



Things to think about when preparing for a group presentation

Topic Selection:

- *Does the topic relate to the class?
- *Does the topic add to a new understanding of the class issues?
- *Is the topic worthwhile?

Organization:

- *Is the presentation of the topic well-organized?
- *Does the order make sense?
- *Will the audience be able to follow as you move from one section to another?
 - *Are you using previews?
 - *Internal signposts?
 - *Internal summaries?
 - *Is there a clear introduction?
 - *Is there a clear conclusion?

Participation:

- *Will all group members play a significant part in the presentation?
- *Are all group members significantly rehearsed for the presentation?
- *How will the group members conduct themselves when they're not actually in the limelight?

Quality:

- *When you make your presentation, will the audience feel that if all presentations were similar to yours that it would be an excellent way to learn about class or discipline issues?
- *Do you feel that this is the best quality presentation you can create?

Creativity:

- *Is your presentation creative without being gimmicky?
- *Use of visual aids appropriate and smooth?

(categories adapted and expanded from Bock and Bock)