

13 September 1983

TO: The Faculty

FROM: Jim Cooper JSC

RE: The Case of the Missing Secretary

Appeals to loyalty, duty, etc. have paid off once more. Bob Weiss has agreed to stand for the post of Secretary of the Faculty pro tempore (for the first semester). I will ask the faculty, at its first meeting, to elect Bob to this position.

Like Underground Duddle, our previous secretary, Bob can rely on the services of Cathy Bremer to prepare the first draft of the faculty minutes and to mail out materials for elections. The final draft of the minutes and the counting of ballots properly belong to a card-carrying instructor such as Bob.

Bob has been guaranteed that he will not have to give up his leave next semester to answer any draft from the faculty to continue in his new and esteemed post. Thus the nominating committees from the divisions must soon canvas their members to come up with nominations for a special election. This is, incidentally, the second and last time that I plan to find a pinch hitter. No secretary will mean no minutes for faculty meetings in 1984.

I know many of you share my appreciation for Bob Weiss' assistance this semester, and I know that appreciation will get expressed to Bob in a variety of ways.

AGENDA

For the Faculty Meeting of 19 September 1983

1. Call to Order (7:00 p.m., Thompson Recital Hall)
2. Election of Secretary of the Faculty (pro tempore)
3. Approval of Previous Minutes
4. Reports from Coordinating Committees
 - Academic Policy and Planning (Professor Sutton)
Possible motion on Scholastic Achievement's
recommendation concerning senior
comprehensives
 - Faculty (Professor Raymond)
Motion concerning the status of the Chair
of the Committee on Faculty (motion
to be tabled)
 - Management of Academic Operations (Professor Glausser)
Motion to approve new description of Honors
in the Major (motion to be removed from
the table)
Motion to approve changes in Earth Sciences
Announcements
 - Scholastic Achievements (Professor Hazel)
Announcements
5. Reports from Other Committees
6. Communications from the President
7. Old Business
8. New Business
9. Report on Academic Planning (Professor Morrill)
10. Announcements
11. Adjournment

FACULTY OF DEPAUW UNIVERSITY

Minutes of the Meeting of September 19, 1983

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:05 p.m. in the Thompson Recital Hall of the Performing Arts Center. There were approximately 65 in attendance. In keeping with tradition, the meeting began with a moment of quiet reflection.

ELECTION OF SECRETARY PRO TEMPORE

Professor Dudley moved that the faculty confirm Professor Weiss as Secretary of the Faculty for the first semester of 1983-1984. The motion passed.

Presiding Officer Cooper then reminded nominating committees from the divisions to provide nominations for this post so the position of secretary will be filled for the rest of the term.

APPROVAL OF THE MINUTES

The minutes of the previous meeting were approved as distributed.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
ANNOUNCEMENTS

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton announced that CAPP has been considering the issue of graduation requirements for those students pursuing pre-professional education and transferring from DePauw at the end of the junior year (for example, those students in the 3-2 engineering program and the 3-4 medical program). Representative questions include:

- 1) When does graduation from DePauw occur?
- 2) What kinds of programs should be considered acceptable?
- 3) What should be required of these students before they transfer from DePauw?

000100

For CAPP, Professor Sutton also announced that the committee was reviewing faculty action in 1972 concerning senior comprehensive evaluation and further faculty action in 1980 concerning a student's participation in a senior seminar, thesis, or appropriate project as a part of graduation requirements. CAPP's study, a continuation of discussions originating in the Scholastic Achievement Committee (SAC), has centered on suggestions for resolving apparent differences in interpretation sent to CAPP by SAC. Professor Sutton encouraged faculty members wishing to comment on current or planned practices in meeting the demands of comprehensive evaluations, senior seminars, projects, and theses to speak or write to CAPP members. He also indicated that CAPP will make use of information gathered by the Registrar's Office and the Bureau of Testing and Research.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
RESOURCE ALLOCATION SUBCOMMITTEE

For CAPP, Professor Sutton called upon Professor Herrold to report from the Resource Allocation Subcommittee (RAS). Professor Herrold stated that the subcommittee had received requests for the following positions:

- a) the return of the Phillips position to the Department of History;
- b) the return of the French position to the Department of Art (position to be redefined as Art History);
- c) three replacements to the Library;
- d) the continuation of the Harman position in the Department of Philosophy and Religion;
- e) the addition of two positions to the Department of Art (one in art history as requested by Professor Gustavsson, and one in printmaking and photography);
- f) the addition of two positions to the Department of Mathematics and Computer Science.

Professor Herrold noted that currently there are 152 permanent tenurable positions (including six in the Library), one of which is vacant. The French and Phillips openings, along with this current vacancy, represent three available positions; thus, excluding Library requests, there are seven requests for three positions. Professor Herrold also reported that the Administration has released a position (currently held by the Psychology

Department) for allocation by RAS; this position will continue to be a temporary two-year term above the 151 position limit on faculty.

COMMITTEE ON FACULTY:
REVISION IN FACULTY HANDBOOK

For COF, Professor Raymond moved to approve the following revision in the Faculty Handbook (VI-b-2):

Membership. The President of the University (ex-officio and without vote); the Vice President for Academic Affairs; eight elected faculty members (one elected from each division and four elected at large), of which no more than three may be from one division, and no more than two from one department. Membership is limited to tenured faculty members with four years of service at DePauw. The chairperson, the Vice President for Academic Affairs, shall be without vote.

For COF, Professor Raymond then moved to table the motion to approve this revision. The motion to table passed.

For COF, Professor Raymond also wished to inform members of the faculty that the COF personnel files are open to inspection by the individuals concerned. In the future, (1) COF is going to go through the files and make summaries of "confidential" materials, and (2) all materials of which the faculty member has not received a copy directly will be regarded as confidential, with summaries being available to the individual. There is, he noted, very little confidential material in these files. The hope was expressed that not everyone would rush over to inspect the files right away.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
HONORS IN THE MAJOR

For the Committee on Management of Academic Operations (MAO), Professor Glausser moved to remove from the table the motion to approve the new description of Honors in the Major (Minutes of the Faculty Meeting of May, 1983). The motion to remove from the table passed.

The Presiding Officer then noted that the words "Academic Dean" in the last line of the description should be replaced with "Coordinator for Special Academic Programs."

For MAO, Professor Glausser moved to approve the description of Honors in the Major. The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
COURSE CHANGES

For MAO, Professor Glausser moved to approve the following course changes in Earth Sciences:

A. Courses Added

ES 251 Geomorphology
 ES 253 Economic Geography
 ES 361 Geography of the Old World
 ES 362 Geography of the Newly Settled World
 ES 460 Advanced Topics in Geography

B. Courses Discontinued

ES 252 World Regional and Political Geography
 ES 355 Geography of Anglo-America
 ES 356 Geography of Latin America
 ES 358 Geography of Asia

The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS;
 COURSE TITLE CHANGE

For MAO, Professor Glausser announced that

Earth Studies 261, Meteorology and Climatology
 has become

Earth Studies 261, Meteorology.

For MAO, Professor Glausser announced that the committee was setting up procedures for the review of distribution group courses for Groups I, II, III, and IV. (Such a review is not required of Groups V and VI.) He indicated that a subcommittee assigned to each respective group will visit any department offering a course for that group and ask for information on how often the course has been offered and evidence that the course has met the group criteria. Professor Glausser stressed that such evidence need not be elaborate and might consist of routine class materials such as syllabi, exams, lab projects, and essay topics.

For MAO, Professor Glausser also announced a new minor in Russian Studies.

SCHOLASTIC ACHIEVEMENT COMMITTEE:
 ANNOUNCEMENT

For the Scholastic Achievement Committee (SAC), Professor Hazel stated that the committee was assessing the need for a university policy on sexual harassment and that members would be happy to consider written suggestions about the policy from faculty.

COMMUNICATIONS FROM THE PRESIDENT

With pleasure, President Rosser reported that because of an increase in retention, the Full-Time Equivalent (FTE) enrollment for the current academic year is 2,331 in comparison with last year's 2,315. President Rosser attributed the increase to superior teaching, retention committee efforts, the admissions selection process, and the competence program.

The President also announced the first monthly informal luncheon to be held on Monday, September 26 at noon. The purpose of the luncheons, he indicated, was to encourage informal discussion between faculty and administrators. The topic for this session would be admissions, but the last ten minutes would be devoted to any questions faculty members chose to raise. President Rosser indicated that October's topic would be a discussion of fringe benefits and that the monthly luncheons would continue as long as they worked out.

REPORT ON ACADEMIC PLANNING

After distributing copies of two articles from Change,/1/ Professor Morrill, Director of Academic Planning, announced the members of the Academic Planning Council: Professors T. Catanese, Emery, Johnson, Kelly, Morrill (Chair), Rambo, Sutton, Vice President Cooper, and Registrar Ypma. Professor Morrill indicated that among the council's first activities would be an attempt to build a more rational process of allocation (non-human as well as human) and a discussion of a memo from RAS on the subject of future planning. In order to demonstrate the complexity of future planning issues, Professor Morrill presented three scenarios: DePauw's deciding to maintain entrance standards despite enrollment loss, a decision that might result in the institution's facing significant declines in revenue; DePauw's lessening its standards in order to maintain enrollments, thereby possibly causing an overall institutional decline and perhaps necessitating the development of academic support systems not currently available; and finally, DePauw's choosing to maintain both standards and enrollment through strong admissions and financial aid programs, but suffering a decline in actual revenues (after the subtraction of scholarship money) as a consequence. Professor Morrill stressed that the council will not be designing a specific program for the future, but will be developing a range of possible options for a variety of futures. He also stressed that none of the council's proposals will infringe upon faculty governance.

