

# DEPAUW

Class of 2020  
Enrollment  
Information

I am pleased to be among the first to congratulate you on your decision to attend DePauw University. You've joined an exceptional group of young people who will make up DePauw's Class of 2020. I am delighted to have you as a member of our community and am eager for you to begin your journey with us in August.

At DePauw, we are committed to helping you make a smooth transition from high school to college. We know this will be a stimulating new stage in your life, and we are here to help you navigate this exciting change. Throughout your first year at DePauw, you will be introduced to a variety of new people, including faculty members, administrators and student staff, creating a supportive network of relationships, programs and resources designed to help you succeed.

We have created this guide to help you through the transition to campus. It will help you prepare for campus living and your academic coursework in the fall. Read it thoroughly and refer back to it often because it contains important information about tasks you need to complete during the summer. If you have any questions, please feel welcome to call us at 765-658-4270.

I hope you enjoy the remaining days of your high school career and look forward to greeting you when you come to campus.

Sincerely,  
Cara Setchell  
Dean of Students

## Your Portal

Each incoming student has access to a personal portal ([my.depauw.edu](http://my.depauw.edu)) in e-Services, DePauw's student information system. You will receive an email message with instructions outlining how to access your portal username and password during the week of May 9. During the summer, your portal will display information that will help you begin your DePauw career.

## Enrollment Checklist

Each of the forms and online submissions referenced below are available when you log into your portal in e-Services.

- » **Complete the online First-Year Seminar Request: May 9 - June 24**  
Questions can be directed to the Registrar's Office at 765-658-4141.
- » **Complete the online Housing Preference Form: May 9 - June 10**  
Questions can be directed to the Campus Living and Community Development Office at 765-658-4500.
- » **Grant parents (third parties) access to CASHNet for billing and payments: June 1 - July 1**  
Questions can be directed to Cash Receipts Office at 765-658-4015.
- » **Complete the online survey: June 13-27**  
Complete the online survey "What is it like to come to DePauw?" Questions can be directed to Academic Life at 765-658-6267.
- » **Submit the Medical Health Record Form to the Wellness Center: July 1**  
Questions can be directed to the Wellness Center at 765-658-4555.
- » **Request your final high school transcript be sent to the Admission Office: July 1**  
Questions can be directed to the Admission Office at 765-658-4006.
- » **Complete Writing Assessment: July 7 - Aug. 5**  
Instructions will be available in your portal in e-Services later this summer. Questions can be directed to Academic Life at 765-658-6267.
- » **Complete Making Healthy Choices Module: Aug. 1-12**  
Login information and instructions will be available in your portal in e-Services later this summer. Questions can be directed to Student Life at 765-658-4270.



# ACADEMIC LIFE

Studying at DePauw is an opportunity to examine subjects you're passionate about and explore new paths and possibilities you've never considered.

## First-Year Seminar

DePauw's first-year seminar is a small, discussion-based class with an emphasis on college-level writing. Small class sizes foster vibrant discussion, careful reading and analysis of texts, and critical thinking about complex ideas.

All first-year students take a first-year seminar. Students in the Honor Scholar Program will be assigned to a specific seminar and will not need to request one.

## First-Year Seminar Requests

The process of requesting your first-year seminar is straightforward. A list of first-year seminars is available in the Academic Life section of the First-Year Experience website, [www.depauw.edu/fye](http://www.depauw.edu/fye).

Be sure to read the course descriptions before requesting seminars. You will notice that some first-year seminars link nicely to Winter Term on-campus courses and other Extended Studies opportunities.

You will enter your first-year seminar requests online using your e-Services portal between May 9 and June 24, identifying eight seminars in which you have an interest. You will learn your first-year seminar assignment on July 7 when it is listed in your portal.

The rest of your schedule will be selected on campus during orientation in August when you meet with faculty advisors. Browse the list of courses appropriate for first-year students in the Academic Life section of the First-Year Experience website during the summer.

If you have questions during this process, you can call the Registrar's Office at 765-658-4141.



## Asbury College of Liberal Arts

The curriculum in the Asbury College of Liberal Arts (CLA) is relatively flexible as you get started at DePauw, although students with specific interests in the sciences should start taking courses in these areas sooner rather than later. First-year students generally take four full-credit courses, which include the first-year seminar in the first semester.

## The DePauw University School of Music

The curriculum in the School of Music is more structured. All incoming music students are placed in lessons in the primary instrument and first-semester courses in theory and musicianship. Students considering a music education degree have additional assigned required coursework. Incoming music students submit course requests for their liberal arts electives during orientation in August. A School of Music representative will contact you during the summer with course details

and guidelines for the fall ensemble auditions. Questions can be directed to [schoolofmusic@depauw.edu](mailto:schoolofmusic@depauw.edu), or you can call 765-658-4380.



