

### **September 1, 2003**

Members present: Erik Wielenberg, Ellie Ypma, Michelle Villinski, Jeff Hollander

The Committee made some minor adjustments to the time bank proposal; at the 9/8 faculty meeting, we will put the revised time bank proposal on the table in the hope of having the faculty vote on it at the October faculty meeting.

We approved the Education department's request to have ED170 Foundations of the Educational Process, ED222 Educational Psychology, and ED230 Introduction to Exceptional Children count as group 2 courses. At the 9/8 faculty meeting we will move to have these courses count for group 2 credit.

### **September 22, 2003**

Members present: Judy George, Erik Wielenberg (chair), Mike Sinowitz, Anne Harris, Jeff Hollander, and Ellie Ypma.

1. The Committee approved the minutes from the 9/1/03 meeting.
2. MAO addressed Andrew Hayes' concern that under the proposed new time bank system, the communications courses Theatre Production and TV Production, currently taught in the 13: 50 MW time bank, could no longer be taught in this bank since the bank in question is classified as "studio art only". The committee decided that, if the proposed new time bank system passes, these courses can still be taught in the 13: 50 MW time bank as they are relevantly like studio art courses.
3. Anne Harris volunteered to serve as the MAO representative to the advising committee.
4. MAO approved the following course requests: (i) that Univ Exp, Environmental Science Seminar, be offered as an experimental course for the second time; (ii) that CSC 255 Computers in Business/Science/Society and CSC 492 Computer Science Topics be deleted; (iii) that CSC 296 Computer Science Topics and CSC 396 Computer Science Topics be added (with appropriately revised descriptions; Wielenberg will contact Carl Singer about this); (iv) that the title of CSC 496 be changed from "Seminar: Computer Science" to "Computer Science Topics". These changes will be put on the table at the October faculty meeting.
5. The committee proposes that the guidelines for inclusion on the Dean's List be revised from: "Eligibility is based on the completion of at least three courses with a 3.5 semester GPA or better" to "Eligibility is based on the completion of at least three courses with a 3.5 semester GPA or better and no grades of F. Students with incomplete or deferred grades will only be eligible when these grades are completed." This change will be put on the table at the October faculty meeting.
6. The committee feels that under the new "everything counts" system of distribution requirements, no high school Advanced Placement courses should count for group credit. Jeff and Ellie will raise this issue at the next chairs' meeting and report back to MAO.

### October 6, 2003

The Committee approved a number of topics courses for group credit. They were:

ML 395 Russian and Eastern European Cinema (Grp 3)  
SPAN 390a (Topics in Spanish) (Grp 3)  
SPAN 390b (Topics in Spanish) (Grp 3)  
FREN 401 (Topics in French) (Grp 3)  
MUS 290 Beethoven (Grp 3)  
MUS 390 Opera and Gender (Grp 3)  
MUS 390 Intro to World Musics (Grp 3)  
POLS 390 Women and World Politics (Grp 2)  
REL 370A Religion and Politics (Grp 4)  
HIS 390 Modern History of the Southern Cone (Grp 4)  
REL 370B Religious Bodies (Grp 4)  
BIO 390 Developmental Biology (Grp 1)  
ARTH 390HA Art & Lit Paris & Berlin (Grp 4)  
ARTH 390H Art of India (Grp 3)

The Committee approved an experimental course request for "Internship in Public History" as a 400 level. Additionally, the Committee approved MUS 384 and 386 as replacements for MUS 380. MUS 380 is to be discontinued. In addition, MUS 382 was changed to 482.

PHIL 310 Philosophy of Religion was approved as a regular course.

Time Banks were discussed and it was decided to change time slots designated for "Studio Arts Only" to "Studio and Performing Arts Only" in order to accommodate certain communications classes.