COMMITTEE REPLACEMENTS

Secretary Pro Tempore Weiss moved that the following committee replacements be approved.

Full Term:

Academic Policy and Planning, Jana Bradley, '85
 Management of Academic Operations, David Field, '84
 Teacher Education, Cynthia Cornell, '86

Partial Term (Current Academic Year):

Committee on Faculty, Art Carkeek, Second Semester
 Scholastic Achievement Committee, Starr Howlett,
 Second Semester
 Athletic Board, Marthe Chandler, First and Second
 Semesters
 Athletic Board, Vic DeCarlo, First Semester
 Faculty Development Committee, Laverna Saunders, First
 and Second Semesters
 Faculty Development Committee, John Ricketts, First
 Semester
 Graduate Council, Deborah Bhattacharyya, First Semester
 Scholastic Standing, John Schlotterbeck, Second Semester

The motion passed.

Secretary Pro Tempore Weiss then reminded faculty members of the need to elect a Secretary for the remainder of the term.

ANNOUNCEMENTS

Presiding Officer Cooper announced that the following administrative representatives will be attending committee meetings:

Committee on Academic Policy and Planning, Resource Allocation Subcommittee	Professor Morrill, Director of Academic Planning
Management of Academic Operations	Registrar Ypma
Scholastic Achievement Committee	Professor Rambo, Coordinator for Special Academic Programs
Committee on Faculty, Faculty Development Committee	Academic Vice President Cooper

Next, the Presiding Officer reminded faculty members that until the Committee on Academic Integrity is established, the responsibility for informing students about academic integrity issues rests upon individual instructors.

Presiding Officer Cooper then made a plea that old file folders and used envelopes be sent to his office to be reused.

Professor Smith announced that reevaluation of the original participants in the Health Hazard Project will be held in the Union Building Ballroom on October 14 between 11:00 and 5:00.

Professor Smith also indicated that sophomore nursing students will visit the Indianapolis campus on Wednesday, October 12, and that faculty and guests are invited to accompany them. A bus will leave Greencastle at 5:00 p.m. and return at 10:00 p.m. Anyone wishing to participate should contact Mavis Hendrich.

Professor Mayes announced two lectures: On September 22 at 7:00, Wendell Berry, author of The Gift of the Good Land, will discuss "Whose Head Is the Farmer Using?" and on September 30 at 11:00 a.m., Frances Moore Lappe, author of Diet for a Small Planet, will speak on "Fighting the World Hunger Myths." Both lectures will be in Meharry Hall.

ADJOURNMENT

There being no further business, the Presiding Officer adjourned the meeting at 8:16 p.m.

NOTES

/1/George Bonham, "Commentary: The Fallow Years," Change, March 1983, pp. 10-11.

David W. Breneman, "The Coming Enrollment Crisis: Focusing on the Figures," Change, March 1983, pp. 14-19.

THE FACULTY OF DEPAUW UNIVERSITY

Minutes of the Meeting of October 17, 1983

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:00 in the Thompson Recital Hall of the Performing Arts Center. There were approximately 70 in attendance.

APPROVAL OF THE MINUTES

The minutes of the previous meeting were approved as distributed. The Presiding Officer then expressed his appreciation to Professor Weiss for assuming the responsibilities of Secretary of the Faculty.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
PREPROFESSIONAL PROGRAM

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton moved to place on the table the following amendments to the 1983-1984 DePauw Bulletin statement on Preprofessional Programs:

Preprofessional Programs

Dentistry, Engineering, Law, Medical Technology, Medicine, Ministry, Speech-Language Pathology and Audiology:

The University offers a variety of preprofessional programs, including three and four-year options. In a three-year program, students study for three years at DePauw and then attend a professional school for a period prescribed by the institution. Students will receive a bachelor of arts degree from DePauw University either simultaneously with the appropriate bachelor's degree from the professional school, or after satisfactorily completing the first year of the professional program if that program leads to a post-baccalaureate degree. [Note: The 1983-1984 statement reads, "In a three-year program, students study for three years at DePauw and then attend a professional school for a period prescribed by the institution, usually one year, and receive a bachelor of arts degree from DePauw and the appropriate degree from the professional institution attended."]

The University believes that a thorough background of a liberal arts preparation in which students learn to think clearly, accurately, and constructively on all subjects and to express their thoughts effectively is essential for any professional study. Only those programs offered by professional schools which normally require work towards a baccalaureate degree as an admission requirement are acceptable. Most professional schools require two or three years of college work for admission and many require a bachelor of arts degree. DePauw recommends the four-year liberal arts program as the best preparation for admission to these professional schools but because of the variation in student abilities and interests, DePauw offers the three-year preprofessional program in engineering and medicine.

General Requirements for the Three-Year Preprofessional Program:

During the first three years at DePauw, students select preprofessional courses and complete the requirements listed below. Because of the variation in admission requirements among the professional schools, students should study the entrance requirements of the professional school they plan to attend and confer with their faculty advisers before selecting preprofessional courses.

Interested students should apply for this program as early as possible and must do so no later than the second semester of the sophomore year. Instructions and application forms are available from the Registrar's Office.

In order to receive the bachelor of arts degree from DePauw University, candidates must certify their intention to continue and complete the professional course without intermission. Preprofessional students must have the Registrar of the professional school send an official transcript of their work to the Registrar of DePauw University prior to Commencement. [Note: The following sentence appears in the 1983-1984 statement: "Medical students complete their DePauw degree after one year of professional school; engineering students complete both degrees simultaneously."]

To obtain a bachelor of arts degree from DePauw University under the Preprofessional Program, a student must meet the following requirements:

1. By the end of the junior year at least twenty-three courses must be completed and acceptable for the bachelor of arts degree. A minimum of fifteen courses, including six of the last eight courses preceding entrance into the professional school, must be earned in residence at DePauw University. The minimum number of courses must include:

- a. A minimum of six courses in a single discipline, with at least two at the 300-400 level; or ten to twelve courses in at least two disciplines with at least four courses from each of two disciplines.
- b. At least ten courses outside the subjects involved in the major.
- c. Prescribed courses required by the professional school.

2. The following graduation requirements must be met by the end of the junior year.

Cumulative G.P.A.....2.0
 G.P.A. in the major.....2.0
 Distribution requirements
 Five Winter Term sessions
 W Course
 Q Course
 S Course

The motion to place the amended statement on the table passed.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
 SENIOR SEMINAR, THESIS, OR APPROPRIATE PROJECT

For CAPP, Professor Sutton moved that the 1983-1984 Bulletin statements on senior seminars, departmental examinations, and appropriate projects (pages 35, 37, and 39) be adjusted to reflect the following amendment:

As part of the major, each student during the senior year must do one or more of the following: participate in a seminar, present and defend a thesis, prepare an appropriate project, or pass a departmental comprehensive examination. Each department or interdisciplinary committee shall designate ways in which its majors fulfill this requirement.

Professor Sutton then moved that this motion be placed on the table. The motion to place the amendment on the table passed.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
 ANNOUNCEMENTS

For CAPP, Professor Sutton announced that the committee had met with Professor Rafat who had explained changes in the international programs. Professor Sutton also indicated that CAPP would begin discussing long range planning issues and program evaluation. He invited faculty members to submit their opinions on these subjects to the committee.

RESOURCE ALLOCATION SUBCOMMITTEE:
ANNOUNCEMENTS

000109

For CAPP, Professor Sutton called upon Professor Herrold to report from the Resource Allocation Subcommittee (RAS). Professor Herrold indicated that RAS had recommended the returning of two positions requested by the Library, one for Coordinator, Information Services, and Reference, and the other for a Librarian/Information Specialist. A third position requested by the Library, that of Archivist, will be considered after the submission of a description of the position. Professor Herrold also announced that RAS had received a request from the Psychology Department for an additional position.

COMMITTEE ON FACULTY:
STATUS OF THE CHAIR OF COMMITTEE ON FACULTY

For the Committee on Faculty (COF), Professor Raymond moved to take from the table the committee's recommendation for the revision of the Faculty Handbook statement concerning the status of the chair of the Committee on Faculty. The motion to remove from the table passed. Professor Raymond then moved to approve the revision as indicated in the minutes of the faculty meeting for September 1983.

After inviting Professor Raymond to speak in behalf of the amended statement, Presiding Officer Cooper asked President Rosser to assume the chair. After summarizing the history of COF's relationship with the administration, Vice President Cooper then clarified the implications of evolving changes in the relationship (including approval of the motion), namely:

- 1) the Vice President for Academic Affairs would report fully to the President the findings of the COF but not necessarily defend those findings;
- 2) that the Vice President would render a separate recommendation to the President; and
- 3) that, on occasion, the recommendations of the Vice President might differ significantly from those of COF.

Following Vice President Cooper's comments, concerns were expressed on such topics as

- 1) the relative weight of COF's recommendations as compared with those of the Vice President for Academic Affairs;
- 2) the possible need for establishing clear distinctions among faculty assessments by students, colleagues and administrators on the one hand, and the committee's possible emphasis on developing a consensual recommendation for presentation to the President on the other;
- 3) the tension between COF's function of faculty representation and its obligation of confidentiality; and finally,
- 4) the possibility of selecting a COF member to present the committee recommendations directly to the President, should the faculty approve the motion.