## Kathryn F. Hubbard Center for Student Engagement

The Hubbard Center is an integrated experiential learning center that prepares you during your time at DePauw to excel after graduation. The Hubbard Center incorporates domestic and international off-campus study, Extended Studies (Winter Term and May Term) courses, career exploration, professional skills development, internships, and nationally competitive awards and fellowships.

The Hubbard Center will help you forge a life path of purpose and direction by cultivating a four-year plan that helps you: discover your interests, prepare for opportunities and connect with alumni, employers and others to ensure lifelong success. The four-year plan is accomplished by the Learning through Experiential Application Program (LEAP), which provides a road map to garner the skills you need for your future.

Every DePauw student is part of our TigerTracks system, which is a DePauw exclusive professional resources database that includes jobs, internships and study abroad opportunities. The system also enables you to self-schedule an appointment with a Hubbard Center advisor at your convenience – even through our mobile app. After completing a profile, unique offerings and opportunities are communicated to you to give you a competitive advantage. Instructions will be forthcoming on how to set up your TigerTracks account.

You should plan to make the most of your time at DePauw – even during your first year. Some of your options include:

### SEMESTER OFF-CAMPUS STUDY

Opportunities include domestic and international study in more than 100 countries on six continents, where you can engage with the local community. Many students have paired their off-campus experience with research or internships. You will gain invaluable academic and professional skills that ensure success after graduation. Many students participate in multiple off-campus experiences during their time at DePauw.

### INTERNSHIPS

The options are endless for you to gain firsthand experience in a career field of interest – from three-week, short-term internships during Winter Term to semester-long and summer opportunities. This real-world experience allows you to learn about industries, build professional skills and connect to the DePauw alumni and friends network.

### EXTENDED STUDIES

Our unique academic calendar provides opportunities for you to explore new topics in depth with faculty guidance and support. In January and May, many faculty members lead students in international courses to locations, such as South Africa, India and France, and to domestic locations, such as the Everglades. Also, more than 40 on-campus courses are offered during Winter Term in January or May Term. These courses cover a variety of academic and professional topics; you can find an opportunity that is a great fit for your interests.

### NATIONAL AWARDS AND FELLOWSHIPS

The Hubbard Center also helps students apply for national awards and fellowships, such as the Fulbright, Truman, Marshall, Rhodes and Gilman awards. These awards help fund students' experiences to study and learn in another country. DePauw ranks in the top five schools for students who obtain a Fulbright.

To learn more, visit the Hubbard Center at [depauw.edu/hubbardcenter](http://depauw.edu/hubbardcenter) or email [hubbard@depauw.edu](mailto:hubbard@depauw.edu). We look forward to working with you.

# CAMPUS LIVING

Living with others as a member of a community is a vital aspect of your DePauw education that fosters integration of learning experiences inside and outside of the classroom.

## Housing Options for First-Year Students

DePauw offers multiple housing environments for first-year students, and each community has unique characteristics. Each residence hall community provides programmatic and community development opportunities in addition to peer support and mentoring. The common spaces and building environments have gathering spaces that promote community formation among first-year students. Here is brief information about our first-year residence halls:

- » Bishop Roberts, College Street, Hogate, Humbert and Longden Halls are located in the South Quad. Bishop Roberts, Hogate, Humbert and Longden Halls are larger residence halls, home to between 110-145 students each. Most rooms in the South Quad are double-occupancy rooms, but room size can range from single-occupancy to four-person rooms. Hogate Hall has a number of double- and single-occupancy rooms grouped together in clusters of two doubles and two singles throughout the residence hall community. College Street Hall is a smaller residence hall, housing just under 50 students in double-occupancy rooms.
- » Lucy Rowland Hall is located on Ubben Quad and is home to just

more than 100 students in double- and single-occupancy rooms. Ubben Quad is located east of the Memorial Student Union Building.

## Healthy Living Communities

Many students are interested in living in communities that intentionally support healthy life choices. Students who choose to live in these environments, called Healthy Living Communities, commit to a lifestyle that refrains from the use of alcohol, tobacco and other drugs within their residential environment. As a result of choosing these communities, students opt to live in an environment that is free from the secondary effects of these substances and feel supported in their choice to refrain from using. Additionally, these communities offer specific resources, programs and events that support healthy life choices, provide for quiet environments conducive to studying, create intentional opportunities for social and interpersonal connections, and give students the responsibility to help set the standards of the community and empower them to uphold those standards.

