

MAO 9/1/14

Approval of minutes from last meeting.

Introduction of members present:

Jen Adams, Dave Berque, Kevin Kinney, Jamie Stockton, Courtney Cosby (student), Alex Puga, Lori Miles, Ken Kirkpatrick, Jeff Gropp

One additional student rep will be appointed.

1. Course proposals and changes: list of previously approved Extended Studies courses, this stage assigns course numbers to the various ES opportunities. Variable credit for curricular on-campus and off-campus courses, short-term internships, independent projects (student proposed), faculty-led project (summer research projects).

*Discussion:* the difference between internship and 'project' during extended term versus semester term. Some short-term internships have been more "shadowing" experiences; observational, where the product is not the main focus. Independent projects are more product-focused. Faculty-led projects do not prescribe length or duration or timing. SRF would have a means for them to get ES studies credit. This will not affect students' ability to be paid since many internships for credit are already also paid. Primary benefit would be to make sure students are being properly credit for their work on their transcript. It makes little sense to offer credit for extended term internships but not for primary term internships or summer internships.

These courses may have a "UNIV" designation, available to all departments. General courses can be listed as UNIV, but departments can elect to offer them with their departmentally-specific designation. These department-specific offerings are being added as needed by the registrar to keep the catalog from getting cluttered. All ES offerings may be accompanied by specific course descriptions provided by the instructor.

UNIV 297 is for longer internships and is already in the catalog.

WT term is available on SOC. About 2/3 of the ES courses listed at this point are curricular, with more expected in the next two weeks, particularly following the 9/10 deadline for new ES course proposals.

Need to clarify standard formatting for (.5) versus (0.5). Format chosen= (0.5).

2. UNIV (5) courses approved.

3. New course from ML, practicum for language development assistants (LDAs). EXP courses only need Chair of MAO and Ken's approval, though this will be presented at the next faculty meeting.
4. ML LDA course approved.
5. Changes to BIO major. In the past, a sequence of four intro courses, then three, now two. Proposed number of electives would move from 6.5 to 7.5, allowing the department to preserve 3-300/400 level courses. Changing the intro sequence, teaching intro courses with labs, and constraining the path a student would take in their upper level course work were all cited as reasons for this change. All students must take one course from each area for breadth, but will be allowed to focus with increased 'electives' at the upper levels. Allied courses will stay the same. These curricular revisions are similar to Computer Science studies. This comes before MAO because these are changes to an existing major, not a new major.
6. Announcement: When major changes are submitted for faculty approval, MAO should submit "old" and "new" as opposed to strike-through editions.
7. BIO changes approved.
8. MAO will review the curricular course submissions for winter term ES. These are due 9/10, MAO will meet to approve/deny on 9/15. Suggestion for getting access to these proposals as soon as possible through google docs is approved. Reminder that CEL reviews "co-curricular" courses.
9. Internal proposal for considering attendance expectations; often moved from SLAAC, MAO, then to Dean. Suggestion to assemble committee representatives to resolve this issue for both extra-curricular activities and co-curricular activities. Suggestion to request Chair of each committee or Chair-appointed member to serve on this new committee. For example, there are policies about athletes missing class, but none for other extra-curricular activities.
10. Advising Committee; some question about MAO not monitoring AC and about the AC maintaining activity without a direct charge from MAO. Some concerns listed; that the handbook states that they be assembled as needed by MAO, that they have not been monitored by MAO, that they may not have been working by our charge but independently. Reports must be issued to MAO from each coordinating committee; MAO may more generally need to monitor these. Suggestion to check with Kelley Hall to see if there are issues this year, present them with a charge or disband them for the year, or ask them for a report. Agreed that there might be much to consider with changes to First Year Experience, but that in general MAO needs to instate a consistent reporting mechanism for coordinating committees. Suggestions: have a coordinating committee member present to MAO at the end of each semester with a summary, implement a mechanism for populating Advisory Committee, continue having Kelley Hall appoint members. Some MAO members concerned about asking an administrator to populate a committee designed to give that administrator advice. Most members agreed that MAO should populate the AC with four faculty members, KH to serve as Director of Advising, one MAO member, two student members.