Professor Raymond, speaking on behalf of the COF, explained that the resolution was intended in part to enhance its image among the faculty colleagues it represents. He also pointed out that the Vice President for Academic Affairs had indeed not voted in the past and thus the proposed action would regularize the current practice.

After Presiding Officer Cooper resumed the chair, President Rosser made the following points:

- 1) Because a chief academic officer is a member of the administration as well as of the faculty, the President would always ask his opinion of COF's recommendations.
- 2) The vote of the Vice President for Academic Affairs is not crucial. However, the President would not want to see confrontation between the chair and the committee on a continuing basis.
- 3) It is essential that COF work in a confidential manner.

Professor Baughman called for a secret ballot. Professors George and Stark tallied the ballots and the Presiding Officer announced that the motion was defeated with 29 in favor and 32 opposed.

COMMITTEE ON FACULTY:
ANNOUNCEMENTS

For COF, Professor Raymond announced that the committee had begun its review of department chairs. He also stated that COF had deliberated to its satisfaction on the issue of the merger of the language departments.

When Professor Morrill asked if COF was going to produce a list of department chairs to be reviewed, Presiding Officer Cooper explained that because of the large number of chairs scheduled for this year, COF was in the process of delaying some of the reviews so that over the three-year period, they would be more evenly distributed. He stated that the rescheduling was a two-step process; first, COF would contact selected chairs to see if they were willing to serve an additional year, and second, the committee would check with respective department members to see if these extensions were acceptable. The Presiding Officer indicated that after this preliminary process, appropriate departments would be notified about reviews of their chairs.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
NEW COURSES

For the Committee on Management of Academic Operations (MAO), Professor Glausser moved that the following courses be added to the curriculum:

Sociology and Anthropology 290, Anthropological Perspectives,
1/2 to 1 credit

Sociology and Anthropology 201, Sociological Perspectives,
1/2 to 1 credit

Political Science 380, Politics Through Literature, 1 credit

Chemistry 314, Microcomputers in Chemistry, 1/2 credit

The motion passed.

For MAO, Professor Glausser also moved to permit the two new courses in Anthropology and Sociology to be offered in the spring of 1984. The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
CHANGES IN COURSE TITLES AND NUMBER

For MAO, Professor Glausser announced the following changes:

Zoology 341, Cell Biology, is now Zoology 341,
Biochemistry and Cellular Biology

Honor Scholar 200, Honor Scholar Sophomore Seminar,
is now Honor Scholar 200, Honor Scholar Area Seminar.

Honor Scholar 301-2, Honor Scholar Junior Tutorial,
is now Honor Scholar 300, Honor Scholar Junior
Tutorial.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ANNOUNCEMENTS

For MAO, Professor Glausser announced the Library's establishment of two committees, the Library Users' Council (with four faculty positions) and the Library Renovations Committee (with two faculty positions). Faculty members interested in working on these committees should submit their names to MAO.

For MAO, Professor Glausser also indicated that for administrative purposes, the committee had passed an enabling motion allowing a change in the wording of regulations concerning a student's withdrawal from a four-week on-campus Winter Term project. The original statement,

A student may withdraw from a four-week on-campus Winter Term project or course with a grade of W during and only during the adjustment period for the second two-week Winter Term session.

has been changed to read

A student may withdraw from a four-week on-campus Winter Term project or course with a grade of W any time prior to and including the adjustment period for the second two-week Winter Term session.

For MAO, Professor Glausser announced a new interdisciplinary major in Russian Studies. He then explained that the committee proposing this major had asked MAO for an exception to the interdisciplinary major requirement for four courses in each of two disciplines. MAO granted the request and voted to amend the Bulletin statement in order to allow other interdisciplinary majors to apply for similar exemptions.

Professor Glausser then reminded faculty members that new course proposals were due in the Registrar's Office by October 31.

Finally, Professor Glausser invited Professor Rambo, Coordinator for Special Academic Programs, to comment on "little s" courses. Professor Rambo explained that these were courses identified by faculty members as having strong oral communication components and as being appropriate preparatory courses for officially designated S courses.

SCHOLASTIC ACHIEVEMENT COMMITTEE: ANNOUNCEMENTS

For the Scholastic Achievement Committee (SAC), Professor Hazel indicated that the committee felt the need for a University policy statement on sexual harassment but that such a statement should result from the combined efforts of representative elements of the DePauw community. Therefore SAC recommended that the Vice President for Academic Affairs appoint a committee, including representatives from SAC, COF, Women's Studies, and other appropriate groups, to study the issue.

COMMUNICATIONS FROM THE PRESIDENT

000114

President Rosser commented briefly on a recommendation from the Board of Trustees that a coordinating committee be established to lend some coherence to the varieties of committees currently studying the quality of of student life on campus. This committee would discuss the meaning of DePauw, the students' bill of rights, cultural events on campus, and other related issues.

The President also indicated there would be another informal luncheon Monday, October 24, to discuss plans for expansion of the computer system. He noted that along with soup and sandwiches, dessert would be served.

OLD BUSINESS

After thanking the Math Department for its gift of used brown envelopes left at the podium, Presiding Officer Cooper called on Professor Brooks who moved that the faculty amend Article III, Section B of the Faculty Handbook by adding the following sentence:

The Secretary of the Faculty may be a member of the support personnel of the University.

Professor Brooks then moved that the motion be placed on the table. The motion to place on the table passed, with 30 in favor and 14 opposed.

GRADUATE COUNCIL:
CHANGES IN COURSE NUMBERS AND DESCRIPTIONS

For Graduate Council, Professor Raybern announced the following changes:

Zoology 509, Graduate Topics (Sublistings A-K),
1/2 to 1 course credit, is now
Zoology 590, Graduate Topics (without sublistings),
1/2 to 1 course credit.

Economics and Management 580, Topics in Economics
and Management, 1/2 to 3/4 to 1 course credit
is now

Economics and Management 590, Topics in Economics
and Management, 1/2 to 3/4 to 1 course credit.

GRADUATE COUNCIL:
COURSE DELETIONS

For Graduate Council, Professor Raybern moved that the following courses be removed from the Bulletin:

Economics and Management 510, Economic Theory and
Institutions, 1/2 to 1 1/2 course credits
Economics and Management 530, Micro and Macroeconomic
Concepts, 1/2 to 1 course credit
Economics and Management 599, Thesis, 1 to 1 1/2
course credits

The motion passed.

ANNOUNCEMENTS

Chaplain Lamar announced the following events associated with the Mendenhall Lectureships:

On Tuesday, October 25 from 2:00 to 4:00 in Room 207 of the Union Building, Bishop Federico Pagura will discuss current human current human rights issues.

On Tuesday, October 25 at 7:30 in Meharry Hall, Dr. A. R. Peacocke will discuss issues pertaining to the relation between science and religion in his lecture, "Ways to the Real World."

On Wednesday, October 26 at 10:00 in the Mendenhall Chapel, Dr. Peacocke's lecture, "God's Action in the Real World" will be followed by the presentation of honorary degrees to Dr. Peacocke, Bishop Pagura, and Bishop Nichols.

On Thursday, October 27, from 9:30 to 10:30, Dr. Peacocke will be available for informal discussion with students at the HUB.

Presiding Officer Cooper then indicated that the administrative staff had discussed faculty participation in the procession held in connection with the conferring of honorary degrees and suggested that each department have one third of its full time members represent the faculty for this occasion. He also noted that those who did not own or who were unable to borrow gowns would be reimbursed rental fees for their gowns.

Professor White announced that at the Faculty Forum on Thursday, October 20, Professor Mays will speak on the effects of passive smoking. Professor White urged faculty members attending the forum to supply some of their eating utensils, namely plastic knives.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:25 p.m.

AGENDA

For the Faculty Meeting of November 14, 1983

1. Call to Order (7:00 p.m., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Academic Policy and Planning (Professor Sutton)
 - Motion on departmental comprehensive evaluation and senior thesis or appropriate project (motion to be removed from table)
 - Motion on amendment of Catalogue copy concerning a student's transfer from DePauw to a degree (preprofessional) program elsewhere (motion to be removed from table)
 - Announcements
 - Faculty (Professor Raymond)
 - Announcements
 - Management of Academic Operations (Professor Glausser)
 - Course changes
 - Announcements
 - Scholastic Achievement (Professor Hazel)
4. Reports from Other Committees
5. Communications from the President
6. Old Business
 - Motion concerning eligibility of support staff members for the Secretary of Faculty position
7. New Business
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY

Minutes of the Meeting of November 14, 1983

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:00 in the Thompson Recital Hall of the Performing Arts Center. There were approximately 48 in attendance.

APPROVAL OF THE MINUTES

The minutes of the previous meeting were approved as distributed.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
PREPROFESSIONAL PROGRAMS

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton moved to remove from the table the amendments to the 1983-1984 DePauw Bulletin statement concerning preprofessional programs. (The statement containing these amendments appears in the minutes of the meeting of October 17, 1983.)

The motion to remove from the table passed.

Professor Sutton then moved to approve the amendments.

In the discussion that followed, Professor Henninger expressed some concern about the number of requirements engineering students would have to meet within a three-year period and moved that

the S requirement for the pre-engineering program be deleted.

The motion was defeated.

Professor Raymond then indicated that he was unaware of any law school admitting students after three years of undergraduate work and therefore moved that

in sections of the statements dealing with 3-2 programs, references to law be deleted.