## Submitting Your Housing Preferences

DePauw's online housing system, Residence, gathers information about your community preferences and how you prefer to use your room. You will be able to log in to Residence and tell us about yourself and what you're looking for in a living environment. The roommate matching profile also allows students to find roommates with similar interests and living preferences.

You will receive instructions about how to use Residence during the week of May 9. You will link to Residence through your portal in e-Services.



## Housing Assignments

Housing assignments will be available on your portal in e-Services on June 24. At that time, you will receive the name and email address of your roommate(s), and more information about your room and residence hall community. Be sure to keep your username and password in a safe place because you will need to use them to log in to Residence in order to view your housing assignment and roommate(s) information.

## Questions?

If you have further questions about your housing options, contact the Campus Living and Community Development Office at 765-658-4500 or [housing@depauw.edu](mailto:housing@depauw.edu).

## Requesting Housing or Dietary Accommodations

Living in residence with and dining with other community members is integral to the DePauw experience. Therefore, all requests for housing and dietary accommodations are evaluated carefully. Accommodations for both housing and dietary needs are provided on a case-by-case basis and only when appropriate medical documentation is provided. If you believe you will require a housing and/or dietary accommodation, call Student Disability Services at 765-658-6267 or email [studentdisabilityservices@depauw.edu](mailto:studentdisabilityservices@depauw.edu) before June 5. For more information about student support and accommodations, visit [www.depauw.edu/academics/academic-resources/students-with-disabilities](http://www.depauw.edu/academics/academic-resources/students-with-disabilities).

## Dining Options for First-Year Students

Students living in University-owned housing are required to be on a meal plan per their housing contract. First-year students have the option of the following two plans during the first and second semesters and an additional plan during Winter Term:

### RESIDENCE HALL MEAL PLAN

This plan provides 18 swipes a week, \$200 in DPU Flex dollars, \$50 in Community Plus dollars and \$50 for unlimited access to the laundry machines per semester.

### RESIDENCE HALL FLEX MEAL PLAN

This plan provides 14 swipes a week, \$400 in DPU Flex dollars, \$50 in Community Plus dollars and \$50 for unlimited access to the laundry machines per semester.

### WINTER TERM MEAL PLAN

Students living in the residence halls of Anderson Street, Bishop Roberts, Bloomington Street, College Street, Hogate, Humbert, Longden, Lucy Rowland, Mason and Senior are required to participate in the Winter Term Meal Plan. The meal plan provides 18 swipes per week and \$40 in DPU Flex dollars.





# NEW STUDENT ORIENTATION

## Aug. 20-23, 2016

Selecting courses. Your new room and friends. The president's address to the first-year class. These are a few of the things that make opening weekend and new student orientation one of the most exciting times of your early college career. Not only will you meet many of the students, faculty and staff who make up the DePauw community, but you will also register for courses, learn about resources that will support your academic success, discover your way around campus and begin to make DePauw your home. Look for a complete schedule of orientation events in your student portal in e-Services and on the First-Year Experience website in July.

### Opening Day Schedule

8-11 a.m.	Check in and move into your residence hall
10:30 a.m.-12:30 p.m.	Spanish placement exam
11:30 a.m.	Lunch on the lawn
1:30 p.m.	Students assemble for Opening Convocation processional
2 p.m.	Opening Convocation
3 p.m.	Student advising session
3 p.m.	Parent orientation
4 p.m.	Family goodbyes
5:30 p.m.	Students meet and dine with their faculty advisor, spend time with their mentor, and attend residence hall floor meetings and social events

# STUDENT RESOURCES AND POLICIES

From computer accounts to health records and laptops, here's everything students need to know before move-in day.

## University Email and Computer Accounts: Overview

During the week of May 9, you will receive an email message with instructions about how to get your DePauw usernames and passwords.

As a student, you will have two separate computer accounts:

1. Google Apps for Education (mail.depauw.edu): Your email account at DePauw
2. DePauw Account: Used to log in to your e-Services portal (my.depauw.edu), Moodle (moodle.depauw.edu), Residence, printers, network drives and other DePauw online resources

Please be aware that each of these accounts is subject to the Privileges and Responsibilities available at [www.depauw.edu/it/policies](http://www.depauw.edu/it/policies).

If you do not receive the informational email message by May 18, please contact the DePauw University Help Desk at 765-658-4294, or email [helpdesk@depauw.edu](mailto:helpdesk@depauw.edu).