11. Old business; we have not completed changes to handbook policy to clarify that work can not be assigned after the end of a primary term. DB or KK will draft language.
12. Old business: Satisfactory Academic Progress for Financial Aid and Academic Standing proposal before faculty on Monday. Language clarification for changes to term/semester for financial aid. Whole semester GPA matters for financial aid, but for advising, we may want to wait to see ES grade before officially suspending. The addition of extended terms, particularly in Semester I, may leave students with too little time for appeals and advising. Status terms will be provisional until Extended Studies is completed. Primary term will determine “provisional status” of suspension, allowing students time to appeal. All cases will be evaluated at the end of each ES term. Academic standing and financial aid should be aligned so the processes will be united for students
13. Old business: CAPP/MAO merger on hold until FGSC meets. No new information at this point.
14. New business: Handbook language issues; P/F “up to 8<sup>th</sup> week of semester”, cleaning up for “semester” and “term” language, any substantive changes when language was cleaned up referred to DB.
15. Chair of CAPP is interested in reviewing distribution requirements; MAO brought forth the proposal because at that time, President Casey gave many assignments and they were simply divided among the main committees. CAPP would now like to be the committee to complete that review. Impact for MAO might be that when the distributions were passed, implication was that distributions requirements would be met only by courses without a pre-requisite, something that hasn't borne out in practice. Reasons include not wanting to discourage students who are prepared to study at a more advanced level by forcing them into 100-level courses they may have tested out of, etc.
16. Question about making sure students understand the new semester credit system. KK is sending warnings to students currently registered above 4.0 courses to alert them of the new system of credit and that they can take co-curricular offerings during winter term to stay beneath the 4.5 semester enrollment limit.
17. Adjournment of meeting at 5:06.

## MAO Meeting Minutes 9.15.14

1. Approval of minutes
2. Lori Miles to take minutes
3. Present: Berque, Adams, Puja, McCoy, student, Gropp, Kinney, Miles, Kirkpatrick
4. Changes to the ECON major; changes to curriculum- Viewed summary of the new list of requirements and discussed proposed requirement of Calculus to the major. Concerns discussed: if this might discourage majors (only half of their majors currently elect to take Calculus), pressure on Math department (Consent from Math Department already received), whether 135 and 136 is a satisfactory replacement (yes), potential issues with advising if Calculus will be required before 294 (department is sensitive to this). Discussion of various possibilities considering outcomes and realities for student scheduling. Recommendation that ECON create a suggested sequence to the major. Other changes; adding an additional 400-level courses, changes represent application of departmental practice.
5. Language changes to ECON approved, changes to requirements to major approved with the knowledge that the requirement be implemented next year but will only apply to incoming classes.
6. SOC/WGSS 225 new course: Sexuality, Culture and Power. Course already exists SOC 225, need additional listing under WGSS/WS. Approved.
7. UNIV 135 New course: Academic Excellence Seminar, 0.5 credit. Course has been offered in the past year, now must be added to the university catalog. Approved.
8. Changes to BIO minor; Total courses required drops from seven to six, updating core courses to Bio 101,102, Chem 120. The "other Required courses" section is revised. Approved.
9. ES courses:
  1. Fawaz, "Personal Finance" to be offered both winterterm and mayterm. ECON course not for major/minor credit. Approved (?)
  2. Good, "We Become What We See: How Museums Create Culture". Needs Chair endorsement. Approval Pending.
  3. Siek proposal: from CS in conjunction with IU for a "visiting professor". Approved.
  4. Good. Approved.
  5. Solberg: add course expectations, requirements and resubmit. Approval Pending.
  6. Puzzo: Need more information. Approval Pending.
  7. Lynch: Government of the Living. Approved.
  8. Sieg: Martial Arts Intensive. Request more information on assessment of non-performative aspects of the course. Approval Pending
  9. Spiegelberg: MUS already has this course available as two 0.5 credit courses. Concern about enrollment demand. Could this course contribute to the music minor or CLA music majors/minor. Expand past serving only remedial/failing students.

10. Rahman, POLS. Approved.
11. GIS google earth. Approved.
12. Wright, prereqs *should be listed with old/new numbering assignments*.  
Approved (?).
13. Kingsley. Drawing for the non-art major. Approved.
14. Ron Dye. Already taught as .25 course. Find out about UNIV/ENG designation and get department chair approval. Approval Pending.

Coordinating committee updates;

Advising committee: discussion about getting MAO's coordinating committees consistently populated. Decision to send request from MAO to seek nominations for serving on Advisory Committee.

Meeting adjourned: 5:38

## **Committee on Management of Academic Operation Meeting of 9.29.3014**

In attendance: J. Adams, D. Berque, C. Cosby, J. Gropp, K. Kirkpatrick, M. McCoy, A. Puga, J. Stockton

Review of previous minutes. Approved.