### October 27, 2003

Members present: Jeff Hollander, Mike Sinowitz, Michelle Villinski, Erik Wielenberg (chair)

1. The Committee approved the following changes:

Change in title:

ENG 342 changed from "Creative Writing II: Playwriting Topics" to "Creative Writing II: Screenwriting Workshop"

GEOL 490 "Advanced Topics in Geology" to "Research Thesis"

New course:

ENG 343 Creative Writing II: Dramatic Writing Topics

(This course is a revision of an older course: "This class was taught in a similar form previously under a different title and number. (ENG 342, Playwriting Topic). This new course would do the job of that previous course plus add screenwriting options (topics) as well."

Change in title & credit:

ML 361 Advanced Chinese (.5) credit becomes Advanced Chinese I (1 credit).

(With the condition that the course not be offered as a W Erik will check with Marthe Chandler about this).

Change in number:

UNIV 155 Topics to UNIV 190 Topics (.51credit)  
GEOL 201 Geologic Field Experiences to GEOL 220  
GEOL 111 Physical Geology to GEOL 110  
GEOL 112 Historical Geology to GEOL 210  
GEOL 301 Mineralogy to GEOL 280  
GEOL 316 Sedimentology and Stratigraphy to GEOL 310  
GEOL 302 Petrology to GEOL 320  
GEOL 304 Structural Geology and Tectonics to GEOL 350  
GEOL 306 Geochemistry to GEOL 330  
GEOL 351 Map Interpretation to GEOG 315  
GEOL 430 Applied Hydrogeology to GEOL 370  
GEOL 420 Environmental Geophysics to GEOL 380  
GEOL 497 Senior Seminar to GEOL 450  
GEOG 151 Physical Geography to GEOG 115  
GEOG 251 The Global Environment to GEOG 125  
GEOG 262 Oceanography to GEOG 135

Change in number & title:

GEOL 492 Readings and Research in Geology to GEOL 470 Readings in Geology  
GEOL 491 Readings and Problems in Geology to GEOL 480 Problems in Geology  
These changes will be announced at the November faculty meeting.

2. The Committee approved S&A's request to change the Anthropology major and the combined Sociology and Anthropology major. A new course, Anthropological Methods, will be required of all Anthropology majors, and S&A combined majors will be required to take either this new course or SOC 401 Methods of Social Research. This change was motivated by a departmental selfstudy and by staffing changes that make the new requirement feasible.

This change will be announced at the November faculty meeting.

3. The Committee approved the following topics courses for group credit for the Spring 2004 semester:

POLS 390 Politics of Labor group 2

POLS 390 Citizens in the American Federal System: Past, Present, and Future group 2

These will be announced at the November faculty meeting.

4. The committee had some reservations about the proposed changes to the Environmental Geoscience Major and about the proposed catalog description for UNIV 170 Environmental Science Seminar. Michelle will talk to Scott and Jeannie about the latter concern and Erik will talk to Ellie about the former concern.

5. At the November faculty meeting, we will put the following motion on the table:

That MUS 384 Jazz Theory count for group 3 credit and MUS 386 Jazz Improvisation count for group 6 credit.

6. The Committee returned to the issue of timebanks. We decided to try to produce yet another

version of the timebank proposal in the hopes of at least bringing it to a faculty vote. We hope to present the timebank proposal to the faculty without having new banks added to it by way of amendments from the floor, and we will look into the options, if any, of bringing this about. We hope to bring the timebank proposal to a vote at the December faculty meeting; at that meeting, Erik will be dressed in full riot gear and possibly a welder's mask.

### **November 10, 2003**

Members present: Ellie Ypma, Michelle Villinski, Erik Wielenberg (chair), Jeff Hollander, Anne Harris, Scott Ross, Mike Sinowitz, Judy George

1. We approved the following new anthropology courses:

ANTH 256, Anthropology of Law, group 2

ANTH 356, Gender and Global Change, group 2

ANTH 277, Cultures of India, group 2

2. We considered a request to make PSYC 270 Health Psychology a new course; there was some concern about making the course a variable credit course. Erik will check with Pam Propson to get her thoughts on making the course a .5 credit course (it has previously been taught as a .5 credit topics course).

