



DEPAUW UNIVERSITY

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Fire Safety

Fire Safety

- Identify locations of area fire alarm pull stations and fire extinguishers.
- Never block fire exits, doorways, corridors, or stairways.
- Know at least “Two Ways Out” to an exit or stairway leading out.
- Go to the nearest safe location and activate the fire alarm system at the pull station, and shout an alarm as you evacuate the building. Call 911 immediately giving:
 - Name of the building (and address if known).
 - Location of the fire within the building.
 - A description of the fire and (if known) how it started
- Evacuate the building following the established building evacuation procedures.
- If you have a disability that could delay egress, be sure that there is a plan to assist you.

Do not fight a fire if you have not been trained using the P.A.S.S. system when using a fire extinguisher. A fire extinguisher should only be used on the small fires no greater than the size of a trash can. Evacuation and notifying 911 is more important.

If you become trapped in a building during a fire:

- Stay calm and take steps to protect yourself.
- If possible, move to a room with an outside window.
- If there is a telephone, call 911 and tell the police dispatcher where you are.
- Stay where rescuers can see you through the window and wave a light-colored cloth, such as a towel or pillowcase, to attract their attention.
- Stuff clothing, or towels, around the cracks in the door to help keep out smoke
- If possible, open the window at the top and bottom. Be ready to shut the window quickly if smoke rushes in.
- If possible, put a wet cloth over your nose and mouth to help minimize smoke inhalation.
- If a door is hot to the touch, do not open it as there could be fire on the other side.