### **1. Discussion of Course Proposals**

*WS 262.* No syllabus provided. Question about prerequisite. Concern about brief description. Proposal to mark it as “pending on receiving syllabus.” Course approved.

*WS 342.* Course is to be cross-registered with sociology model. Question about the “one course in sociology” pre-requisite. Course approved.

*WS 362.* Approved with concern about brevity of the description from the student advising perspective.

*FILM 321.* Topics description. Approved.

*HIST 344.* Concern about whether HIST courses are getting filled. Comment that HIST tends to work out the rotation for itself. Approved.

*Discussion:* Questions about whether MAO needs to see the syllabus if it has been taught before. General concern about whether MAO should be meeting to “wave its hands” at course proposals, and by extension, whether MAO should be merging with CAPP. Should MAO be considering staffing and curricular issues?

Proposal for new business to discuss how proposals should be discussed during MAO meetings. Comment that the “stamp of approval” is consistent with similar institutions. Concern that ES courses get discussed more than semester classes. Discussion of whether MAO should address course goals, objectives, and rigor.

### **2. Discussion of Course Changes**

*FILM 430.* Change to variable credit. Concerns about caps on independent studies in the Film Studies Programs. Approved.

*COMM 292*. Wants to add .25 credit to .5 and 1. Approved

*COMM 491*. Upper-level designation. Approved.

### **3. Changes in the School of Music**

SOM wants to move from 1 credit courses to .75. It is an issue of lining up with liberal arts schools broadly on the one hand, and to line up with DPU on the other. Federal vs. DePauw definitions of credit hours are not always in sync. It is a difference between 120 (NASM standard) versus 160 credit hours that we would have ended up with. .75 course credit for SOM students lines up well. Previously we weren't allowed to have .75 courses, but we often transfer in .75 courses. The .75 time fulfills the national definition.

However, we need to keep our eye on the difference. HLC needs to know that it is credit that students are already earning. The .75 credit helps transfers bilaterally. Transfers from CLA to SOM are very rare, but they happen. MAO needs to agree to these changes in principle for CAPP to approve. CAPP will ask the faculty to table it or not. Motion for 1 credit to .75 is approved, in principle.

### **4. Coordinating Committees.**

Brian Howard is the chair of Library Advisory Committee.

Advising Committee: 4 nominations have come in. MAO needs to pick 3 faculty spots and a MAO representative. Recommendation to pick non-term colleagues who have been advisors.

Regarding the nomination of a MAO representative, discussion about the appropriateness of nominating a student representative and/or the Registrar.

Adjournment.

Committee on Management of Academic Operations  
October 13, 2014 @ 4pm  
Meeting Minutes

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1. *Members present: J Adams (chairs), D. Berque, J. Stockton, C. Cosby, J. Gropp, A Puga, K Kenney, L Miles, K Kirkpatrick*
2. *Call to order& volunteer to take today's minutes → Jamie*
3. *Approval of Sept 29, 2014 minutes → approved with minor changes*
4. *New course/course change/major change proposals*  
[https://my.depauw.edu/e/reg/course\\_proposal/mao\\_login.asp](https://my.depauw.edu/e/reg/course_proposal/mao_login.asp)
  - a. *POLS 318 → a title and description change; Research design and writing political science - approved*
  - b. *SPAN 332H → Spanish for Heritage Speakers; request to reserve one course (Span332) for heritage learners (For the faculty meeting, it would be an announcement as a course description change.) ML has enough students (self-identified on placement exam) to form a single section beginning Fall 2015 (offered one X / yr) OR It could be offered as a new course: SPAN 333 (only open to heritage learners as a footnote....change the title to make the audience clear). Issues of equity and proficiency were discussed. Alex will take these issues to ML and bring it back to the next MAO meeting.*
  - c. *UNIV 315 → Subject Tutor Training (0.5) – this is modeled on the 0.5 W,Q, S training courses; “applied” part of the discipline specific tutoring. In some cases, students work with all the intro sections. In other depts., the tutor works with an individual instructor. Susan Wilson inputs the grade, but may receive input from the content faculty. < half of the course is the practicum part; student is “sponsored” by a faculty member*
  - d. *UNIV 320 → Tutor Fellow (0.25 w/ 1.0 cr limit) – follow-up to UNIV 315; should it be pass/fail as opposed to a grade? no clear evaluation system? (might include such appropriate tasks as writing a paper/keeping a journal of their tutoring work or research project that they will submit to the faculty member sponsoring them)*
5. *Coordinated committees and subcommittees:*
  - a. *Academic Standing*
  - b. *Petitions*
  - c. *Teacher Education*
  - d. *Library Advisory*
  - e. *Academic Technology Advisory*
  - f. *Advising*
6. *Old Business*
  - a. *Handbook language impacted by new Extended Studies credit*
7. *New Business*
  - a. *A request to steer (require) all First Year Seminar courses into time banks that occur immediately before or immediately after the lunch hour. This would allow other single-section courses to meet at a time that does not conflict with any FYS courses. Dave B discussed this option after the policy proposal below. If a dept. has a course that should be taken as a first year student, then the dept. needs to be careful not to overlap that course with the FY. This policy would utilize the timebanks on TR before or after lunch or MWF before or after lunch; ~ 40-45*



