IT considering 3 model laptop program...

Separate the purchase of laptop from fee.....point for another meeting

Discussion of journal access- EZproxy doesn't always work; Depends on specifics of internet access, like public library. Committee decided to address off-campus computing at some point this year. Might consider surveying faculty, asking : What do you see as an obstacle to off-campus computing? What challenges do athletes, students travelling abroad. Ie, library access, p, u , I drive, netstorage.....

Other items for agenda this year: consider the implications of using computers for in-class exams. what options do we have to combat cheating? ...lockout software?

ATAC minutes for 10/28/2010. 4PM Julian 322

Agenda:

1. Security concerns with copiers and what IT is doing to address the issue.

See this recent article:

<http://www.cbsnews.com/stories/2010/04/19/eveningnews/main6412439.shtml>

2. Discuss online version of tech classroom survey.

Notes from the meeting:

1. Copiers update (Carol Smith):

Committee discussed security concern with the switch from Savin to Canon printers; many faculty, including members on the committee, had no idea images were saved to hard drives on the Savin machines.

Carol explained we could not remove the hard drives and return the Savins without hard drives as the Savins are leased equipment...must work when returned. Thus we will hire a certified technician to remove the old hard drives and replace them with new ones formatted such that the Savins work properly for return. The old hard drives will be destroyed and properly disposed of by Information Services.

Carol explained the digital images exist in a queue on the drive. Guaranteed 'sanitation' or drive is expensive at \$400/unit. Will do with high risk machines (Finance office, HR, etc). There are 24 high risk machines of about 80 total.

System delete will be performed on other machines. Still theoretically possible, but extremely difficult to obtain information from these machines. After research the issue, IT is confident this policy represents the best compromise of cost and security.

The Canons have a more efficient cleaning system, that will make future cleanup simpler and less expensive on those units.

2. The committee gave Dan a list of changes to make to the Tech classroom survey. It was decided that the survey would go out to faculty before Thanksgiving, and that at least 2 weeks would be allowed for results to come in.

Considerations for future meetings: Come up with survey for technology used (for instance, the P drive)
Come up with off-campus technology survey