

Curricular Policy and Planning Minutes for 2016-02-22

We need to find one or two people with a home in the Social Sciences or the Arts to serve as replacements on RAS for the rest of the year.

We discussed the proposed Statistics Minor again. We clarified that the non-MATH statistics courses would count towards the minor, but ECON 385 would not. The committee agreed to put it on the agenda for March's meeting, to be voted on at April's meeting.

We discussed the proposed Neuroscience Major again. We clarified that Biology has no concerns about covering BIO 382 (the required courses); it is taught "pretty much annually." The relatively significant equipment expenditures requested have been approved by the VPAA. Psychology has hired another faculty member specializing in neuroscience, so they are not concerns about being able to support the program. The committee agreed to put it on the agenda for March's meeting, to be voted on at April's meeting.

The Registrar has proposed some changes in wording about majors in the catalog. The committee discussed these changes, and agreed to bring them to the faculty for a vote.

We will not be meeting on February 29. The faculty meeting is on March 7. The chair will not be available on March 14, but we should keep the date open for a possible meeting for the VPAA to report.

Curriculum Committee
September 14, 2015

In attendance: *David Guinee (Chair), Francesca Seaman, Steve Timm, Scott Thede, Ann Harris (VPPAA), Mark McCoy (Dean of School of Music), Ken Kirkpatrick (Registrar), Jamie Stockton, Erika Killion, Perrin Duncan*

- I. Election of representative for the Strategic Planning Committee (Francesca Seaman)
- II. Proposal for Major in Cell and Molecular Biology
How does the landscape of multiple majors within one discipline develop? How does advising work? How does the structure of the major remain the same or change?
There is a prestige factor because this particular major is typical for a pre-med major. It has a focus on math that lacked in the biology major. Number of pre-requisites for a major may bring max number of courses for the major above 14.
- III. Implementation of Privilege Power and Diversity and International Experience. The distribution area requirement and the catalog do not match. Add international experience and PPD.
Should we re-think the way requirements are presented in terms of Global Awareness? Re-packaging could make a better case for the new requirement in PPD?
Departments now must consider which of their courses will count toward PPD and the International Experience course. The committee for calendar and course oversight will oversee and approve each department's list. Develop a mechanism, a criteria by which a proposal would be accepted. We will need an advising transcript so that students may discern which course count for what requirement. Courses may be taken from the same department, but one single course cannot count for two requirements. We need to decide whether the "exclusive /or " policy is what we really want. We need specific criteria to show how a course fulfills a requirement or another. About multiple designation:
- IV. World Literature asks to gain the status of program
- V. Reform of the RAS process, especially concerning Opportunity Hire

Curricular Policy and Planning Committee

9/28/15

Members present: Dave Guinee, Francesca Seaman, Erika Killion, Scott Thede, Mark McCoy, Perrin Duncan, Steve Timm

1. No reports from Strategic Planning or the Faculty Priorities and Governance Committees.
2. Dave G. reviewed proposed changes to distribution requirements noting inconsistencies in the language after CAPP's motion (last May) was split, and Dave Berque's concern regarding usage of "semester" rather than "term."
3. The committee also briefly discussed if PPD courses from off-campus study should be counted toward the distribution requirements, and opted to leave the requirement as presently stated.
4. Given the added PPD and International Experience requirements, the committee considered concerns about student ability to complete distribution requirements within the first two years.
5. Rather than submit proposed rewording of the catalog language for the October Faculty Meeting, the committee accepted Dave's recommendation to delay the conversation until the AVP could provide additional input.
6. The committee reviewed a proposal to approve World Literature as an independent "program." Much of the discussion addressed Istvan's Csicsery-Ronay's description of the lack of program visibility during registration. Since the minor isn't listed as a "program," the requirements and course options are difficult to find on the schedule of classes. The committee speculated that visibility issues could be resolved by adjustments to the web page. Further discussion is forthcoming.
7. The meeting adjourned at 4:40pm.