*FYS and ~ 75 classroom. Clarification was requested on the following: what do FYS instructors' think & clarification on policy (does it go to faculty?)*

- b. *Handbook policy to clarify that no work can be assigned after the end of a semester – Dave B discussed the newest version of proposed language related to finals week (in lieu of exam .... such as papers or projects) – approved the underlined changes “a primary term” as opposed to “the semester” and adding “and no assignments may be given a due date that is after the end of finals week” after the phrase/sentence “Only assignments that substitute for a final exam should be given a due date during finals week”*

8. Adjournment: 5:40pm

Respectfully submitted by: Jamie D Stockton

MAO 10.27.14

Miles to take minutes

Present: Puga, Berque, Adams, Stockton, Kirkpatrick, Kinney, Miles, Gropp, McCoy

1. Approval of minutes
2. Heritage Speakers discussion for next meeting
3. a. UNIV 315; discussion about response from S. Wilson regarding nature of tutoring course, process of application, possibility of paying tutors. Feedback was perceived as being addressed appropriately in the response, though questions remain about this program being credited and graded. Ethical issues about whether this is appropriate to have students paying for this experience. Requirement of learning contract and goals make it more of a prep course. Used in ML and Music. CS has utilized it. Majority approved.  
b. UNIV 320; Course description isn't explicit about taking the course more than once; developing new contract, having a new experience, etc. Suggestion to make sure students can only take this twice (0.5 total credits). Challenging to see that the same experience 4x is helpful to students. Each time course is taught, be accompanied by new learning contract. Majority approved with amendments.  
c. CSC 498; Approved.  
d. ES: Cullison, Majority approved, one abstain.  
e. ED: Chamber Symphony, Approved.
4. Coordinated committees and subcommittees
  - a. Academic standing; discussion of proposed revisions to definition of Academic Standing committee. Role in new version is more explicitly limited to academic issues, not social. Formats consistent with others on campus. Increased number of representatives from two to one. Focuses on committee's role in administering policies. New version (version 2) with membership changes approved.
5. FYS timebank request, visit with Tiffany Hebb. Discussion: origin of the proposal, issues with where this decision would be placed if approved (not in handbook, just in MAO guidelines for SOC), possibility of moving students between FYS sections, possibility of listing problematic courses and identifying students who would have interest and schedule their FYS around it, include "plan for completing Language Requirement" on FYS request form. Discussion of whether to recommend or require this change. Discussed finding a way to have students indicate their language plan single section courses that would require a student to delay study by a full year when students request FYS. MAO did not recommend timebank request but endorsed alternate measures discussed.
6. Administrative clarification on handbook policy change to clarify that no work can be assigned after the end of a semester: two versions previously existed as part of "ripple edits" after ES changes to course terminology. Approved.

7. Adjourned 5:17 pm.

# Committee on Management of Academic Operations Minutes

## December 8, 2014

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1. Call to order & Lori Miles to take minutes, all members present
2. Approval of Nov 10, 2014 minutes
3. New course/course change/major change proposals

[https://my.depauw.edu/e/reg/course\\_proposal/mao\\_login.asp](https://my.depauw.edu/e/reg/course_proposal/mao_login.asp)

- a. HIST 100

New course: this would be a methods heavy course with a writing emphasis. Approved.

- b. HIST 150

New course: rotating topics not unprecedented at the 100 level in other disciplines. Question for department: can the course be retaken with a different topic? MAO is asking for clarification only. The course listing would need an additional letter to designate the areas like Political Science. Approved with clarification requested.