3. We approved a new psychology course:

PSY 358, Evolutionary Psychology, group 1

4. We approved the following English courses for group credit:

ENG 301, Creative Writing II: Fiction Workshop, group 6

ENG 302, Creative Writing II: Fiction Topics, group 6

ENG 343, Creative Writing II: Dramatic Writing Topics, group 6

5. We discontinued a music course:

MUS 920, Arranged Class Piano

6. We approved a new sociology course:

SOC 343, Frontiers and Borders, group 2

7. We approved the following change to the communications major:

"Majors must also complete a research requirement prior to enrolling in Senior Seminar. This requirement may be met by successful completion of one of the following courses:

COMM 314: Theatrical History & Criticism

COMM 322: Rhetorical Theory & Criticism

COMM 334: Media Criticism

COMM 350: Research Methods"

8. We approved the following change in credit, number, and title:

COMM 101 Introduction to Speech (.5 credit) becomes COMM 123 Public Speaking (1 credit)

9. We approved the following number and/or title changes:

COMM 104 Intro to Comm Arts & Sciences becomes COMM 100 Foundations of Communication  
COMM 111 Beginning Acting becomes COMM 111 Acting I  
COMM 117 Theatre Production becomes COMM 117 Theatre Production & Design I  
COMM 225 Interpersonal Communication becomes COMM 125 Interpersonal Communication  
COMM 201 Oral Interpretation of Literature becomes COMM 212 Performance Studies I  
COMM 213 History of Theatre I: Ancient Greece to 1642 becomes COMM 213 History of Theatre I: PreHistory  
To Early Eighteenth Century  
COMM 214 History of Theatre II: 1642 To Present becomes COMM 214 History of Theatre II, Early Eighteenth Century To Present  
COMM 124 Group Dynamics and Discussion becomes COMM 224 Small Group Communications  
COMM 233 Mass Communication in Modern Society becomes COMM 233 Media, Culture, & Society  
COMM 235 Broadcast Journalism becomes COM 235 Electronic Journalism  
COMM 312 Advanced Acting becomes COMM 311 Acting II  
COMM 317 Advanced Theatre Production becomes COMM 317 Theatre Production & Design II  
COMM 321 Studies in American Public Address becomes COMM 323 History of Public Discourse  
COMM 332 Telecommunications Management becomes COMM 332 Electronic Media Management  
COMM 335 Mass Communication Law becomes COMM 335 Media Law  
GEOG 460 Advanced Topics in Geography becomes GEOG 395 Topics in Geography

10. We decided to ask the communications department for more information about their request to change COMM 301 Advanced Oral Interpretation to COMM 310 Performance Studies II. What sort of course is it? Which group do they want it to count for?

11. We decided to ask the communications department to explain how their proposed new course COMM 237 Film & Culture differs from the English department's course Introduction to Film. Perhaps the Comm. department should check with Peter Graham, the instructor for Intro to Film.

12. We decided to ask the communications department to reconsider their request to change COMM 401 Communicating Race and Culture to COMM 327 Communication and Cultural Identity. The committee is concerned that there appears to be a discrepancy between the description of the course, which mentions culture, gender, class, and race, and the syllabus, which appears to focus exclusively on race.

13. We approved a new communications course:  
COMM 211, Voice and Movement, group 6

14. We discontinued two communications courses:  
COMM 243, Voice Science and Phonetics  
COMM 344, Communicative Disorders

15. We approved the following new art courses:  
ARTH 216, Art of India, group 6  
ARTH 225, Modern Art and Modernity, group 3  
ARTH 326, Abstract vs. Figurative Painting, group 3  
ARTH 342, Art Theory and Criticism, group 3
16. We agreed to change the course description for ARTH 218 Cathedral & Court: Gothic Art
17. We discontinued the following art courses:  
ARTH 295, Art, Experience, & Criticism  
ARTH 321, Crusade & Cloister: Romanesque Art
18. We approved the following title changes:  
ARTH 142 Visual Encounters: Critical Approaches to Representation becomes ARTH 142 Issues in Art
19. We agreed to discuss the art department's request to split ARTH 132 into ARTH 132A and ARTH132B next time
20. We agreed to discuss Environmental Science Seminar next time
21. There are some further items on the memo from the Comm. dept. that we need to discuss next time
22. We need to discuss the music department's request concerning the W requirement next time
23. We need to discuss course requests from Marthe Chandler next time