Curricular Policy and Planning Committee
Oct. 26, 2015
Minutes

Members present: Dave Guinee (chair; At-large member), Francesca Seaman (Humanities), Scott Thede (Math/ Science), Steve Timm (Arts), Jamie Stockton (Social Sciences), Erika Killion (student rep.), Ex-Officio members: Mark McCoy (Dean SOM), Anne Harris (VPAA), & Ken Kirkpatrick (Registrar)

- 1) Minute taker: *J Stockton agreed*

- 2) Reports from other committees
 - a. Faculty Priorities and Governance – *S Thede indicated that there were no updates to report at this time*
 - b. Strategic Planning – *A Harris mentioned that the group had revisited DePauw 2020, but there was nothing new to report related to this committee*

- 3) Language for changes to distribution requirements
 - a. New draft incorporating framing language from last year's CAPP proposal – *D Guinee talked us through changes and rationale for them prior to the spring faculty vote. Multiple venues were discussed further:*
 - i. *K Kirkpatrick - Issue of e-service limitations: e-service at its limits (can't search for it with current limits)*
 - ii. *A Harris - The term "awareness" vs. "engagement" was raised*
 - iii. *M McCoy - under "Distribution Area Requirement," in last year's CAPP documents....(a) drop "Doctors and scientific"..... through ... "and how science works." (b) replace "aim at producing" with "produce" and "preparing" with "prepare", (c) "Although many entering....the General Education program creates..." (delete "in fact")*
 - iv. *K Kirkpatrick – drop "AREA" between "Distribution" and "Requirements" heading*
 - v. *S Thede – under "Policies for Distribution Requirements" #2: delete "in Arts and Humanities, Science and Mathematics, and Social Science" after "If the requirements...."*
 - b. Questions from Course and Calendar Oversight Committee – *D Guinee pointed members to Eric Edberg's (chair of Course Calendar Oversight) Oct. 25 e-mail inquiries*
 - i. International or intercultural? – *D Guinee indicated his response to Eric was, "yes, specifically international."*
 1. *K Kirkpatrick – introduced the issue of defining "other." Non-U.S. meaning international?*
 2. *F Seaman – discussed the issue of culture other than "native."*
 3. *A Harris – dominant "Anglo" culture*

4. *K Kirkpatrick – indicated that there is a need for a set of implementation guidelines (e.g. so Brit. Lit, etc. isn't submitted)*
 5. *D Guinee – echoed b/c students look at SOC to indicate what counts towards a requirement*
 - ii. *What about a course studying multiple cultures? – “yes, it would work.”*
 - iii. *Do multiple ES courses count? – “yes”*
- 4) *Who now will handle changes to existing minors and majors? (additional questions from oversight committee) –*
 - a. *Minor curricular changes, such new courses and course changes related to the major or minor, go to Course & Calendar Oversight*
 - b. *Restructuring or introduction of a major/minor is handled by Curricular Policy & Planning*
- 5) *Continuing discussion – Would literature minor/program - tabled*
- 6) *The RAS process – A Harris mentioned that there were a couple possible opportunity hire requests forthcoming. With Mandy Hanks' (from former Div. I) absence, should RAS continue with one less member or should someone from Arts curricular area be asked to serve. The latter was decided (specifically Tim Goode, though on sabbatical, would be asked.)*
- 7) *Meeting adjourned: 5:14pm*

Curricular Policy and Planning Committee Meeting Minutes

November 9, 2015

Present: Perrin Duncan (Student), David Guinee (Chair), Anne Harris (VPAA), Erika Killion (Student), Ken Kirkpatrick (Registrar), Mark McCoy, Francesca Seaman, Jamie Stockton, Scott Thede, Steve Timm

We approved the minutes from the October 26 meeting.

There were no reports from the Governance or Strategic Planning committee. The VPAA reported from the Review committee that they will be addressing how the new Extended Studies requirements and the Hubbard Center will impact review requirements. David Worthington has volunteered to serve on RAS as a replacement for Mandy Henk until the new RAS is constituted in May. David Guinee nominated him, and he was approved by the committee.

We spent most of the rest of the meeting discussing the new general education requirements, in context of an email received by David with questions about it, as well as some discussion that had taken place at the chairs' meeting. The major points of discussion were:

- Are we sticking with the terminology "Privilege, Power, and Diversity?" Some faculty don't like the title, and some might find it daunting to cover all three topics in one course. Some wondered what faculty development will be provided to help develop these courses. David felt (and the committee seemed to agree) that the title had already been voted on; now we are working on cleaning up the catalog language. We also felt that there are already many courses offered at DePauw that meet the requirement; widespread training for every faculty member is not needed, any more than it is needed for other distribution areas. Faculty development should be available to those who want it, but it is not needed for everyone.
- Will there be enough courses available? The committee did not think this would be an issue - we feel that there are already many courses that fit this requirement being offered, and more will likely be created.
- Who makes the decisions about approving these courses? The Course and Calendar Oversight committee will be the ultimate judge of approving courses. We feel the language that was passed in the faculty meeting describes the Power, Privilege and Diversity requirement pretty well. The language for the International Experience is somewhat more vague, but we think the catalog language is fine for the requirements, but we may want or need to craft some guidelines for how faculty can create courses to meet the requirements.
- David had crafted a response to the email, and the committee felt it was a good response.

