For Nov. 23-30. (For best results, log into TigerTracks. You can see previous newsletter editions in our Archive, and you can learn more about creating a resume, writing cover letters, conducting an interview and professional networking in our Career Services Guide.

**Full-Time Jobs, Internships & Additional Opportunities**

**Off-Campus Study deadline extended to 11:59 p.m. tonight**
This is a reminder that the application deadline to study off-campus in fall 2015 is 11:59 p.m. Learn more about programs we have available by visiting Horizons.

**HSPA Foundation Journalism Job & Career Fair set for Jan 31. at Ball State**
The fair is a great opportunity to learn about internships and jobs at newspapers in Indiana. In addition, *The Star Press* in Muncie will be filling six newsroom jobs (*Inside Education & Families Reporter, Muncie Buzz Reporter, Food & Business Development Reporter, High School Sports Feature Reporter, Photographer/Videographer, & Content Coach*).

**Opportunities available with the Smithsonian**
*Internships* and *fellowships* are available. You can learn more about these opportunities at the Smithsonian website.

**Indianapolis-based WishTV seeking spring interns**
The internship opportunities are for *production assistant, promotion*, and *graphic design*. These are for the spring semester. More information is available in TigerTracks.

**Institute on Philanthropy and Voluntary Service offering internship opportunities in Washington, D.C.**
Spend either 4 or 8 weeks taking action while getting a hands-on learning experience in the nation’s capital. Your internship will put you on the front-lines working to solve local and national issues. This academic internship program equips students with the practical and ethical tools needed to strengthen their leadership and professional skills. More information is available on the organization’s website.

**Events This Week**

**Walk-in Advising**
Monday & Tuesday
11 a.m. - 1 p.m.
Monday
3:4:30 p.m.
Union Building, Lounge
Advisers will be available to provide cover letter and resume reviews, as well as answer general questions about Hubbard Center programming. You also are encouraged to schedule a one-on-one advising appointment to discuss your goals and interests more in-depth by calling 765.658.4622.
U.S. Department of Education offering fellowship program
The Mickey Leland Energy Fellowship (MLEF) Program provides students with an opportunity to gain and develop research skills with the Department of Energy’s Office of Fossil Energy for 10 weeks over the summer. For 20 years, this program has increased awareness of DOE research opportunities to students pursuing STEM degrees (science, technology, engineering and math).

WellPoint offering information technology internships
WellPoint also has a unique opportunity available for information technology internships available at the company’s Indianapolis office. More information about these opportunities is available in TigerTracks as well. The deadline to apply is December 3.

Additional Opportunities

Spaces available for Getting into Medical School Winter Term course
The course is designed to prepare students for the medical school application process. Faculty and staff will lead sessions that cover a variety of topics, including personal statement development, application procedure, research and interview preparation. The course will include a discounted live, comprehensive Kaplan MCAT Advantage OnSite class led by a rigorously trained instructor; this group will continue to meet twice per week until March. You can register for the course by finding it in the schedule of classes.

Vector Marketing to visit DePauw on December 3
A representative from the company will have an information table in the Union Building from 11 a.m. to 2 p.m. Learn more about opportunities that are available with the company.

Chicago Symphony Orchestra offering multiple Winter Term short-term internships
More information about these opportunities are available in TigerTracks. The Symphony seeks a public relations intern and a marketing intern.
Senior George Velazquez, Jr.

George’s experience studying internationally provided valuable lessons and unique experiences.