**November 17, 2003**

Members present: Ellie Ypma, Jeff Hollander, Michelle Villinski, Anne Harris, Mike Sinowitz, Erik Wielenberg (chair)

1. We considered Pam Propsom's response to the committee's concerns regarding PSYC 270.

The committee decided that nontopics courses should not be allowed to count for variable credit and will approve PSYC 270 Health Psychology as a .5 credit course (pending Pam Propsom's approval). Erik contacted Pam about this, and she replied that she wishes to withdraw the request to make PSYC 270 a new course.

2. We approved the following course change and group credit request:  
COMM 301 Advanced Oral Interpretation becomes COMM 310 Performance Studies II, group 6
3. We approved a new course:  
COMM 237 Film & Culture

4. We returned to the Communication department's request to change COMM 401 Communicating Race and Culture to COMM 327 Communication and Cultural Identity. The committee proposes that the course description for the course be changed as follows: The phrase "culture, ethnicity, gender, class, and/or race" be replaced with "one or more of the following: culture, ethnicity, gender, class, and race." Additionally, the following sentence is to be added to the end of the description: "Course emphasis may vary by instructor." Erik has contacted Sheryl Tremblay about this proposal and she approves of it.

5. We considered the art department's request to split ARTH 132 into ARTH 132A and ARTH132B. The committee feels that this is not a good approach; one concern is that students will find this approach confusing, as "A" and "B" suffixes typically indicate that the course in question can be taken again with a different topic, but this would not be the case here. As an alternative, the committee proposes that ARTH 132 remain a single course but be given a disjunctive course description that makes it clear that there are two fundamentally different approaches to teaching this class, briefly describes the two approaches, and advises students to check with the instructor to see which approach is being used in a given semester. Erik will contact Catherine Fruhan concerning this proposal.

Catherine has responded that she will produce a new disjunctive description for ARTH 132.

6. We approved the following course:  
UNIV 170, Environmental Science Seminar (.5 credit)

7. We discussed G&G's request to change the Geoscience major. The committee believes that this decision should be postponed pending CAPP's decision concerning guidelines for departmental majors.

8. The following topics courses were approved for group credit for the spring semester:  
COMM 291B, Digital Filmmaking, group 6  
COMM 291C, Acting for Camera, group 6

9. We approved a new economics course:  
ECON 440, Applied Game Theory

10. We approved a new anthropology course:  
ANTH 280, Ethnographic Methods

11. We approved the school of music's request to extend the W deadline for music majors to the end of the junior year. This change is effective immediately.

12. The committee came up with the idea of modifying the student academic expectations statement to read: "Students should expect a workload of approximately twelve hours per week (in and out of class) per full credit course." The committee believes that this will make official a policy that is already, for all practical purposes, in effect. Erik will run this idea past Scott Thede.

13. We turned to the issue of timebanks but it was already close to six o'clock. After a vigorous

discussion concerning the 2X110 MW timebanks and the Thursday afternoon 3hour lab, the committee decided to continue the discussion at our next meeting on 11/24/03.

### **November 24, 2003**

Members present: Erik Wielenberg (chair), Judy George, Mike Sinowitz, Anne Harris, Jeff Hollander

1. We approved a change in description for the following courses:  
ARTH 132, Introduction to Art History: Renaissance to Modern  
ASIA 282, Modern Japanese Novelists
2. We approved a change to the Asian Studies minor. ANTH 274, Cultures of India, is to be added to the list of "Other Courses" required for a minor in Asian Studies.
3. We discontinued the following course:  
ASIA 106 Introduction to Chinese Culture
4. We considered once again G&G's Environmental Geoscience Major. The committee was inclined to approve the major, but near the end of the meeting Jeff arrived from a meeting of CAPP and informed us that CAPP intended to consider the issue of interdisciplinary majors and wanted us to hold off on making a decision concerning the Environmental Geoscience Major. We did so.
5. We returned to the issue of timebanks. We decided to move the Thursday afternoon 3hour Lab to 13:50 (and similarly for the corresponding Studio Art & Communications bank). We decided not to have a 23:50 MW bank but have an 89:50 MW bank. The committee felt that the afternoon bank would be too popular, resulting in excessive conflict, classroom shortages, etc. in the later afternoon on MW, whereas the morning bank would be less popular but would still provide an option for those who want to teach in a two hour MW bank.