## Student Laptops at DePauw

Technology plays a significant role in many aspects of your life at DePauw. As such, DePauw expects all students to have a laptop computer to use in their coursework. Students find that having a personal laptop is invaluable for accessing online course materials, performing research, taking notes, completing coursework, and communicating with friends and family. In addition, because faculty members assume that each student

owns a laptop, some instructors incorporate using a laptop into course assignments and sometimes require you to bring a laptop to class.

### What kind of laptop should you have?

Either an Apple or Windows laptop will work fine at DePauw. No matter which platform you choose, you'll want a computer that is no more than one or two years old so that it can run the latest software and serve you well during your four years at DePauw.

The Laptop Support website ([depauw.edu/it/laptop](http://depauw.edu/it/laptop)) provides information to help you make the best decision about choosing a laptop. It includes links to DePauw's recommended and minimum specifications for laptops, an online portal with vendors offering discounts and suggestions to help you decide which type might be best for you. DePauw has partnered



with Apple and Hewlett-Packard to configure a few suggested models that we feel would be good choices for new computers. You can opt to purchase one of these models directly via the vendor portal, or you may purchase an equivalent model from another vendor of your choice.

Note: iPads, Chromebooks and other tablets or light-use mobile computing devices are not a viable option for use as your primary laptop. These devices are not powerful enough to meet all of your course-related needs. While you may decide to bring one of these as a secondary device, do not plan to use it as your only laptop.

### Software

We recommend that all students have a copy of Microsoft Office and antivirus/antispyware software on their laptop. There is no need to buy these because DePauw provides both free of charge. See [depauw.edu/it/laptop](http://depauw.edu/it/laptop) for details.

To speak with a member of the University's Information Technology staff about laptops at DePauw, please feel free to contact Michael Moore at 765-658-4296 or [mikemoore@depauw.edu](mailto:mikemoore@depauw.edu).

## Student Health Record and Immunization Policy

DePauw requires that all students complete and submit a Student Health Record to Health Services by July 1 of their incoming year. Students who fail to submit the completed Student Health Record will not be permitted to register for classes.

Both required and recommended immunizations are specified in the Student Health Record. Required immunizations include measles, mumps, rubella (MMR) and tetanus-diphtheria. Some students will require a tuberculosis screening (see the Student Health Record Form for more information).

Proof of immunization may be provided through the following options:

- » A Student Health Record Form signed by a healthcare provider
- » A physician's certificate or official immunization record
- » Immunization records forwarded by another school

For more information about the Student Health Record and Immunization Policy and to print a Student Health Record Form, visit your portal in e-Services or the First-Year Experience website, [www.depauw.edu/fye](http://www.depauw.edu/fye). If you have any questions, please contact the Wellness Center at 765-658-4555.

## Student Disability Services and Academic Accommodations

DePauw is committed to providing equal access and reasonable accommodations to University programs for students with a variety of learning, physical (health and/or mobility) and emotional challenges. Student Disability Services coordinates policies and procedures, provides services and promotes accessibility for all qualified students. We strive to provide reasonable accommodations for students who have been diagnosed with long-term disabilities, chronic health conditions, temporary impairments and episodic conditions, including students who have been served previously in the school setting with an IEP or 504 Plan. The list of possible conditions that could require accommodations is non-exhaustive, and eligibility is determined on a case-by-case basis. If you believe you will require academic accommodations, contact Student Disability Services at 765-658-6267 or email [studentdisabilityservices@depauw.edu](mailto:studentdisabilityservices@depauw.edu). For more information about student support and accommodations, visit [www.depauw.edu/academics/academic-resources/students-with-disabilities](http://www.depauw.edu/academics/academic-resources/students-with-disabilities).

# TUITION, FEES AND STUDENT BILLING

Students have several options for managing their student accounts, and the Cash Receipts Office is available to assist students and their families with questions about tuition, fees, housing, meal plans and other tuition-related charges.

## The Billing Process

The Cash Receipts Office at DePauw is responsible for issuing monthly account statements for tuition, fees, housing, meal plans, other tuition-related charges and charges for some Greek houses. The initial invoice for each semester is mailed to the student's home address. Fall semester invoices are mailed by July 10 and due by August 1. Subsequent invoices are available only online (see CASHNet information below). An email notification is sent to students (and their authorized designees) each month if an invoice is available to view. Please note that parents will NOT receive invoice and/or payment notifications unless granted access by their son/daughter.

DePauw students with an outstanding balance will receive a monthly bill. The invoice shows all charges and financial aid credits at the time the invoice was created. If you have been awarded financial aid and your statement does not reflect a credit you anticipated, please contact the Financial Aid Office to determine if and when the credit will appear. Students must sign up for a payment plan or make payment in full by the beginning of each semester in order to avoid late payment penalties.

