An Introduction from the Director of Career Services

As a DePauw University student, you have a wonderful variety of opportunities to explore your community, the world, and your interests during your time on campus. Yet eventually, all students must move beyond DePauw. The career services offerings and staff in the Kathryn F. Hubbard Center for Student Engagement will help you to understand the skills you have gained in your liberal arts education, and explore how to apply those skills in professional environments. We can help you plan to maximize your time while on campus, and we also will help you find and apply for internships, jobs, fellowships, and graduate school opportunities. This guide includes great information to help you along your way.

Yet career services programming is only a portion of what the Hubbard Center has to offer. Instructions found in this guide should complement your academic, leadership, and off-campus study experiences – all of which will impact your lifelong personal and professional goals. You can set up an appointment with a Hubbard Center adviser by calling 765-658-4622, or you can also just stop by the Center. Also, look for announcements about all of the programs we offer to help you prepare for your future.

The Hubbard Center staff is happy to meet with you and provide assistance. We hope you find the information in this guide helpful. We look forward to working with you!

Sincerely,

Deb Jones
Director of Career Services
Kathryn F. Hubbard Center for Student Engagement
Self-Assessments

Your personality, strengths, and interests can help guide your career and post-graduate interests. You can schedule an appointment with a Hubbard Center career adviser to take the following assessments for free:

- Clifton StrengthsQuest — Learn more about your top five strengths.
- Strong Interest Inventory — Determine your academic and career interests.
- Myers-Briggs Type Indicator — Understand your personality in four areas of life.

Self-Reflection

If you have already taken an assessment or you want to learn more about yourself, consider asking yourself the following questions – and be sure to allow plenty of time and space to come up with the answers:

- When am I “in the zone?” Are there ever situations when time just flies?
- What would I do with my time if I never had to work another day?
- What type of work would I enjoy doing for free?
- What did I want to be when I was young – and why?
- Do I see any common themes in my interests and skills? How can I combine my interests?
- To what kinds of activities am I naturally drawn?

Top Candidate Skills Employers Seek:

Your DePauw Liberal Arts Education in Action

When employers were asked what qualities they want most from the college students they consider for

<table>
<thead>
<tr>
<th>Communication Skills</th>
<th>Detail-Oriented</th>
<th>Entrepreneurial</th>
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</thead>
<tbody>
<tr>
<td>Analytical/Quantitative Skills</td>
<td>Technical Skills</td>
<td>Creativity</td>
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<tr>
<td>Ability to Work in a Team</td>
<td>Interpersonal Skills</td>
<td>Leadership</td>
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<tr>
<td>Tactfulness</td>
<td>Strategic Planning Skills</td>
<td>Strong Work Ethic</td>
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<tr>
<td>Problem Solving Skills</td>
<td>Initiative</td>
<td>Computer Skills</td>
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<tr>
<td>Flexibility/Adaptability</td>
<td>Organizational Ability</td>
<td>Friendly/Outgoing Personality</td>
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Source: Job Outlook 2014, National Association of Colleges and Employers (NACE). DePauw is a current NACE member.