### **December 8, 2003**

Members present: Michelle Villinski, Ellie Ypma, Erik Wielenberg (chair), Carolyn Euson (student member), Mike Sinowitz, Jeff Hollander

1. As a result of the discussion of the timebank proposal at the December faculty meeting, we considered various policies concerning timebank usage with the goal of finding a reasonable way of preventing too many courses from being offered at the same time. A variety of suggestions were made; Ellie will crunch some of the relevant numbers and report back to the committee.
2. Erik reported that he had heard back from the chair of SLAAC (Scott Thede) concerning MAO's proposed revision of the statement concerning student academic expectations. SLAAC



agrees to the following revision: "Students should expect a workload of approximately twelve hours per week (in and out of class) per full credit course."

MAO will bring this proposal to the faculty at the February faculty meeting.

3. We realized that we merely announced some things at the previous faculty meeting that actually need to be voted on by the faculty. Therefore, at the February faculty meeting, we will make the following motions:

Motion (to be voted on):

New course:

COMM 327 Communication & Cultural Identity

Discontinued courses:

MUS 920 Arranged Class Piano

COMM 243 Voice Science and Phonetics

COMM 344 Communicative Disorders

ARTH 295 Art, Experience, & Criticism

ARTH 321 Crusade & Cloister: Romanesque Art

ASIA 106 Introduction to Chinese Culture

Motion (to be tabled):

COMM 327 Communication & Cultural Identity count for group 2

4. We discussed the academic calendars for the academic years 20042005 through 20082009.

We discussed the issue of the relative lengths of fall break and Thanksgiving break during the fall semesters. The committee feels that a weeklong fall break midway through the semester and a shorter Thanksgiving break toward the end of the semester makes the most sense pedagogically.

We also feel, however, that the university has an obligation to service (i.e. feed and house) students who are unable to go home over Thanksgiving break. Accordingly, we will see what can be done to get the university to fulfill this obligation. Our first step in this effort will be to contact SLAAC concerning the matter.

In certain years winter term is slightly shorter than it normally is, but the committee could not see any way of avoiding this.

After the discussion, we approved the proposed academic calendars for the following years:

20042005

20052006

20062007

20072008

## **January 26, 2004**

Members present: Carolyn Euson (student member), Jeff Hollander, Erik Wielenberg (chair), Dave Berque, Scott Ross

1. We considered the issue of whether students should be allowed to earn group credit by way of AP exams. After some discussion, the committee decided to wait for the registrar's input before deciding on a policy.
2. We approved the latest version of the Environmental Geoscience Major, which meets the requirements laid out in the handbook for a departmental major.
3. We considered a proposal from SLAAC that DePauw use a grade of "WF" in addition to the current "W" (the new grade would indicate "withdrew failing"). After some discussion, we decided to gather more information before making a decision. Specifically, we want (i) the input of the registrar and (ii) more info from SLAAC (who made the suggestion to MAO) about the motivation for the proposed change. (Dave will ask Scott Thede, chair of SLAAC, about the latter concern).
4. We approved the math department's request to increase the number of courses required for a math major from nine to ten and to add Math 251, Multivariable Calculus, to the list of core courses.
5. Erik relayed the concerns of Paul Wright who, in a phone conversation with Erik, told Erik that he was concerned about the fact that the new timebank system would make it impossible for all members of Greek houses to eat lunch together. Paul told Erik that he would send to Erik a document outlining Paul's concerns, but Erik has not yet received such a document. At this point, the committee feels that academic concerns would trump the kinds of concerns raised by Paul –not because Paul's concerns are unimportant, but because the academic concerns that the new timebank system is supposed to address are more important.