## CASHNet

DePauw has contracted with CASHNet to provide student account e-commerce services. This includes electronic issuance of student account statements, the ability to make payments by ACH (electronic transfer from a checking or savings account) and credit card, the ability to participate in an installment payment plan and to view recent account activity.

Please note that a 2.9 percent service charge is added to all credit card payments. There are no additional fees for ACH payments.

Students are able to log in to CASHNet directly from their e-Services portal. Simply click on the CASHNet (billing/payments) link.

CASHNet allows students to grant parents or other authorized users access to make payments, view payment history and account balances. To grant access, students simply click on the Third Party PINs link on the My Account screen. Complete the required information (including appropriate access), and an email will be sent automatically to the third party with the appropriate PIN and password. Please note that parents will NOT receive invoices and/or payment notifications unless granted access by their student.

Third parties can access the site directly by going to <https://commerce.cashnet.com/depauwpay>. CASHNet third party is only for student accounts receivable.

## Payment Options

Students and parents have three payment options to choose from:

### Option 1: Payment In Full Prior to Start of the Semester

Payment is due by August 1 for first semester and February 1 for second semester. Pending loans or grants/scholarships that will be applied to the account may be deducted before submitting payment.

### Option 2: Semester Payment Plan

The DePauw payment plan, referred to as My Payment Plan (MPP), is set up online through CASHNet. My Payment Plan allows students or third parties to pay for semester charges over four months for the first semester and four months for the second semester. Fall semester payments are due on the first of each month, August through November. Spring semester payments are due on the first of each month, February through May. A \$40 per-semester fee is assessed to sign up for My Payment Plan.

### Option 3: Prepaid Tuition Plan

The Prepaid Tuition Plan offers parents the opportunity to prepay tuition for two, three or four years at the current rate of annual tuition set for the first year of participation in the plan. This protects families from probable future tuition increases. Specific details of this plan may be obtained by contacting the Cash Receipts Office.

Please note that late fees and registration holds may be assessed for a delinquent student account. A delinquent student account is defined as one exceeding \$100 and more than 30 days past due.

## Payment by Mail

Payments by check may be sent to:

DePauw University  
Cash Receipts Office  
313 S. Locust St.  
P.O. Box 37  
Greencastle, IN 46135-0037

Payments by cash or check may be made in person at the Cash Receipts Office in the lower level of the Studebaker Administration Building. Office hours are Monday through Friday, 8:30 a.m. to 4 p.m.

## Tuition and Fees per Semester (2016-17)

Tuition	\$22,830.00
Housing	3,200.00
Meal Plan	2,880.00
Activity Fee	138.00
Health Fee	152.00
Housing Program Fee	40.00
Recreation Fee	104.00
<b>Total Semester Charges</b>	<b>\$29,344.00</b>

Contact the Cash Receipts Office

Phone: 765-658-4015

Fax: 765-658-4376

Email: [cashreceipts@depauw.edu](mailto:cashreceipts@depauw.edu)

[www.depauw.edu/admission/financial-aid/](http://www.depauw.edu/admission/financial-aid/cash-receipts)

[cash-receipts](mailto:cash-receipts)



# ACADEMIC CALENDAR

Opening day. Family weekend. Old Gold and Monon Bell. We've compiled all of the most important dates on the DePauw calendar for the 2016-17 academic year.

Photography by Marilyn E. Culler, Bob Handelman and Larry G. Liggett.



## Fall Term

August	17	International Student Orientation begins
	20	Opening Day for new students
	24	Classes begin
	24-31	Adjustment period
September	24-25	Family Weekend
October	10 (10 a.m.)	Progress reports due
	15-23	Fall recess (no class)
	28	Last day to withdraw from a course with grade of W, change from P/F to grade or change from grade to P/F
	28-29	Old Gold Weekend
November	23-27	Thanksgiving recess
December	9	Last day of classes
	10-11	Study days
	12-16	Final examinations
	16 (5 p.m.)	Holiday recess begins

## Winter Term

January	4-29	Winter Term
	5	Last day to register for On-Campus Winter Term courses
February	1	Last day to turn in Winter Term projects

## Spring Term

January	30	Classes begin
	30-Feb. 6	Adjustment period
	15	Winter Term grades due
March	25-April 2	Spring recess (no class)
	24	Last day to withdraw from a course with a grade of W, change from P/F to grade or change from grade to P/F
May	11	Last day of classes
	12	Study day
	15-18	Final examinations
	21	Commencement
June	7-11	Alumni Reunion Weekend



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OFFICE OF ADMISSION

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