We also had a relatively brief discussion about diverse faculty, opportunity hires, and RAS. The current plan is to have departments wanting an opportunity hire to propose the position. RAS would then evaluate the position - is a tenure-track position with this specialty good for the diversity of the University and curriculum. Then, if the position is approved, the department should make a case for a specific person (for an opportunity hire) or do a standard search. This will be a topic of continued discussion between our committee, RAS, and the VPAA.

Curriculum and Planning Committee
November 23, 2015

In attendance: Scott Thebes, Anna Harris (VPAA), David Guinee (chair), Steve Timm, Francesca Seaman (note taker), and Jamie Stockton.

We approved the minutes from November 9, 2015

1. Report from Strategic Committee: the Strategic Committee discussed the survey on priorities for the university, and the representation of faculty at the Board of Trustees.
2. Report from the Governance Committee: the Governance committee recommends that the Writing Committee report to the Curriculum and Planning Committee. The Governance Committee also talked about the Admission committee, as an advisory board for the office of Admission. Who takes the final decision on the process of admission?
3. At the faculty open meeting, the conversation was about pedagogy as well as about curriculum. Faculty asked about faculty development.
4. Since PPD is not a competency, and none of the faculty development is required, our committee makes a call for sustained pedagogical development. The PPD requirement does not need to be implemented in all the courses. The integration of a PPD perspective in a course depends on each faculty member. PPD courses do not necessarily need to be spread out evenly throughout different disciplines.
5. The program status of World Literature. World Literature already reflects the structure of a program, and it does have a budget line. The committee decided to bring World Literature to the status of Program to the faculty.
6. We need a registration database that works. Do we need a new registration program, a better interface that would be more user-friendly to the students?
7. The committee discussed the structure of interdisciplinary programs, and possible guidelines for self-designed or interdisciplinary minors or majors that would bring greater diversification of the curriculum.
8. Winter Term / Extended Studies: is it time to review this? Has access to study abroad improved with the new model? How does lowering the ES requirement influence our institution? Since we give credit for ES, should we raise the graduation requirement to 32? Is there a supply and demand balance?
9. The committee briefly discussed the proposal for a new name for the Conflict Studies program, which would become "Peace and Conflict Studies."

Curriculum Policy and Planning Committee
Minutes for 2/15/16

Members Present: Steve Timm, Elizabeth Killion (student), Perrin Duncan (student), Francesca Seaman, Dave Guinee (chair), Scott Thede, Anne Harris (VPAA), Jamie Stockton

- I. Previous Minutes approved? - DG inquired as to who took minutes in last (Dec.) meeting....
FS sent the night of previous meeting in Dec.
- II. New Major Proposal – Neuroscience
 - a. It appears to be a real interdisciplinary major - DG – but, question of chaired by psych. only at this point; Question of whether it needs to be a separate major from psych.
 - b. AH – Robert to head; can a student start as a Psych major and change to NEUR?
 - c. FS – question of tenure-lines
 - d. ST – Robert brought here to spear-head project?
 - e. JS – committee to govern? Question of not only if Robert leaves DPU (AH), but also sabbatical leaves & who will cover program
 - f. DG – implications for future RAS proposals; options: send questions for Robert to answer, bring him in to address questions, “yes,” “no”
 - g. ST – do we need endorsements from other depts.
 - h. DG – only Neurobio w/ lab as new for staffing
 - i. AH – plan for advising and/or staffing when on sabbatical; courses that require a given prof; exciting; question of WIM. . . precedence for same & different requirements (Classical St. vs Comm/Theatre)
 - j. Student option of finishing own (created) major or this new; guidelines indicate that such students have the option of completing old or new
- III. New Minor Proposal – Statistics
 - a. Articulation of MATH141 (ECON350/BIO275/PSY214) → truly equivalent or with additional requirements with given dept? (DG will inquire)
 - b. AH – in terms of staffing, they have several in the dept. who could teach given courses in the minor
 - c. Student question of why ECON385 is not listed; should it be?
- IV. Update from VPAA on RAS procedures
 - a. Staffing –
 - i. Hiroko is on leave now (AH trying to replace); Social Science curricular home
 - ii. DG discussed previous guidelines and problem with staffing membership; issue of no longer having “divisional,” but rather “area” reps;
 - iii. Need reps. from arts and social sciences
 - b. Preview (AH)– looking at different RAS question this year; 4 issues: (1) Demographics - retirement slow down in next 3-4 years (then ~ 7 years of relative non-retirement), (2) strategic hiring - new hires & inclusion, (3) governance question – when Karen Ahlm was chair of RAS vs. now when VPAA sets agenda → year-long committee writing search procedures; (4) Dis-satisfaction with current RAS structure - how to restructure, which didn't happen with the major governance changes