At this point, Secretary Weiss noted that since the immediately pending motion dealt with the amendments to the Bulletin statement rather than the statement as a whole, any amendment to the main motion would have to specifically modify the amendments to the Bulletin statement. Thanking Secretary Weiss for his analysis of the situation, Presiding Officer Cooper declared the motion out of order and commented that the preceding motion on the S requirement had also been beside the point.

Professor Raymond then moved that

the faculty recommit the entire Bulletin statement on preprofessional programs to CAPP.

The motion was defeated.

The question then reverted to the amendments to the Bulletin statement, which were passed.

Professor Raymond recommended that CAPP inquire more broadly as to whether the Bulletin description accorded with reality and encouraged the committee to consult with faculty members advising students in preprofessional programs.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
SENIOR SEMINAR, THESIS, OR APPROPRIATE PROJECT

For CAPP, Professor Sutton moved that the faculty remove from the table the motion that the 1983-1984 DePauw Bulletin statements on senior seminars, departmental examinations, and appropriate projects (pages 35, 37, and 38) be adjusted to reflect the following amendment:

As part of the major, each student during the senior year must do one of the following: participate in a seminar, present and defend a thesis, prepare an appropriate project, or pass a departmental comprehensive examination. Each department or interdisciplinary committee shall designate ways in which its majors fulfill this requirement.

The motion to remove from the table passed.

Professor Sutton then moved that the faculty approve the motion, which the faculty did after brief discussion. At Registrar Ypma's request, Professor Sutton announced that the amended statement would take effect in the academic year 1984-1985.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
ANNOUNCEMENTS

For CAPP,
Professor Sutton announced that:

- A) CAPP was considering methods of program evaluation in order to assist with policy statements;
- B) the committee had met twice with Professor Rafat to discuss recommendations for off-campus programs; and
- C) on the first Monday in December, CAPP would meet with Assistant Vice President Murray and Acting Admissions Director Berg to discuss policies for admissions and academic programs.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
RESOURCE ALLOCATION SUBCOMMITTEE

Professor Sutton then asked Professor Herrold to report for the Resource Allocation Subcommittee (RAS). Professor Herrold stated that RAS had made the following recommendations which were endorsed by CAPP:

- A) that, beginning with 1984-1985, three positions be returned as permanent tenure-track positions, namely
 - 1) East Asian History to the Department of History,
 - 2) Art History to the Department of Art, and
 - 3) Eastern Religion to the Department of Philosophy and Religion;
- B) that the temporary two-year term position released by the President be allocated to Computer Science as of 1985-1986, upon the expiration of the current temporary position in Computer Science; and
- C) that the four following requests for positions not be granted:
 - 1) a second addition in Computer Science,
 - 2) an addition in Studio Art,
 - 3) an addition in Art History, and
 - 4) an addition in Psychology.

COMMITTEE ON FACULTY:
ANNOUNCEMENTS

For the Committee on Faculty (COF), Professor Raymond announced that faculty suggestions made at the recent open meeting were incorporated into the new student questionnaires. He reminded faculty members that in order to provide the Bureau of Testing and Research with a complete data base, all faculty members will be required to see that questionnaires are administered in all classes this semester, a process that will recur every third semester.

Professor Raymond also stated that COF and the Vice President for Academic Affairs were establishing procedures for reporting personnel and policy decisions to the President. In making the committee's report, the Vice President will be accompanied by a member of COF.

Professor Raymond reported that COF had completed its review of two departmental chairs and was continuing its review of the remaining chairs scheduled for review this year.

In conclusion, Professor Raymond indicated that COF had reassessed its position on the accessibility of COF files. After extensive discussion with departmental chairs, untenured faculty, and its own committee members, COF has decided to give departmental chairs and tenure committees access to non-confidential information and summaries of confidential materials in the personnel files of probationary faculty members up for tenure. After COF has formulated a series of instructions on how to interpret responses to student questionnaires, departmental chairs and tenure committees will also have access to the questionnaires. Professor Cavanaugh then noted that since tenure recommendations were due within one day, the availability of these previously unseen materials might necessitate the extension of the deadline. Presiding Officer Cooper encouraged those needing additional time to contact him.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
A VARIETY OF MOTIONS

For the Committee on Management of Academic Operations (MAO), Professor Glausser moved to approve the following four motions and to place them on the table:

- A) to drop Sociology and Anthropology 331 (Medical Sociology) from the list of courses fulfilling the Group 2 Distribution Requirement;

- B) to revise Bulletin statements on advanced placement credit (page 45) to read as follows:

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Entering first-semester freshmen who have passed the Advanced Placement Examination of the College Entrance Examination Board with ratings of 5, 4, or 3 may enroll for those higher level courses for which the department concerned determines them to be qualified. [Current wording: 5, 4, 3, or 2].

Any student who receives a rating of 5 or 4 on an Advanced Placement Examination of the College Entrance Examination Board is granted one course credit toward graduation. Students with ratings of 3 may receive credit at the discretion of the department concerned.

[Current wording in the first sentence: 5, 4, or 3]

- C) to establish a December commencement date, so that a student who completes all requirements for a degree after the May commencement and by the end of the next fall term will receive a diploma dated December of that year; and
- D) to amend the appropriate section of the bylaws to specify that the faculty should normally meet on the the first Monday of the month.

The motion to place these motions on the table passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
COURSES ADDED TO AND DISCONTINUED FROM THE
CURRICULUM

For MAO, Professor Glausser moved to approve the following courses added to and discontinued from the curriculum:

A) Courses Added

General Studies 310, Practicum for Quantitative Reasoning Consultants, 1/2 credit
Philosophy and Religion 264, Moral Problems in Religious Perspective, 1 course
Sociology and Anthropology 203, Work and Society, 1 course
Sociology and Anthropology 266, Anthropology and the Arts, 1 course

B) Course Discontinued

Sociology and Anthropology 322, History of Social Thought, 1 course

The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ANNOUNCEMENTS (COURSE CHANGES IN TITLE AND NUMBER)

For MAO, Professor Glausser announced the following changes:

German and Russian 409, The Age of Goethe, 1 course
has become
German and Russian 409, The Classical Period, 1 course

Health, Physical Education and Recreation 101-102,
Freshman Physical Education, 1/4-1/2 course,
and

Health, Physical Education and Recreation 201-202,
Sophomore Physical Education, 1/4-1/2 course,
have become

Health, Physical Education and Recreation 001-099,
Physical Education Activities, 1/4-1/2 course.

Philosophy and Religion 360, Seminar, 1 course,
has become

Philosophy and Religion 360, Topics in the Study
of Religion, 1 course.

Sociology and Anthropology 151, Introduction to
Anthropology: Cultures of Man, 1 course,
has become

Sociology and Anthropology 151, Introduction to
Anthropology: Human Cultures, 1 course.

Sociology and Anthropology 153, Introduction to
Anthropology: Early Man, 1 course,
has become

Sociology and Anthropology 153, Introduction to
Anthropology: Human Origins, 1 course.

Sociology and Anthropology 319, Social Psychology:
Sociological Perspectives, 1 course,
has become

Sociology and Anthropology 319, The Individual and
Society, 1 course.

Sociology and Anthropology 350, Human Origins,
1 course

has become

Sociology and Anthropology 350, Human Evolution,
1 course.

SCHOLASTIC ACHIEVEMENT COMMITTEE:
ANNOUNCEMENTS

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For the Scholastic Achievement Committee (SAC), Professor Hazel announced that the committee had been studying a number of issues:

- A) student confidentiality with regard to classwork,
- B) availability of adequate study space for students, and
- C) possible improvements in the Bookstore.

OTHER COMMITTEES:
FACULTY DEVELOPMENT

On behalf of the Faculty Development Committee (FDC), Professor LaLone noted that DePauw's faculty development program was stronger than those of other GLCA schools in the area and he indicated that monies for distribution still exist in all faculty development funds. He reminded the faculty that application forms were available from Ms. Lucille Ricketts and announced that when details concerning the Fisher Fund were developed, the committee planned to develop a handbook on the various faculty development funds available. Persons having questions should contact Faculty Development Coordinator White, Faculty Development Committee Chair LaLone or a divisional representative on the committee.

Professor LaLone added that although DePauw does not have a grantsman, faculty members interested in external funding might seek assistance through the Library's on-line reference service. He also suggested that interested faculty members might invite to the campus persons in their disciplinary areas with expertise in outside funding.

COMMUNICATIONS FROM THE PRESIDENT

President Rosser announced that four members of the Scholastic Achievement Committee and eighteen of the twenty-two members of the Board of Visitors had met with a variety of of students--freshmen, seniors, Greeks, independents, and those living in town--to discuss the quality of life on campus. He indicated that panel discussions had been most illuminating and recommended that the topic be included on the agendas of various campus groups.

The President then announced the faculty luncheon to be held the next day in order to discuss Development issues with Executive Vice President Bottoms. The President invited all to attend.

In conclusion, President Rosser indicated that before the end of Thanksgiving break he hoped to act on the recommendations of the Resource Allocation Subcommittee.

OLD BUSINESS:
POSITION OF SECRETARY OF THE FACULTY

For Division III, Professor Brooks moved to remove from the table the motion to amend Article III, Section B of the Faculty Handbook to include the statement:

The Secretary of the Faculty may be a member of the support personnel of the University.

The motion to remove from the table passed.

Various faculty members, including the Presiding Officer, who momentarily stepped aside in order to comment, indicated the need for the position to be retained by the faculty as an essential element of self-governance.