- c. UNIV 325

New course: course has been offered for some time, formatted as a writing workshop. Approved.

- d. ART 350

Course title change: course title moves to a more concise description of content. Approved.

- e. BIO 203

Items #e-h are all part of previously approved BIO curriculum revisions, corrections need to be carried out to the prereqs for the course. Changes approved.

- f. BIO 250

- g. BIO 315

- h. BIO 385

- i. Asian Studies – Major Change

Major change proposal, addresses concerns of “East Asian Studies major” being too narrow, changes to “Asian Studies major”. This proposal reflects a broader list of eligible courses with a reduction of the language requirement from four semesters to two semesters. This is part of a larger discussion of area studies and Modern Languages, difficult to know how this will all fit into those discussions. Proposal includes options for language acquisition beyond Chinese and Japanese to Indian, either by study abroad or through approved programs. Reducing the language requirement will make the major more attractive. Also includes information about funding for study abroad. Changes approved.

4. Coordinated committees and subcommittees: No new announcements
  - a. Academic Standing
  - b. Petitions
  - c. Teacher Education
  - d. Library Advisory
  - e. Academic Technology Advisory
  - f. Advising

#### 5. Old Business

- a. Handbook language impacted by new Extended Studies credit

#### 6. New Business

- a. ES: 2016 Call for WT & MT Classes Due Feb, we will be seeing all proposals (both curricular and co-curricular).

#### 7. Adjournment

## **MAO Minutes 2-9-2015**

Present: Mark McCoy, Kevin Kinney, Jeff Dunn, Courtney Cosby, Lori Miles, Ken Kirkpatrick, David Berque, Jennifer Adams, Alex Puga

--Minutes from last meeting were approved.

### **New courses/ Course changes.**

*BIO 241.* BIO 214 (Cells/genes) has been a required course. BIO241 is considered an alternative to that course. The poll among BIO faculty taken by email might not have been 100% supportive. There are concerns about sequencing and overlap with other courses. The course is not a prerequisite for anything specific, but it would be a prerequisite for electives offered by one colleague. There is a question about what “significant support” means in the proposal language. MAO would like to see what the effect is on the overall majors. Concern raised about BIO disputing the motion at the point of consent agenda during a faculty meeting. However, the discussion is about electives, and not changes to the major.

Course approved.

*LAT140.* This is an intensive one-semester for language requirement.

Course approved.

*GEOS 450.* The proposal is to change from 0.5 to 1 credit. There is a “writing in the major” component. Credit will go from 9.5 to 10.

Course Approved.

### **Old Business:**

ES Proposals from D. Solberg and A. Suarez . Courses were approved in WT, but May enrollments are low. Part of the problem is that students were not able to register for May ES until very recently. Question about MAO’s role: is it to approve courses, or to allow that they be offered? Concern raised about adding in courses when enrollment is already low. An announcement for these courses could be made to students as an addition to an announcement about recently approved courses.

Vote is not to offer these courses for May Term 2015.

Announcement that all ES proposals for 2015-2016 are to be submitted by Feb. 16<sup>th</sup>. MAO is now handling credit and non-credit bearing courses. Discussion about gauging student interest in ES courses.

### **Discussion of Handbook Language**

*Final Examination Policy.* Needs clarification about students' end of the semester transportation issues and how they affect Final Exams.

*Incomplete Grade Policy.* Recommendation to add language that clarifies what is not "beyond student's control" (for example, transportation, family events, and/or jobs).

### **Restructuring of Faculty Governance.**

Drafts of governance structure are progressive. Discussions are currently drafts 4 and 5. MAO is affected in that it would eliminate approval routines that could be automated by software. Ongoing concerns about finding people who are willing to accept a charge, and about the culture of busy-ness. Committees on committees are a sign of problematic structure. There is a reduction in the number of appointments (25 elected positions). Contentious point among the faculty about the prospect of eliminating the Divisions. Request for a document that similarly diagrams our current structure. Question about whether it is desirable for faculty representation to fall below one third. Regarding the suggestion to require service according to rank or some rotation, there are questions about equity versus contractual obligation. Is the difficulty to get rosters filled linked to specific committees? Could course releases be linked to committee service, as they are for certain research support?

"University Priorities" would be the final decision-making body. Its design is to reduce angst between faculty and administration. Such a committee would require members to have a well-developed agenda. Elimination of COA is based on the idea that its work is variable and could be dispersed and/or taken up by University Priorities. Question about whether students lose representation on new upper-tier committees.