## **February 23, 2004**

Members present: Michele Villinski, Erik Wielenberg (chair), Carolyn Euson (student member), Jeffrey Hollander, Ellie Ypma

1. We approved the minutes from the previous meeting.
2. We approved a new course, GEOG 156, Advanced Placement in World Geography (1 credit). This course will be used to give students credit for their scores on the relevant high school AP exam; this approach is used by a number of other departments as well.
3. We considered Michele's final exam policy statement. This is a single statement that will replace distinct and inconsistent statements in the student handbook and the course catalog. We

made some minor modifications and then approved the new statement. As the new statement merely removes discrepancies between the two older statements and does not change the policy, we will simply announce the change at the next faculty meeting.

4. We considered and modified Erik's draft of a response to the document from the House Presidents concerning the new time bank system. Erik will send the response to Paul Wright.

5. We decided to take up the issue of independently designed internships at the next meeting

### **March 8, 2004**

Members present: Judy George, Michele Villinski, Erik Wielenberg (chair), Ellie Ypma, Carolyn Euson (student member), Dave Berque, Jeff Hollander

1. We approved the minutes of the previous meeting.

2. We approved the following new courses:

ARTS 270, Sculpture II

ARTS 370, Sculpture III

BLST 290, Topics in Black Studies

BLST 390, Advanced Topics in Black Studies

BLST 480, Senior Project

BLST 490, Independent Study

MATH 123, Computational Discrete Mathematics

ANTH 156, Advanced Placement in Human Geography

3. We approved the following number and title change:

MATH 253, Discrete Mathematics becomes MATH 223 Theory in Discrete Mathematics

4. We approved the following title changes:

ANTH 153 Introduction to Anthropology: Human Origins becomes ANTH 153, Human Origins

ANTH 151 Introduction to Anthropology: Human Cultures becomes ANTH 151, Human Cultures

5. We discussed a request for a new course, CHIN 269, Topics in Chinese. We refrained from approving this new course because we had reservations about (i) its title, (ii) the course description, and (iii) what its prerequisites would be. Jeff will follow up with Jim Rambo concerning these issues.

6. We approved the following topics courses for onetime group credit for fall 2004:

CLST 300, The Archaeology of Carthage and North Africa, group 2

HIST 300, People and Politics, group 2 FREN 401, Les classiques du cinema, group 3 (nonlit)

RUS 324, Advanced Composition & Stylistics, group 5

SPAN 390b, Cinema of Spain, group 3 (nonlit)

7. We held off approving SPAN 390a for group credit pending more information.

8. We decided to take up the issue of independently designed internships at the next meeting. And this time, we mean it.

**March 29, 2004**

Members Present: Anne Harris, Suzanne Bates (for Ellie Ypma), Erik Wielenberg (chair), Dave Berque, Jeff Hollander

1. We approved the minutes for the previous meeting.

2. We approved the following title changes:

HONR 151 Management Fellows Seminar becomes HONR 151 Management Fellows Colloquium.

HONR 171 Media Fellows First Year Seminar I becomes HONR 171 Media Fellows Colloquium I

HONOR 172 Media Fellows First Year Seminar II becomes HONR 172 Media Fellows Colloquium II

HONR 191 Science Research Fellows Seminar I becomes HONR 191 Science Research Fellows Research Experience I

HONR 192 Science Research Fellows Seminar II becomes HONR 192 Science Research Fellows Research Experience II

3. In light of the fact that MATH 253 no longer exists, we approved the following changes to the computer science major:

The requirement that all computer science majors take MATH 151 and MATH 253 is replaced with the requirement that all computer science majors take MATH 123, Computational Discrete Mathematics, and MATH 223 Theory in Discrete Mathematics.

4. We approved in principle some revisions to the Computational Mathematics Minor; we will wait for feedback from the affected departments (math and computer science) before bringing this change to the faculty.