- i. DG – option of CPP being this committee and begin in the fall (benefit of student reps,); RAS use May as retreat; DG – VPAAAs have handled this differently → competitive process (rankings);
- ii. Opportunity hires – history of how it was handled; ST – basically penalizing those who go through RAS as opposed to opportunity hires (based on various VPAA handling);
- iii. DG – RAS is a sub-committee of CPP; AH – wait ‘til Fall for proposals, CPP gives charge to RAS, RAS does not establish policy; DG - CPP (extended with members from other committees) review majors in fall, Jan. RAS proposals due, spring to review proposals; term staffing done by VPAA at DPU, but not necessarily elsewhere, is it too soon to consider this?; DG – round out numbers with a second person from each area; problem of conflicts of interest; DG – if 2 CPP members had proposals, there would be time to obtain other members; AH – need help with search procedures; Q of what to do with RAS process goes to CPP as it is their charge; AH – preserve tenure line if a person does not have a successful review; benefits: (1) clarifies process of hires, (2) brings RAS & opp. Hires in lines, (3) university-based curriculum planning/hiring (hirings by areas, not necessarily just dept.); needs faculty vote for change in RAS to be eliminated and taken (over) by CPP

V. Discussion of International Experience requirement – what is the process by which we address the IE to look like; Global Issues as opposed to IE that cuts across; more exposure than critical thinking; to be considered in the future - map out a 2-3 year plan

VI. Adjourned: 5:25pm

Event Location: 'Campus' 'Office' '4238/24/44

o o h h U † k° o

† o U † U° u=

-#\V u U

† V U † " u

"@ th° h

u U

u k u u † u 7

u U u U th°

Curricular Policy and Planning Committee
Meeting Minutes
March 28, 2016

Present: Perrin Duncan, Dave Guinee (chair), Anne Harris (VPAA), Elizabeth Killion, Ken Kirkpatrick (Registrar), Francesca Seaman, Scott Thede, Steve Timm

Discussion Topics:

Name Change for Conflict Studies:

All present approved of the name change for Conflict Studies to Peace and Conflict Studies (PACS).

Resource Allocation Subcommittee:

The VPAA summed up previous work done in this area, and we discussed where to go from here. The RAS process this year has been cancelled - it is not a hiring freeze, as term appointments will still be approved. We will use the time to work out how to handle tenure track hires in the future. We think that the general plan will be for the Curriculum committee handle most of the work of RAS each spring; the fall will be spent mainly handling proposals for new majors, minors, etc. We need to have a vision for the University when allocating tenure-track lines. We would also like to look at growth on the administrative side of things.

First-Year Seminars as PPD Classes:

This came up because there are a fair number of first-year seminars typically offered that would fit the PPD model, and there have not been many PPD classes proposed yet. The committee discussed this quite a bit. Some felt that allowing FYS classes to count as PPD would increase the "checklist mentality." Some felt that FYS should be "its own thing." Some wondered if first-year students were up for the kind of deep discussions this sort of class would engender; others felt that the closeness of the FYS groups would enhance the discussions. Some people thought that having perspectives from students at different levels would help. We did not come to a decision; David is going to report at the faculty meeting that we discussed this topic.

Global Health Major:

We discussed the proposed major. Some concerns were that there were a lot of required courses with pre-requisites, that a foreign language was suggested but not required, and that faculty workloads could cause a problem. It will be on the agenda for April's faculty meeting to be voted upon in May. We will discuss it at our next meeting (so read the entire proposal).

Upcoming Items for Discussion:

- What should the charge for this committee be?
- Should there be a minimum grade (C) required to receive credit for distribution requirements?
- Should we require two semesters of a foreign language, regardless of placement?