Should other committees on the top line collapse into University Priorities? Clarification that University Priorities Committee would determine where to invest resources. Question about membership redundancy, i.e. should chairs of core committees have an advisory role on the Priorities Committee? Suggestion to balance out the scheme for greater clarity/ symmetry. Dilemmas of rehashing discussions and double-commitment of committee chairs. Perhaps the structure should be top-down, something similar to a Summer Work Group. Concerns that University Priorities is still an advisory committee.

What happens at a point of dissent between faculty membership or the President? Would by-laws have to be rewritten?

More discussions to follow.

Adjournment at 5:21PM

Respectfully submitted,  
Alejandro Puga

## Committee on Management of Academic Operations

### February 23, 2015

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#### 1. Call to order & volunteer to take today's minutes: L. Miles

In attendance: Kevin, Alejandro, Jamie, Jen, Dave, Ken, Mandy, Jeff

#### 2. Approval of Feb 9, 2014 minutes

#### 3. New course/course change/major change proposals

- a. ANTH 370 APPROVED
- b. EDUC 420 APPROVED
- c. ENG Major Changes (fine but weird)
  - i. ENG moving to topics-based to replace ENG 151 with a range of approaches requiring separate course designations APPROVED
  - ii. ENG 349, Form and Genre, former version of ENG 152 drew more gen-ed students than targeted population of Lit/Writing majors. APPROVED
  - iii. ENG 149 converted from ENG 201, better reflect curriculum revisions. APPROVED
- d. ES Course Proposals 2016 (see Appendix A)
  1. Baretto, Comparative Economic Systems, ECON 183. Should off-campus courses have two faculty members? With an enrollment of 10 one faculty could be sufficient, but is it good practice to offer a limited enrollment? Does he have support staff? Travel provider? Some of these are issues for Mandy's office (risk management assessment team will do that work, registrar will answer questions about enrollment). APPROVED.
  2. Mills and Hebb, Enchanted Spaces, ENG 183. APPROVED.
  3. Soster (withdrawn)
  4. Whitehead, The French Revolution, HIST 183. Previously taught. APPROVED.
  5. Ristow, Chamber Singers, MUS 183. APPROVED.
  6. Perkins, Messiaen's Quartet, MUS 183. APPROVED.
  7. Fenlon, Peace Players, UNIV 183. Should be listed as WIS designation. "Enthusiastic participation" is perhaps lacking, suggest more specific expectations like reflection and journaling in the course description. APPROVED pending more detailed student expectations.
  8. Mou, Chinese Traditions, UNIV 183. Could this be listed as Asian Studies or another departmental designation? APPROVED.
  9. Seaman, Northeastern Italy, UNIV 183. Could or should this be listed as another course designation? Discussions still taking place within departments, so decisions on designation should be happening there. Last time it was taught, it was listed as an ML course. Clarify with Seaman to make sure she still wants it to be a UNIV course. APPROVED.
  10. Barros, ELS in Brazil, UNIV 183. APPROVED.
  11. Haug, Healthcare and Medical Education in Cuba, UNIV 183. Is the enrollment a number of Marion/DePauw students (total students, not DePauw students). This course may conflict with Timmy or Baretto course; is this a problem? Demand is high from global health and pre-med, likely to fill even with other similar offerings. APPROVED.
  12. Klinger/Adams, The Netherlands, UNIV 183. Possibly needing a COMM designation? APPROVED.
  13. Dudle, O'Keefe Country, UNIV 183. Enrollment of only 10 people, single instructor in this program should be able to handle more? Consistency of expectations; in terms of faculty expertise and number of faculty. Concerns about instructional element when the program has on-site instructors. Also, this program is accessible to students without going through DePauw, they can enroll through sponsor organizations or other schools and transfer credit. Are there similar credits with WTIS? What are our teaching expectations for these ES courses? APPROVED. Requests for future discussion on courses of this type, workload, expectations.



