

Mission:

The mission of the Multicultural Greek Council at DePauw University is to unite and serve the needs and wants of culturally diverse Greek lettered organizations. Through leadership, communication, and fellowship, the MGC strives to create a conducive forum promoting growth, cooperation, and enlightenment for the purpose of serving and educating our community.

ARTICLE ONE: NAME

1.1.1 The Multicultural Greek Council

ARTICLE TWO: PURPOSE

2.1.1 The purpose of the Multicultural Greek Council is to achieve the following goals

- Inclusive and Unified
- Community Service
- Social & Cultural Programming
- Academic Success
- Community Involvement

ARTICLE THREE: AFFILIATION WITH OTHER ORGANIZATIONS

3.1.1 The Multicultural Greek Council is affiliated with DePauw University, 408 S. Locust Street, Greencastle, Indiana 46135.

ARTICLE FOUR: MEMBERSHIP

Section One: General Assembly Membership

4.1.1 The membership of the Multicultural Greek Council is open to any Greek lettered organization at DePauw University. It is the policy of DePauw University and Multicultural Greek Council that no person on the basis of age, color, disability, familial status, height, marital status, national origin, political affiliation, race, religion, sex/gender, sexual orientation, veteran status, or weight shall be discriminated against.

4.1.2 A Membership Clause

Every member organization must have all members represented at each Multicultural Greek Council general assembly meeting. In cases of special circumstances, at least one representative from each organization must be present.

4.1.3 Every year, the MGC will accumulate up to two new organizations. The MGC will play an active role in the expansion process from the submission of the interest letter.

Section Two: Fees/Dues

4.1.4 A membership fee of \$25 every semester will be due for each individual organization for the purposes of personal event funding.

ARTICLE FIVE: EXECUTIVE BOARD

Section One: Description

5.1.1 The Executive Board shall consist of four (5) core positions:

- President
- Vice President
- Treasurer
- Secretary
- Parliamentarian

Section Two: Qualification

5.2.1 Each Executive Board member must be a fulltime student at DePauw University.

5.2.2 Each Executive Board member must carry a 2.5 cumulative GPA, and be in good academic standing.

Section Three: Elections

5.3.1 The officers shall be nominated by General Assembly.

5.3.2 The officers shall be elected by majority vote.

5.3.3 MGC retreat will be heard on the third week of April until the third week of April the following during which

- Elections will take place
- Constitution revision
- One year to five year plan
- Transition of officers

ARTICLE SIX: EXECUTIVE BOARD RESPONSIBILITIES

Section One: President

6.1.1 Preside at all meetings of Multicultural Greek Council.

6.1.2 Preside over all executive board meetings.

6.1.3 Make agenda

6.1.4 Direct and see that all reports, records and other information that may be required are submitted promptly and accurately.

6.1.5 Serve as a liaison for the Multicultural Greek Council to all constituents.

Section Two: Vice-President

6.2.1 Address any duties deemed necessary by the organization or the President.

6.2.2 Perform the duties of the President in his/her absence.

6.2.3 Responsible for the completion and submission of all necessary paperwork.

6.2.4 Oversee the activities of all committee chairs.

Section Three: Secretary

- 6.3.1 Perform the duties of the President in the absence of the President and Vice-President.
- 6.3.2 Be responsible for recording the minutes for each meeting.
- 6.3.3 Should take role call at the beginning and end of each meeting.
- 6.3.4 Record all absences of member organizations
- 6.3.5 Send copies of general assembly meetings to all member organizations.
- 6.3.6 Maintain a calendar of Multicultural Greek Council and other pertinent University and community events.
- 6.3.7 **Serve as the Multicultural Greek Council representative at all DePauw University Student Congress meetings.**
- 6.3.8 Send out reminders for events or meetings 24 hours before the event is to be held.

Section Four: Treasurer

- 6.4.1 Coordinate the financial management of the Multicultural Greek Council.
- 6.4.2 Should collect all membership dues at the beginning of each semester
- 6.4.3 Should keep an accurate account of receipts and expenditures.
- 6.4.4 Prepare an oral report of the financial status of the Multicultural Greek Council for every general assembly meeting.
- 6.4.5 **Prepare semester end reports of the financial status of the Multicultural Greek Council and distribute to all member organizations,.**
- 6.4.6 **Fundraiser reports should be compiled and distributed at the end of every semester.**
- 6.4.7 All funds must be deposited within two (2) business days of being received.
- 6.4.8 The treasurer needs to be presents at any event by event presentation and budget review meeting for allocations and fill out any required paperwork pertaining to his/her position.

Section Five: Parliamentarian

- 6.5.1 The parliamentarian has the power to bring order to the meetings; and to conduct the meeting if the president, and vice president and secretary are not present.
- 6.5.2 The Parliamentarian has the power to write the bylaws, and put in effect upon the approval of the council
- 6.5.3 The Parliamentarian resides over the entire election process
- 6.5.4 Parliamentarian should look to "Roberts Rules of Order" to resolve any disputes, conflicts, or rulings.
- 6.5.4 The Parliamentarian is responsible for creating reasonable new ways to expedite the meeting
- 6.5.5 The parliamentarian has the responsibilities to hold an amendment committee meeting once a month at which time suggestions will be made about changes to the chapters bylaws.

Section six:

- 6.6.1 Good understanding of the constitution
- 6.6.2 Make sure that we are aligned with what our constitution states.

Section seven: All other Organization positions

6.7.1 Archivist

6.7.2 NPHC liaison

6.7.3 Public Relations Chair

ARTICLE SEVEN: ADVISORS

Section One: Advisors

7.1.1 The Advisor(s) to the Multicultural Greek Council should always have a campus advisor from CLCD. Each advisor shall serve his/her term from September 1st to September 1st.

7.1.2 Advise and provide guidance in decision making but holds no voting power.

7.1.3 Serve as a liaison between the students, faculty and administration at DePauw University.

ARTICLE EIGHT: MEETINGS

Section One: Meetings

8.1.1 The first general assembly meeting in the fall semester shall be held within the first three weeks of the semester

8.1.2 General Assembly meetings shall be held bi-monthly and exec meetings should be held bi-monthly on weeks that general assembly does not meet.

8.1.3 All members of the MGC are required to email the secretary in case of absence at least 24 hours prior to meetings or events. There is one excused and one emergency absence per semester. There will penalty of two dollars for general assembly, five for exec.

Section Two: Quorum

8.2.1 Quorum (number of members required to conduct business) shall be composed of two-thirds of the membership.

8.2.2 At least fifty percent (50%) of each organization represented in the counsel must be present in order to cast any votes.

ARTICLE NINE: AMENDMENTS

Section One: Proposed Amendments

9.1.1 All proposed amendments must be submitted in writing to President before reaching the Assembly. This is required to propose an amendment to the constitution.

9.1.2 The President must have the proposed amendment one (1) week before an amendment may be voted upon.

9.1.3 A Two-Third (2/3) vote is required to pass an amendment.

ARTICLE TEN: IMPEACHMENT

Section One: Executive Board

10.1.1 Impeachment proceedings and charges may be moved by any member.

10.1.2 A vote of Two-Third (2/3) of the members is necessary for impeachment.

ARTICLE ELEVEN: DISSOLUTION

11.1.1 Should the Multicultural Greek Council cease to exist, all monies remaining in the non-Allocation accounts should be donated to Putnam County Family Support Services.