

**DePauw University
Payroll Deduction Authorization
2020-2021 Employee Contribution**

Employee Name _____

Employee Dept. _____ Campus phone extension _____

Part One: Choose the frequency of your payroll deduction (please choose only one)

OPTION 1: Ongoing Semi-Monthly Gift

I hereby authorize DePauw University to withhold from my University salary the following (to continue from one fiscal year into the next, until I notify the payroll department):

\$_____ each pay period, to begin with my paycheck dated _____.

OPTION 2: Fixed Total Gift (fiscal year ends June 30, 2021)

I hereby authorize DePauw University to withhold from my University salary the following:

\$_____ each pay period for _____ pay periods to begin with my paycheck

dated _____ for a total gift of \$_____ in fiscal year 2021.

These fixed deductions will continue from one fiscal year to the next on the pay periods most closely aligned with these dates until I notify the Annual Giving Office.

Part Two: Choose the allocations for your gift

If you wish to choose multiple allocations, please note the percentage for each.

The Fund for DePauw:

Unrestricted – DePauw’s highest priorities	_____ %
Student Scholarships	_____ %
Student Experiences	_____ %
Faculty and Program Support	_____ %
School of Music	_____ %

Inclusive Excellence: _____ %

Tiger Club _____ %

(support of DePauw Athletics:

- Direct 100% of my Tiger Club gift to the **General Fund for Athletics**
- Direct 50% of my Tiger Club gift to the General Fund for Athletics and 50% to:
 - Sport (please specify gender) _____

Other: _____ %

(name of fund – contact Annual Giving if you need assistance)

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Part Three: Sign your form and send to the Annual Giving Office, 201 E. Seminary Street, Greencastle, IN 46135, or attach it to an email sent to annualgiving@depauw.edu.

Signature

Date

Please mark if applicable:

I wish my gift to be anonymous.

Tax receipt:

A tax receipt will be issued in January for all payroll deduction gifts made the previous year.

Quick Reference Guide

Amount/pay period	# pay periods	Date of starting paycheck	Total gift
\$4.17	24	July 15, 2020	\$100.08
\$5.56	18	October 15, 2020	\$100.08
\$8.34	12	January 15, 2021	\$100.08
\$16.67	6	April 15, 2021	\$100.02

Amount/pay period	# pay periods	Date of starting paycheck	Total gift
\$10.42	24	July 15, 2020	\$250.08
\$13.89	18	October 15, 2020	\$250.02
\$20.84	12	January 15, 2021	\$250.08
\$41.67	6	April 15, 2021	\$250.02

Amount/pay period	# pay periods	Date of starting paycheck	Total gift
\$20.84	24	July 15, 2020	\$500.16
\$27.78	18	October 15, 2020	\$500.04
\$41.67	12	January 15, 2021	\$500.04
\$83.34	6	April 15, 2021	\$500.04

Amount/pay period	# pay periods	Date of starting paycheck	Total gift
\$41.67	24	July 15, 2020	\$1,000.08
\$55.56	18	October 15, 2020	\$1,000.08
\$83.34	12	January 15, 2021	\$1,000.08
\$166.67	6	April 15, 2021	\$1,000.02

Amount/pay period	# pay periods	Date of starting paycheck	Total gift
\$83.34*	24	July 15, 2020	\$2,000.16*
\$111.12	18	October 15, 2020	\$2,000.16
\$166.67	12	January 15, 2021	\$2,000.04
\$333.34	6	April 15, 2021	\$2,000.04

*A gift at this level secures your place in the Washington C. DePauw Annual Society.