5. Jeff gave a long awaited, concise, and excellent report on independently designed internships.

Jeff proposed some changes in the various deadlines for these internships, and MAO approved these changes.

*The new deadlines are as follows:*

**Submitted to Academic Affairs Administrator**

*Prelim. Proposal w/Academic Affairs administrator and academic advisor(s) signatures:*  
Deadlines for Fall Internships: February 15 (1 year prior to internship)  
Deadlines for Spring Internships: April 15 (1 year prior to internship)

*Letters of recommendation (2):*  
Deadlines for Fall Internships: February 15  
Deadlines for Spring Internships: April 15

*Current transcript:*  
Deadlines for Fall Internships: February 15  
Deadlines for Spring Internships: April 15

*Faculty Sponsor approval of preliminary proposal:*  
Deadlines for Fall Internships: March 15  
Deadlines for Spring Internships: September 15

*Letter of inquiry to host:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Resume:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Host confirmation letter:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Liability release:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Project description/learning contract signed by faculty sponsor and academic advisor:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

### **April 12, 2004**

Members present: Judy George, Michele Villinski, Suzanne Bates (for Ellie Ypma), Carolyn Euson (student member), Erik Wielenberg (chair), Anne Harris, Dave Berque, Jeff Hollander

1. We approved the minutes for the previous meeting.
2. We approved a request from the Education department to delete EDUC 292, Children's

Literature. The course has been cross listed in English and in Education. English will continue to teach the course.

3. We approved two courses in the Vienna Program for .75 credit. This is a onetime Approval and should not be interpreted as setting any kind of precedent.

4. We discussed a proposal from the School of Music to change the requirements for the Bachelor of Musical Arts "Music/Business" Major. We will continue to discuss this issue at our next meeting.

#### **April 26, 2004**

Members present: Ellie Ypma (registrar), Michele Villinski, Judy George, Erik Wielenberg (chair), Dave Berque, Jeff Hollander

1. We approved the minutes for the previous meeting.

2. We examined the maximum possible enrollments at the various times classes will be taught during the fall semester. There is a better distribution of courses throughout the day than under the old timebank system, but the 8 am slot is significantly underutilized. Also, given the possible enrollments at 11 am and 1 pm, it seems clear that food service changes will need to be made. Ellie will provide Sodexo with the relevant information once we know what the actual enrollments at each time are. It appears that we will also need to develop some sort of policy to encourage a still more even spread of courses throughout the day.

3. We discussed our upcoming meeting with the House Corporations Presidents.

#### **May 10, 2004**

Members present: Erik Wielenberg (chair), Ellie Ypma (registrar), Judy George, Liz Polley (student member), Carolyn Euson (student member), Jeff Hollander, Anne Harris, Dave Berque, Michele Villinski

1. We approved a request that Introduction to World Religious Literature be offered as an experimental course in fall 2004. The course will count for group 3 credit (literature).

2. We realized that we will need to bring our proposed calendar for AY 2007/2008 to the faculty for a vote, in virtue of clause 5(b) of the Principles of Calendar Construction.

3. We formed a subcommittee to develop a proposal about the calendar for AY 20082009. The subcommittee members are Michele, Ellie, and Jeff. Godspeed!
4. We approved the calendar for AY 20092010.
5. There was a sustained debate about who will serve as chair of MAO in the fall. Michele has graciously agreed to take over in the spring. After much debate, it was decided that Erik will try to talk Mike Sinowitz into taking over in the fall. Failing that, Erik will, in flagrant violation of the handbook, continue to serve as chair in the fall. The university will pay for any counseling and medication required to maintain Erik as chair.
6. We passed a motion to send a message of congratulations/condolence/encouragement to Howard Pollack for his efforts with respect to the gen ed. proposal that was defeated at the May faculty meeting. We will share our own tale of defeat followed by glorious victory (aka “The Timebank Tempest”) with Howard. Erik will compose and send the message.
7. We approved a request to change the title of KINS 401 from “Methods and Evaluation in Physical Education” to “Methods, Education, and Curriculum in Physical Education.”