Professor Smith called the question, which was defeated.

Secretary Weiss then announced the extension of the 1 November deadline to 1 December so that divisions might have additional time to submit nominations for the position of Secretary of the Faculty.

ANNOUNCEMENTS

After thanking those who had voted for him, Professor G. Warren, Mayor-Elect of the City of Greencastle, encouraged faculty members to contribute their suggestions to his efforts in behalf of "town and gown." He also welcomed Professor Sedlack, City Councilman-Elect, to the Council. The faculty greeted Professor Warren's comments with applause.

Vice President for Finance Silander announced that the recently promised meeting on changes in fringe benefits had not been forgotten, that in fact there would be such a meeting, but that in the meantime those interested in details concerning the changes should consult the recent issue of News and Notes for Public Relations Director Aikman's excellent summary of the new policies. The Vice President then announced the most recent change in benefits, namely that at no cost to the University the \$1,000,000 ceiling on the major medical policy had been removed.

Executive Vice President Bottoms emphasized that in his remarks at the President's luncheon the next day, he would not concentrate on budgetary items, but rather would attempt to answer those questions he had most frequently heard from faculty members over the past few months.

ADJOURNMENT

There being no further business, Presiding Officer Cooper adjourned the meeting at 8:20.

AGENDA

For the Faculty Meeting of 12 December 1983

- 1. Call to Order (7:00 p.m., Thompson Recital Hall)
- 2. Approval of Previous Minutes
- 3. Reports from Coordinating Committees

- Academic Policy and Planning (Professor Sutton)
 - Motion to approve the name of the newly merged Departments of Botany and Bacteriology and Zoology Announcements

- Faculty (Professor Raymond)
 - Announcements

- Management of Academic Operations (Professor Glausser)
 - The following motions:
 - Dropping Sociology and Anthropology 331 (Medical Sociology) from the list of courses fulfilling the Group 2 Distribution Requirement (to be removed from the table)
 - Rescheduling the faculty meeting for the first Monday of the month (to be removed from the table)
 - Establishing a December commencement (to be removed from the table)
 - Declaring Easter Monday a travel day
 - Changing grading and makeup procedures for Winter Term (to be placed on the table)
 - Revising the Bulletin statements on advanced placement credit (to be removed from the table, if time permits)

- Scholastic Achievement (Professor Hazel)

- 4. Reports from Other Committees
- 5. Communications from the President and Others
 - Report on Admissions (Director Berg)
- 6. Old Business
 - Election of the Secretary of the Faculty
- 7. New Business
- 8. Announcements
- 9. Adjournment

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THE FACULTY OF DEPAUW UNIVERSITY

Minutes of the Meeting of 12 December 1983

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:00 p.m. in the Thompson Recital Hall of the Performing Arts Center. There were approximately 116 in attendance.

APPROVAL OF THE MINUTES

The minutes of the previous meeting were approved as distributed.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
APPROVAL OF THE NAME OF NEWLY MERGED DEPARTMENTS

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton moved that the department created by the merging of the Departments of Zoology and Botany and Bacteriology be named the Department of Biological Sciences.

The motion passed.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
ANNOUNCEMENTS

For CAPP, Professor Sutton announced that the committee had been meeting with representatives from Admissions to discuss admissions policies and that such meetings would continue.

Professor Sutton also indicated that CAPP was continuing to work on a model for program evaluation.

Professor Sutton then stated that CAPP had taken up Professor Raymond's suggestion in the November meeting that the committee reexamine the Bulletin's preprofessional program statements in their entirety. According to Professor Sutton, the committee requested that faculty with expertise in the area prepare written materials for CAPP to consider.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
RESOURCE ALLOCATION SUBCOMMITTEE

For CAPP, Professor Sutton asked Professor Herrold to report for the Resource Allocation Subcommittee (RAS). Professor Herrold announced that RAS was currently considering a request for the position of Archivist in the Library.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
RESOURCE ALLOCATION SUBCOMMITTEE
(ADMINISTRATIVE DECISION ON HISTORY POSITION)

Professor Gustavsson then raised a question about the (28 November 1983) memo from President Rosser and Vice President Cooper stating the administrative decision on RAS's recommendations announced at the previous faculty meeting. The paragraphs under discussion follow:

3. We have decided to grant the History Department a three-year term appointment whose occupant will teach survey and advanced courses in Asian and United States history. We agree with RAS's conclusion that history department staffing is lean. And we also share many of the subcommittee members' concern that the position as described may contribute only marginally to the needs of the university. Thus we have settled on a term appointment which requires RAS and CAPP review should the department seek return or continuance of this position after three years.

Jim Cooper is currently assembling an Asian Awareness study group from the faculty charged with the task of proposing ways to develop more visible, effective, and connected ways to establish additional global perspective on campus. The group's proposals must reach beyond a smattering of disconnected courses concerning a variety of non-western cultures and mostly taught by western males. Enrollments and appointments provide only two measures of the inadequacy of approaching international dimensions from the perspective of individual departments alone.

Directing his question to RAS and to the administration, Professor Gustavsson asked for clarification of the statement, "And we also share many of the subcommittee members' concern that the position as described may contribute only marginally to the needs of the university."

Responding for RAS, Professor Herrold indicated that the subcommittee

- 1) had experienced some difficulty with the language of the memo,
- 2) had unanimously held that all four positions under consideration were legitimate requests, and
- 3) was faced with the dilemma of responding to four requests with only three tenure track positions and one temporary one to recommend.

Professor Herrold concluded by stating that at no time was there a unanimous opinion on any one of the positions. He emphasized that all subcommittee members felt the history position was an important one, although the administrative memo had implied the existence of a minority opinion which considered the history position, as described, as being marginal.

After asking President Rosser to assume the chair, Vice President Cooper acknowledged that the quoted statement had come under considerable questioning as to its intended meaning and that the administrative staff had approved a substitute statement that morning. He then read the following memo dated 12 December 1983:

TO: The Committee on Academic Policy and Planning
and the Subcommittee on Resource Allocation

FROM: Jim Cooper

RE: A Substitute Statement for the Two Paragraphs
of #3 in the Memorandum of 28 November 1983
concerning the Administration's Decision
on the History Department's Position Request

Neither Dick Rosser nor I anticipated the variety of interpretations placed upon our words. As a sometime teacher of writing, I have often told students that writers should usually accept responsibility for the meaning readers find in their words, even when the writer did not intend such meaning. Dick agrees. We therefore assume full responsibility for two paragraphs that were too packed and inadequately crafted to express our intended and only our intended meaning.

Other factors, however, have contributed to some of the contention over these paragraphs. RAS presented the administration with less in writing this year than has been the case in recent years. The official committee reports were less extensive, for example, than previously, and the minutes of critical committee meetings have not reached my office. These changes

in committee activity have necessarily led the administration to rely more on the oral reports of the administrative liaison. I believe those reports to have been quite accurate; I also understand that oral communication is subject to even more contention in our community than written communication.

Two interpretations we did not intend in any case: First, we did not intend to impugn the teaching and other professional contributions of any colleague currently on the faculty. In this as in previous cases, continuation or discontinuation of a position, let alone changes suggested in one, do not imply that former holders of a position are not especially valued. Positions and persons are separable and ought to be kept distinctly separated in this process. In the past few years we have completely abrogated positions of some highly valued faculty members upon their retirement. Some of their specific areas have then been assumed by colleagues as loads have shifted.

Second, we did not intend our comments about RAS to be read as statements of specific committee attitudes but rather of votes taken and of the context within which they were taken. We used quotation marks where RAS or its members were quoted. None appeared in these paragraphs. Rather than getting back into the mire of the unwritten record, the substitute paragraphs make very limited reference to the committee.

The substitute paragraphs follow:

3. We have decided to grant the History Department a three-year term appointment whose occupant will teach survey and advanced courses in Asian and United States history as stated in the department's job description which was submitted to the administration through RAS. We agree with RAS that the history department's overall enrollments justify the size of the current instructional staff, and we are therefore returning an allocatable position to the department. Provided as a term appointment, this position will require RAS and CAPP review should the department seek continuation of the position in some form after three years.

We have not granted the position request as a tenure-track one, because we are uncertain that the position as described will best suit the needs of the institution over time. DePauw's experience with non-western study has been long and should be instructive. While the need for global understanding has grown, student interest

expressed in non-western study on our campus has been disappointing. The prospects for non-western offerings are not bright if they are left altogether to the vagaries of future institutional enrollments, which, if inadequate, can lead to the discontinuation of tenured and tenurable as well as term positions.

Instead of waiting to see if a process of elimination through erosion occurs, we have decided to take the initiative. Jim Rambo has agreed to chair an Asian Awareness study group charged with the task of proposing new and more visible, effective, and connected ways to establish additional global perspective on campus. We believe the group's proposals should focus primarily upon one Asian society, should link offerings across departmental and disciplinary lines, should emphasize co-curricular activities as much as curricular ones, should assume a steady-state faculty and thus build upon faculty development, and should design staffing and student recruitment to insure an influx of Asians to diversify our community. We hope to receive an imaginative proposal from this group within the next semester so that we can move quickly to find external funding to support it.

When Vice President Cooper concluded this memo, Professor Phillips, the current holder of the position under discussion, expressed his dissatisfaction with the administrative decision to convert the position from tenure-track to term, stated his concern that it would result in reducing the University's commitment to East Asian Studies, and announced his resignation from the University to be effective upon his retirement. He indicated that having invented, nourished, and shaped this position, he had been instrumental in

- 1) introducing the study of Japanese and Chinese,
- 2) establishing the visiting East Asian scholars' program,
- 3) developing a student-exchange program with Japan and Korea, and
- 4) helping graduates secure positions related to East Asian Studies.