14. McVorrán, WTIS, South Africa after Mandela, UNIV 183. Was approved for Maymester, not enough enrollment for various reasons. This is a similar issue for role of instructor as Ghost Ranch. APPROVED.
15. Stewart, Science and Technology in Thailand and Vietnam, UNIV 183. APPROVED.
16. Komives and Hertenstein, Science of Two Cities, UNIV 183. Concerns about the destinations being repetitive should be resolved by Hubbard Center. APPROVED
17. Forcadell, Madrid to Malaga, UNIV 183. Should this be ML course, department has elected to keep this as UNIV so MAO defers to that decision. Language requirement can be fulfilled by intensive language immersion and cultural investigation, discussions in the department are still underway. APPROVED
18. Hubbard Center, Ecuador with Timmy (WTIS), UNIV 183. Could translate to curricular course, still seeking faculty member for this trip. Can't be considered without faculty sponsor. APPROVED pending faculty member.
19. Schindler and Harris, Greece, UNIV 183. APPROVED
20. Timm, Wilderness Writing, UNIV 183. Taught before credit-bearing course was an option, taught in May to a different location for credit. APPROVED
21. Hershberger, WTIS El Salvador, UNIV 183. APPROVED
22. Solberg, Video Games and Interactive Art, ARTH 184. Must be amended to a UNIV 183 course. APPROVED
23. Berry, Egg Tempera Painting, ARTS 184. Must be amended to a UNIV 183 course. APPROVED
24. Chiba, Japanese Aesthetics, ASIA 184. APPROVED
25. McCall, Radio Management and Programming, COMM 184. APPROVED
26. Good, Voice Movement Intensive, COMM 184. There is a regular COMM course of the same title, some time ago. Put "Lessac" in the title to be more descriptive of the content? APPROVED
27. Berque, Writing in Computer Science, CSC 184. Existing course CSC 240. APPROVED
28. Csicsery-Ronay, Science Fiction Adaptation, ENG 184. Already offered, APPROVED
29. Wilkerson, GIS Using Google Earth, GEOS 184. APPROVED
30. Lazar, All Things Golf, KINS 184. APPROVED as KINS 044
31. Sieg, Martial Arts Intensive, KINS 184. APPROVED AS KINS 044
32. Stepp, Musical Instrument and Repair, MUS 184. Could be curricular? APPROVED
33. Brooks, Dynamics, PHYS 184. Regular course, "S" requirement, APPROVED
34. Oware, Man Up, SOC 184. Version of FYS, APPROVED
35. Sahu, Bollywood, UNIV 184. Repeat course. APPROVED
36. Brown, Game Design Lab, UNIV 184. APPROVED
37. Berque, Bridge to Informatics, UNIV 184. Siek is teaching, adapted course previously taught. APPROVED
38. Miles, Shock Value, UNIV 184. APPROVED
39. Nichols-Pethick/Martoglio, Rock and Roll, UNIV 184. APPROVED
40. Schwartzman, Fantasy Football, UNIV 184. APPROVED
41. Hubbard Center, Pre-professional courses, always offered. Clarify course content/assignments/student outcomes and correct repeated course descriptions between the courses. APPROVED
42. White/Wimbly, Freedom and Rebellion, UNIV 184. Meant to be FS or ENG designation? APPROVED
43. Good, History and Culture of Baseball, UNIV 184. "Optional trips" is problematic, clarify intent and offer required trips as a possibility during ES courses. APPROVED pending amendment to "optional" trip component of coursework and adjusting budget.
44. Scott, Chemistry of Beer and Wine, UNIV 184. Is it a problem that students have to be 21? Will they be drinking during 21, some tours may be only available to people over 21. They are not drinking. Enrollment could be really limited by these restrictions. APPROVED pending discussion about 21 and over restriction.
45. Anderson, Movies and the Meaning of Life, UNIV 184, Why is not a curricular course? APPROVED

- 46. Howard, Campanology, UNIV 184. APPROVED
- 47. Anthony, Performance, UNIV 184. Possible COMM course? APPROVED
- 48. White, Dramatic Literature, UNIV 184. APPROVED
- 49. Mahoney and Minich, 'Career Expert', UNIV 184. Need more fleshed our workload/student outcomes. APPROVED

\*EXP course brought to MAO, discussions about nature of the course and process for review of these types of proposal, APPROVED

- 4. Coordinated committees and subcommittees:
  - a. Academic Standing
  - b. Petitions
  - c. Teacher Education
  - d. Library Advisory
  - e. Academic Technology Advisory
  - f. Advising
- 5. Old Business
- 6. New Business
  - a. ES Committee Request: WT Time Banks Discussion
- 7. Adjournment
- 8. Thanks, all!

