

Minutes of the Meeting of the Committee on Academic Policy and Planning
Monday, September 19, 2011, 4:00 – 5:10 p.m.

Present: Rich Cameron (Chair), David Harvey (VPAA), Mark McCoy (Dean, SOM), Joan Bemenderfer, Marnie McInnes, Nicole Brockmann, Tim Good, Alex Puga, Fred Soster (Recorder).

1. Chair reminded committee members of the requirements for writing the minutes.
2. Minutes from the previous meeting were approved.
3. We discussed wording in the catalog related to the Senior Capstone. David Harvey will bring the issue up at the Department Chairs meeting.
4. We discussed the report from the Faculty Committee on Admissions and the future options for faculty input to the admissions process. We decided that a committee was not needed. The VPAFA will be asked to report to CAPP once each semester.
5. We discussed oversight of the W Program. We decided that the W Committee shall have one member of the FYS Committee.
6. We had a general discussion about the Winter Term Task Force Report. We will invite the Winter Term Task Force to meet with us at a future meeting.

Respectfully submitted,

Frederick M. Soster

CAPP Minutes
September 5, 2011

3:30-5 p.m., Green Center 1133

Present: Nicole Brockmann, Rich Cameron (chair), Tim Good, David Harvey, Mark McCoy, Marnie McInnes (recorder), Alex Puga, Fred Soster

1. Alex Puga will represent CAPP on the Hartman Steering Committee for 2011-12.
2. The DePauw is doing a story on the RAS process. Rich will meet with the reporters.
3. Tim Good will submit the Admission Committee report before our next meeting.
- 4. New Writing Program:**
 - a. We endorse Michael Sinowitz's suggestion to bring Nancy Sommers to DePauw to guide us through the development of our new program. We also encourage Mike Sinowitz to continue corresponding with Dickinson College, which has made writing program changes quite similar to ours.
 - b. Rich, Fred, and Marnie, as part of the writing intensive FYS pilot, will report to CAPP on the progress of the pilot program this year.
 - c. Mark McCoy will discuss the relationship of the SOM to the new writing program.
 - d. We need to make sure there are enough W's for sophomores when the new program goes into effect.
 - e. Departments will need to come up with catalog language about writing requirements for majors at the junior and senior level.
 - f. Some sections of English 120 and 130 will continue to be offered, but how many is up to the English department.

4. S Program:

S is checking with departments and S liaisons as it prepares a proposal for CAPP. The proposal may recommend a second required S course in the sophomore year.

5. Winter Term:

We discussed the main recommendations of the WT Task Force Report, which have to do with ways of characterizing WT and the length and timing of the program. Faculty development workshops could be used to help colleagues develop effective WT courses.

As background for CAPP discussions of WT, David Harvey will send us his reports focusing on changes in the way faculty members have experienced WT over the years.

6. CAPP meeting time was set for fall semester: 4-5:30 p.m. weekly.

Respectfully submitted, Marnie McInnes