According to Professor Phillips, former students who had benefited from these programs might now be willing to lend assistance or material support for their continuation. In conclusion, he emphasized that his statement, one of sadness rather than anger, was an expression of regret that the University had not recognized the urgent need for an East Asian Program.

Professor Clifford, Chair of the Department of History, stated that in an attempt to find some clarification for the statement referred to by Professor Gustavsson, he had met with the President and requested a meeting with the President, Academic Vice President, CAPP, and RAS. Professor Clifford reported that the meeting as requested had not been scheduled, but that instead, arrangements had been made for the Chairs of CAPP and RAS, the Academic Vice President, Professor Phillips, and himself to discuss the issue, and that at a later time he and Professor Phillips had met with the members of RAS. Professor Clifford stressed that while the Department had deliberated over its priorities, the members had unanimously felt a need for two positions. He noted that in terms of history positions, DePauw is on the very bottom of the GLCA-ACM college surveys and that only one of these schools (with an enrollment of 950) has no position in Asian History. After stating that the department had not yet been given a persuasive reason for the conversion of the tenure-track position, Professor Clifford indicated the difficulty facing the department in notifying applicants of that change and expressed concern that top candidates might lose interest.

In his statement, Professor Clifford also raised some questions about the procedures of RAS. Having been told that the subcommittee's recommendation was split, he questioned the right of absent members to cast votes. He also indicated there were some irregularities in RAS's interviewing process. Professor Clifford both expressed his confidence in faculty committees and his concern that they follow established procedures.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
RESOURCE ALLOCATION SUBCOMMITTEE
(MOTION ENDORSING SUBCOMMITTEE'S RECOMMENDATION
ON HISTORY POSITION)

Professor Rainbolt then moved that

the faculty endorse the Resource Allocation Subcommittee's original recommendation and respectfully request the

President and Vice President for Academic Affairs to reconsider their decision.

In the discussion that followed, faculty commented on the importance of this position particularly in light of current international developments. Professor Clifford pointed out that the History Department had already had to drop the Asian component in the requirements for its majors and emphasized the need for flexibility in the requested position which in the present description would require work in American as well as East Asian History. In response to questions about the substantive basis for RAS's recommendation, Professor Herrold indicated that after considering enrollment figures and program needs, the subcommittee had made a clear, unqualified recommendation to the President. To further questions about whether enrollments had declined and how the history position compared with the simultaneously requested Eastern Religion position, Vice President Cooper indicated that he did not have enrollment figures at hand and that the administrative memo (28 November 1983) had communicated the basis for the approval of the tenure-track position in religion. The Vice President added that he had originally thought of the two requests as being quite similar in which case he would have recommended postponing ultimate decisions for both positions. But he had been persuaded by RAS and the Department of Philosophy and Religion that the position in religion added a significant methodological component to the department's staff as well as non-western dimensions to its curriculum.

When the question was called, Vice President Cooper resumed the chair and faculty members voted by secret ballot. Counters Mennenga and Pankratz reported that 87 voted in favor of the motion, 16 against; therefore, the motion passed.

COMMITTEE ON FACULTY:
ANNOUNCEMENTS

For the Committee on Faculty (COF), Professor Raymond announced that the committee was in the process of interviewing departments of chairs being reviewed this year and that it had nearly completed the evaluation process for tenure candidates.

COMMITTEE ON FACULTY:
STATEMENT ON EXTERNAL EVALUATIONS

Professor Raymond then read the following statement from COF:

1. The Committee on Faculty (COF) wishes to inform the faculty that the Administration has decided to commence using external evaluations for tenure cases beginning this month and that that decision was made despite the concerns expressed by the COF and despite the opposition the COF has voiced to the Academic Vice President.
2. In view of the Administration's decision to go ahead with external evaluations of this year's tenure candidates in the face of COF opposition, the COF met last Friday afternoon in a special session without the presence of the Academic Vice President to determine how to inform the faculty of the current situation.
3. At that meeting it was unanimously decided, all eight elected members of the COF present, that the faculty should be informed of the history of this new Administration policy as the COF knows it.
4. Well over one month ago the Administration through the Academic Vice President announced to the COF its intention to use formal, anonymous, external evaluation of syllabi, examinations, examination and essay feedback, and publication of all tenure candidates.
 - A. In announcing this decision the Academic Vice President clearly told the COF that this process was to be implemented and that the only question before the COF was whether or not the COF wished to participate in devising and implementing the process.
 - B. The COF expressed its surprise, concern and objections, only to be told again--and we think this is, if not a direct quotation, then a close paraphrasing--"We are not asking for an endorsement. We are going to do it in any case."
 - C. At that point two members of the COF agreed to join with the Administration at least to explore the idea further.

- D. At the same time, the COF determined that each member would take soundings among five or more faculty members to ascertain faculty response to external evaluation as a general policy as well as to its feasibility in concrete practice.
- E. On Wednesday, 31 November, the COF reported among itself on faculty response to the idea of external evaluation.

Overwhelmingly the result was found to be negative, as to the general idea, as to its necessity, and as to its practical feasibility.

On the basis of that response the COF voted 4-2 (two members absent) against participating at all in the Administration's policy, despite the Academic Vice President's reiteration of the Administration's determination to apply the policy even in the face of COF disapproval. We might note in passing that some forty to fifty faculty members were canvassed by the COF --neither their opposition nor the COF's had any impact on the Administration's determination to proceed and to proceed immediately.

- 5. In COF sessions at this time the COF members raised concerns about the urgency and haste with which the Administration seemed to be proceeding; it stressed the apparent unfairness of applying a new procedure to three tenure candidates at the very last week or two of their evaluation period; it noted the difficulties of getting such a process in place for this year's candidates; and it restated apparent lack of faculty support for the policy generally--but to no avail.
- 6. In the face of such a deadlock between the COF and Administration, the COF canvassed its own membership and agreed to convene an extraordinary session without the Academic Vice President in order to prepare this statement for the faculty.

In that meeting, Friday last, the issue was fully discussed again and the following votes were taken to clarify the COF's position:

Resolved: The COF supports the principle of external evaluation of tenure candidates.

Vote: 0 for; 8 against.

Resolved: If the Administration resorts to an outside evaluation nonetheless, it should be applied immediately to this year's tenure candidates.

Vote: 0 for; 8 against.

Resolved: If the Administration imposes such an outside process, the COF--for tactical reasons, despite opposition to the principle itself but in order to safeguard professional standards--should participate.

Vote: 2 for; 6 against.

7. Finally, it should be noted that in the general discussion of this issue, the Academic Vice President stated:
 - A. the Administration already sounds out outside sources informally and apart from COF procedures and knowledge anyway; and,
 - B. the Administration has no "hidden agenda" in the immediacy of its pressing forward on this policy and certainly no "hidden agenda" designed to emphasize publication relative to other professional qualities.

After Professor Raymond concluded the COF statement, Presiding Officer Cooper asked President Rosser to assume the chair. The Vice President then indicated his intention to regularize the external evaluation process sometimes employed by the administration in the past (at times with the cooperation of COF) and that it was not his intention to establish any new criteria for tenure. After noting concerns that the tenure process depended too heavily upon student evaluations and not enough upon alternate materials and peer review, Vice President Cooper explained that he had invited COF to participate in establishing procedures for regular external evaluation of tenure candidates which would be based on written materials concerning teaching and professional competence. Although the committee had declined, the administration planned to implement procedures developed by a COF subcommittee and welcomed possible future cooperation with COF.

COMMITTEE ON FACULTY:
MOTION TO SUPPORT COF STATEMENT
ON EXTERNAL EVALUATION

After endorsing the proposal that publication serve as one (and only one) criteria for tenure and the concept that the tenure candidate and/or the departmental chair solicit evaluative letters on the candidate's professional work (but not on pedagogical technique), Professor Daynes indicated his belief that numbers of enrollments and years at DePauw had been overweighted criteria in the past. However, he stated that the external evaluation process as described reflected a shift of control from the hands of the faculty to those of the administration. Reminding the faculty of its opposition to merit salary review and requesting a secret ballot, Professor Daynes moved that

the faculty support the COF statement on external evaluation.

At various times in the discussion that followed, faculty stressed the need for less haste as well as more consultation, self-regulation, and collegial support. While some mentioned the benefits of external evaluation to candidates, others raised questions about the past frequency and current urgency of using an external evaluation process. Former COF members indicated that to their knowledge the process had been used once within the past six years.

Vice President Cooper stated that initially he had assumed tenure files would contain a significant amount of materials from and about the candidates, and that therefore he had not expected the submission of these materials to cause any unusual inconvenience to the candidates. He then indicated that before making a tenure recommendation to the President, he wanted to see materials concerning the candidates' teaching and professional competence and to have those materials assessed by someone from beyond DePauw. Asked who would appoint the external evaluator, the Vice President said that the current subcommittee proposal left that decision to him but that he would consult with the candidate and the department chair. He was also open to the possibility of COF's suggesting a different process of selection for future years.

Professor Rainbolt then offered two substitute motions which she subsequently withdrew:

For future years, the faculty endorses the concept of external evaluation subject to the draft of suitable regulations; and

the faculty does not endorse external evaluation for the present year.