# Appendix A: Extended Studies 2016 - Proposals

Faculty	Course #	Course Title	Academic/Co-Curricular
WT On-Campus			
Sieg	KINS 184	Martial Arts Intensive: History, Culture, Tradition and Technique	Academic
Howard	UNIV 184	Campanology	Co-Curricular
White/Wimbly	UNIV 184	Freedom and Rebellion in American Cinema	Academic
Solberg	ARTH 184	Video Games and Interactive Art Practices	Academic
Scott	UNIV 184	The Chemistry of Beer and Wine	Co-Curricular
Siek (Berque)	UNIV 184	Bridge to Informatics	Academic
Berque	UNIV184	Writing in Computer Science	Academic
Mahoney	UNIV 184	Becoming My Own 'Career Expert'	Co-Curricular
Brown	UNIV 184	Game Design Laboratory	Academic
Chiba		Exploring Japanese Aesthetics: from Tea Ceremony to Making Robots	Academic
Brooks	PHYS 184	Dynamics	Academic
Csicsery-Ronay	ENG 184	Science Fiction Adaptation: From Literature to Film	Academic
McCall	COMM 184	Radio management and programming	Academic
Anderson	UNIV 184	Movies and the Meaning of Life	Co-Curricular
Nichols-Pethick/Martoglio	UNIV 184	Rock and Roll: History and Performance	Co-Curricular
Miles	UNIV 184	Shock Value: Controversy in Contemporary Art	Academic
Wilkerson	GEOS 184	Introduction to GIS Using Google Earth	Academic
Anthony	UNIV 184	Performance! Production of Theresa Rebeck's 'Seminar'	Academic
Schwartzman	UNIV 184	Using Data Science to Win at Fantasy Football	Co-Curricular
Oware	SOC 184	Man Up: Unpacking Manhood and Masculinity	Academic
Stepp	MUS 184	Musical Instrument Repair and Adjustments	Co-curricular
Sahu	UNIV 184	Bollywood Films: Classic and Modern	Co-Curricular
Good	COMM 184	Voice and Movement Intensive	Academic
Lazar	KINS 184	All Things Golf	Academic
HUBBARD	UNIV 184	Getting Into Medical School	Co-Curricular
HUBBARD	UNIV 184	DePauw Management Accelerator Program	Co-Curricular
HUBBARD	UNIV 184	Preparing for Law School and a	Co-Curricular

		Future Law Career	
<b>WT Off-Campus</b>			
Haug	UNIV 183	Healthcare and Medical Education in Cuba	Co-Curricular
Whitehead	HIST 183	The French Revolution	Academic
Hershberger	UNIV 183	Winter Term in Service El Salvador	Academic
Mills/Hebb	ENG 183	Enchanted Spaces: Children's Literature Sites in Europe	Academic
Dudle	UNIV 183	O'Keefe Country: Arts and Culture at Ghost Ranch	Academic
Soster	GEOS 183	Two Billion Years of Earth History Along the Colorado R	Co-Curricular
Ristow	MUS 183	Chamber Singers: France (Paris & Loire Valley)	Academic
Barreto	ECON 183	Comparative Economic Systems (Cuba)	Academic
Stewart	UNIV 183	Studying Science and Technology in Thailand and Vietnam	Academic
McVorrnan	UNIV 183	WTIS: South Africa After Mandela	Academic
Schindler	UNIV 183	Greece: Heritage in Context and Conflict	Academic
Barros	UNIV 183	Teaching and Learning ESL in Brazil	Academic
Perkins	MUS 183	Messiaen's Quartet for the End of Time	Academic
Mao	UNIV 183	Chinese Traditions and Culture through the Lens of Taiw	Academic
Timm	UNIV 183	Wilderness Writing: Paddling Florida's Everglades	Academic
HUBBARD	UNIV183	Ecuador with Timmy Global Health (WTIS)	Co-Curricular
Komives/Hertenstein		The Science of Two Cities: London & Paris	Academic
<b>MAY On-Campus</b>			
White	UNIV 184	Inhabiting Dramatic Literature	Academic
Solberg	ARTH 184	Video Games and Interactive Art Practices	Academic
Good	UNIV 184	History and Culture of Baseball	Academic
<b>May Off-Campus</b>			
Fenlon	UNIV 183	Peace Players/Belfast	Co-Curricular
Seaman	UNIV 183	History, Art History and Language of Northeastern Italy	Academic
Klinger	UNIV 183	The Netherlands: History, Art, Politics, and Culture	Academic
Forcadell	UNIV 183	Madrid to Malaga: Spanish Immersion	Academic