When the question on the main motion was called, Vice President Cooper resumed the chair and faculty members voted by secret ballot to endorse the COF statement. Counters Mennenga and Pankratz reported that 81 voted in favor of the motion, 20 against.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
WINTER TERM (GRADES)

For the Committee on Management of Academic Operations (MAO), Professor Glausser moved

to delete the sentence "A grade of E may be given to a student whose Winter Term performance is superior" from page 36 of the Bulletin.

He then moved to place the motion on the table; the motion to place on the table passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
WINTER TERM (MAKEUP PROCEDURES)

For MAO, Professor Glausser moved

to replace the last sentence of the last full paragraph on the right-hand column of page 36 of the Bulletin ("A student who enrolls in a project until a satisfactory [S] grade is earned or enroll in a new project.")

with

Students who receive an incomplete grade in a Winter Term project must complete the project by the end of the following semester or the grade will convert to a U (Unsatisfactory). Students who withdraw from or receive an unsatisfactory grade during Winter Term must make up the project during the summer. However, graduating seniors who fail to satisfactorily complete their last Winter Term and would have graduation delayed because of the incomplete Winter Term may attempt to make it up during the spring semester. Tuition will be charged for makeup Winter Term projects attempted during the summer.

Professor Glausser then moved to place this motion on the table; the motion to place on the table passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
DROPPING A COURSE FROM GROUP 2
OF THE DISTRIBUTION REQUIREMENT

For MAO, Professor Glausser moved to take from the table the motion

to delete Sociology and Anthropology 331, Medical Sociology, from Group 2 of the Distribution Requirement.

The motion to remove from the table, as well as the motion, passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
RESCHEDULING THE FACULTY MEETING
FOR THE FIRST MONDAY OF THE MONTH

For MAO, Professor Glausser moved to take from the table the motion

to amend the appropriate section of the bylaws to specify that the faculty should normally meet on the first Monday of the month.

The motion to remove from the table passed. Upon questioning, Professor Glausser indicated that MAO had discussed holding the September meeting on the second Monday in much the same way as the faculty now holds December meetings on the second Monday.

The motion passed and the resolution will become effective the second semester of this year if the Thompson Recital Hall is available the first Monday of February, March, April, and May. (The Secretary notes that meetings for the second semester will be scheduled on the first Monday of the month and will be held in the following locations: February, Thompson Recital Hall; March, Moore Theatre; April, Thompson Recital Hall; May, Thompson Recital Hall.)

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
DECLARING EASTER MONDAY A TRAVEL DAY

For MAO, Professor Glausser moved

to declare Easter Monday a travel day.

Professor Glausser stated that if passed, the motion would become effective this semester. He indicated that MAO had received a petition of 1,400 signatures and over 70 personal letters requesting this adjustment in the calendar so that students would not be forced to travel on Easter. He reported that MAO endorsed the proposal, contingent upon the faculty's approval. After the faculty briefly discussed this proposed change, the Presiding Officer, in consultation with the Secretary, ruled the motion out of order. Consequently, the calendar will remain unchanged for this year.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
DECEMBER COMMENCEMENT

For MAO, Professor Glausser moved to remove from the table the motion

to establish a December commencement date, so that a student who completes all requirements for a degree after the May commencement and by the end of the next end of the next fall term will receive a diploma dated December of that year.

Both the motion to remove from the table and the motion passed. The resolution will be effective immediately.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ANNOUNCEMENTS

For MAO, Professor Glausser announced that

Sociology and Anthropology 351, Change in Society and Culture, 1 course

has become

Sociology and Anthropology 454, Change in Society and Culture, 1 course.

Professor Glausser also noted that the Department of Biological Sciences will be considered a dual subject department.

COMMUNICATIONS FROM THE PRESIDENT

President Rosser commended the faculty for its thorough, thoughtful debate and noted that questions concerning the tenure process were very human ones. He indicated that he wanted the University to have the best, most thorough process possible, particularly as most tenured faculty remain for 30 to 35 years. He pointed out that soon after his arrival at DePauw he had initiated procedures for separating the questions of tenure from those concerning position, and he observed that although there are now 100 fewer students, the University has retained its faculty positions. He stated the need for cooperation to refine procedures and speculated that in the face of troubled times, the faculty will be grateful if the administration has acted responsibly.

The President then invited faculty to the informal luncheon the next day and commented that the agenda was open. He announced that the Administrative Committee would meet at 7:30 the next morning to discuss the outlines of the projected budget. Members of the committee consist of Professors Emery, Garrett, Mays, Morrill (Director of Academic Planning), Sutton (CAPP), Glausser (MAO), and Hazel (SAC).

Professor Gustavsson then asked the President about enhancement of the curriculum, pointing out the size of DePauw's history department and noting that St. Olaf's history department has 17 faculty positions, considerations he felt were important to the serious student. The President responded that any institution must be evaluated in terms of its total faculty, curriculum, and graduates. He indicated that the student-faculty ratio was generally equivalent to that of other GLCA schools and he ranked DePauw with the top 40 to 50 liberal arts colleges in the country.

COMMUNICATIONS FROM OTHERS:
REPORT ON ADMISSIONS

By way of introduction, Admissions Director Berg stressed the importance of the relationship between CAPP and Admissions. He noted then in the latest weekly report, DePauw was down 61 (12%) in paid application fees, a cause for some concern. He also reported that other indicators, such as number of inquiries and campus visits, were up. Another consideration in the enrollment picture, according to Director Berg, is the fact that DePauw will have 40 more graduates this year than last and will

therefore need 720 students to maintain enrollments, whereas last year 680 were needed. He speculated that although DePauw has shown some resistance to demographics until this point, those effects may now begin to touch the University's enrollments.

Director Berg also said that the credentials of December applicants were significantly higher (for Indiana, 50 points) while high school ranks are at the 85th percentile (Indiana, 90th percentile). He noted the important part the faculty plays in contacting prospective students and indicated his office hoped to make the best use of faculty's time by asking them to contact the best students early in the process and by involving DePauw students later on.

OLD BUSINESS:
ELECTION OF SECRETARY

Secretary Weiss moved

to suspend the rules and elect Professor Reinhard as Secretary for the remainder of the term expiring in June 1986.

The motion passed.

The Presiding Officer then thanked Secretary Weiss for serving as Secretary for this semester.

NEW BUSINESS:
APPROVAL OF DEGREE CANDIDATES
FOR DECEMBER COMMENCEMENT

As a result of faculty action on MAO's recommendation for December commencement, Registrar Ypma moved

that the faculty advance undergraduate candidates to their various degrees upon final certification by the Office of the Registrar.

The motion passed.

ADJOURNMENT

There being no announcements, the meeting was adjourned at 10:00.



DEPAUW UNIVERSITY

Green Castle, Indiana 46135

December 20, 1983

MEMORANDUM TO: The Faculty
FROM: Dick Rosser and Jim Cooper
SUBJECT: The December Faculty Meeting

The December Faculty Meeting obviously was more contentious than normal because of the two issues discussed. No one for obvious reasons was completely satisfied with the outcome. We were especially concerned because we would prefer to work in harmony with prevailing faculty sentiment wherever possible. Where we do diverge, we do so with considerable thought and only for reasons which we believe significant. There may be areas nevertheless where we can reduce the degree of disagreement as reflected in the Monday evening meeting.

In regard to the use of outside evaluation in the tenure process, we agree that to institute the process during this academic year may be too hasty. We therefore will postpone the use of outside evaluation until the next academic year. We would, however, leave outside evaluation as an option for individuals undergoing tenure this year if they so desire it.

Before outside evaluation is introduced on a regular basis next year, we would welcome comments from interested faculty about the process that was briefly described on Monday night. Specifically, we want to consider a variety of ways of selecting an outside evaluator so as to assure competence and lack of bias, and also to consider the possibility of having several evaluators. Once instituted, we will continually monitor the contribution of outside evaluation to the tenure process, and discontinue its use if it proves to be of little aid in the tenure decisions.

In regard to the allocation of the position to the Department of History, there may have been some confusion about our longer

Memo to the Faculty

2

range intentions. We agreed from the beginning with the Resource Allocation Subcommittee that the staffing in the Department of History already is at a minimum, given our general enrollment. Our concern as noted earlier was with the position as it was specifically described by the Department of History. We fully anticipate that the Department of History should continue to have at least six positions even when the term position is reviewed three years hence, assuming, of course, that RAS continues to recommend six positions for History. The most likely question at that juncture would be whether to turn the three-year position into a tenure-track position with the current description, or to consider a somewhat different description for a subsequent term or tenure-track position. The only factor complicating the decision might be a dramatic decline in total university enrollment. But that factor potentially would affect staffing in all departments. We should note that if we all work together we do not anticipate such a precipitous decline.

In short, the impression that we were cutting the Department of History from six to five persons was not an accurate reflection of our intentions. The questions were the definition of the position, and whether it should be a temporary term position or an indefinite tenure-track position. The two memoranda to CAPP and RAS describe our views in this regard in more detail.

We hope that the above explanation will resolve some of the concerns about the administration's two actions discussed at the December faculty meeting.

RFR/JLC:af

AGENDA

For the Faculty Meeting of February 6, 1984

1. Call to Order (7:00 p.m., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees

Academic Policy and Planning (Professor Sutton)

Preliminary report on program evaluation model
Report from Resource Allocation Subcommittee

Faculty (Professor Raymond)

Report

Management of Academic Operations (Professor Glausser)

Motion to revise the Bulletin statements on advanced placement credit (to be removed from the table)

Motion to eliminate "E" grade in Winter Term (to be removed from the table)

Motion to change policy concerning incomplete or unsatisfactory Winter Term projects (to be removed from the table)

Scholastic Achievement (Professor Hazel)

4. Reports from Other Committees

Graduate Council (Professor Raybern)

Course deletions, additions, and changes

5. Communications from the President and Others

Report on Admissions

6. Old Business

7. New Business

Motion to confer honorary degrees

8. Announcements

9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY

Minutes of the Meeting of February 6, 1984

CALL TO ORDER

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:00 in the Thompson Recital Hall of the Performing Arts Center. There were approximately 75 in attendance.

APPROVAL OF THE MINUTES

Secretary Reinhard announced the following changes in the minutes of December 12, 1984, page 6:

Professor Clifford, Chair of the Department of History, stated that in an attempt to find some clarification for the statement referred to by Professor Gustavsson, he had met with the President, Academic Vice President, CAPP, and RAS. Professor Clifford reported that the meeting as requested had not been granted, but that instead, arrangements had been made for the Chairs of CAPP and RAS, the Academic Vice President, Professor Phillips, and himself to discuss the issue, and that at a later time he had met with the members of RAS. Professor Clifford stressed that while the Department had deliberated over its priorities, the members had unanimously felt a need for two positions, though had only requested one.

The faculty then approved the minutes as orally amended.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
ANNOUNCEMENTS

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton made three announcements:

- 1) that Professor Grubb would replace Professor Carkeek on the Resource Allocation Subcommittee;

- 2) that CAPP had met with Professor Henninger to review and consider the pre-engineering program; and
- 3) that CAPP was trying to arrive at some system for looking at campus programs.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
RESOURCE ALLOCATION SUBCOMMITTEE

Professor Sutton then asked Professor Herrold to report for the Resource Allocation Subcommittee (RAS). Professor Herrold announced that RAS had recommended that the position of Coordinator of Archival and Special Services be returned to the Library. According to Professor Herrold, the subcommittee noted that the position as described asked for a wide range of skills that might not be found in one person; therefore, it encouraged the Library and Administration to make available to the new coordinator and the related support staff some time and money for in-service training so that the new position could function as described.

Professor Herrold then indicated that since RAS had no other outstanding business, it had resolved to address some questions of policy and procedures which had arisen during the course of its operations.

COMMITTEE ON FACULTY:
ANNOUNCEMENTS

For the Committee on Faculty (COF), Professor Raymond indicated that the committee was nearly at the point of making tenure recommendations, that it had spoken with those up for interim review, and that it was looking at the seven chairs up for review.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ADVANCED PLACEMENT CREDIT

For the Committee on Management of Academic Operations (MAO), Professor Glausser moved to remove from the table the following motion revising the Bulletin statements on advanced placement credit:

Entering first-semester freshmen who have passed the Advanced Placement Examination of the College Entrance Examination Board with ratings of 5, 4, or 3 may enroll for those higher level courses for which the department concerned determines them to be qualified.

[Current wording: 5, 4, 3, or 2]

Any student who receives a rating of 5 or 4 on an Advanced Placement Examination of the College Entrance Examination Board is granted one course credit toward graduation. Students with ratings of 3 may receive credit at the discretion of the department concerned.

[Current wording in the first sentence: 5, 4, or 3]

The motion to remove from the table and the motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
WINTER TERM (GRADES)

For MAO, Professor Glausser moved to remove from the table the motion

to delete the sentence, "A grade of E may be given to a student whose Winter Term performance is superior," from page 36 of the Bulletin.

Both the motion to place on the table and the motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
WINTER TERM (MAKEUP PROCEDURES)

For MAO, Professor Glausser moved to remove from the table the motion concerning the policy on incomplete or unsatisfactory Winter Term projects. He moved

to replace

the last sentence of the last full paragraph on the right-hand column of page 36 of the Bulletin ("A student who enrolls in a project until a satisfactory [S] grade is earned or enroll in a new project.")

with

Students who receive an incomplete grade in a Winter Term project must complete the project by the end of the following semester or the grade will convert to a U (Unsatisfactory). Students who withdraw from or receive an unsatisfactory grade during Winter Term must make up the project during the summer. However, graduating seniors who fail to satisfactorily complete their last Winter Term and would have graduation delayed because of the incomplete Winter Term may attempt to make it up during the spring semester. Tuition will be charged for makeup Winter Term projects attempted during the summer.

The motion to remove from the table and the motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
COURSE CHANGES

For MAO, Professor Glausser, moved that

Earth Sciences 204: Earth History (1 course credit)
be discontinued
and replaced with

Geology and Geography 112: Historical Geology (1 course credit);

Earth Sciences 111: Principles of Geology (1 course credit)
become

Earth Sciences 111: Physical Geology (1 course credit);

Zoology 101: Principles of Animal Biology (1 course credit)
become

Biological Sciences 100: Principles of Biological Sciences
(1 course credit);

Botany and Bacteriology 101: Plants, Food, and People
(1 course credit)
become

Biological Sciences 103: Plants, Food, and People
(1 course credit);

Botany and Bacteriology 151: Introductory Bacteriology I
(1 course credit)
become

Biological Sciences 153: Microbial Biology (1 course credit);

Botany and Bacteriology 152: Introductory Bacteriology II
(1 course credit)

become

Biological Sciences 154: Introduction to Microbiology
(1 course credit);

Zoology 350: Topics (1/2 - 1 course credit) and
Botany and Bacteriology 300: Topics (1/2 - 1 course credit)
become

Biological Sciences 390: Topics (1/2 - 1 course credit);

Botany and Bacteriology 403-404: Advanced Biology
(1 course credit) and

Botany and Bacteriology 455-456: Advanced Bacteriology
(1 course credit)

become

Biological Sciences 410-411: Advanced Biological Sciences
(1 course credit).

The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ANNOUNCEMENT (EASTER MONDAY)

For MAO, Professor Glausser announced that the committee had decided against proposing Easter Monday as a travel day, primarily because of the problems such a practice would cause those in biological science classes. Professor Glausser indicated that the committee would consider any counterarguments presented by students.

SCHOLASTIC ACHIEVEMENT COMMITTEE:
ANNOUNCEMENT (NEW CHAIR)

For the Scholastic Achievement Committee (SAC), Professor Hazel announced that Professor Hagaman would be the committee's new chair.

GRADUATE COUNCIL:
COURSE CHANGES

For the Graduate Council, Professor Raybern indicated that the council wished to delete courses that had not been used and to insure that those departments offering graduate courses included topics courses in their curricula. She then moved that the faculty adopt the following course changes:

Courses to Be Deleted

Communication Arts and Sciences 501-502: Graduate Seminar
in Communication Arts and Sciences (1 course credit)
Communication Arts and Sciences 599: Thesis (1-2 course
credits)

Mathematics 595: Seminar (1/2 course credit)
Mathematics 599: Thesis (1-2 course credits)

Physics and Astronomy 505-506: Modern Physics
(1/4-1 course credit)
Physics and Astronomy 599: Thesis (1/2-1 course credit)
Physics and Astronomy 529-530: Atomic and Nuclear
Structure (1/4-1 course credit)
Physics and Astronomy 509-510: Introduction to Solid
State Physics (1/4-1 course credit)

Zoology 510: Evolution (1 course credit)

Course to Be Added

Communication Arts and Sciences 590: Topics in
Communication Arts and Sciences (1 course credit)

Change in Course Descriptions

Mathematics 590: Graduate Reading Course (1/2-2 course
credits)

--May be repeated for credit with different topics

Mathematics 510: Selected Topics (1 course credit)

--Delete topics A through P

Change in Course Credit, Number and/or Title

Zoology 509: Graduate Topics (1/2-1 course credit)
should become

Biological Sciences 509: Graduate Topics (1/2-1 course
credit).

Botany and Bacteriology 501-502: Graduate Topics
(1-2 course credits)

should become

Biological Sciences 500-501: Topics in Biological Sciences
(1 course credit).

The motion passed.

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS:
ADMISSIONS

In a report on Admissions, Assistant Vice President Murray indicated that the office had received more inquiries and conducted more interviews this year than last year at this time. He also stressed that mean SAT scores and class rankings of the current applicant pool were considerably higher this year than last. At the same time, he reported that applications were 209 fewer (171 women, 38 men) this year as compared with the same time period last year. In speculating on reasons for the decrease in women's applications, the Assistant Vice President raised the following questions:

- 1) Is the DePauw situation reflecting the national trend for women to enroll in public rather than private colleges?
- 2) Are women tending to select professional areas of study (engineering, law) rather than more traditional ones (liberal arts, humanities)?
- 3) Are families more willing to pay higher tuitions for their sons than their daughters?
- 4) Is Title IX having an effect on women's interest in public institutions over private ones?

Assistant Vice President Murray pointed out that in the past the number of applications was related to the numbers of inquiries and interviews. He also stated that our applicant pool consisted of those students for whom the competition was most keen and that because of its large graduating class this year, DePauw would need an entering class of 723 students to maintain an enrollment of 2,300. Using the latest figures available, he projected a worst case of 615 new students (which assumes 41% yield on 1,500 admits) and a best case of 688 students (which assumes a 43% yield on 1,600 admits).

COMMUNICATIONS FROM THE PRESIDENT AND OTHERS:
ACADEMIC PLANNING COUNCIL

For the Academic Planning Council, Director Morrill announced that the council would meet with small groups of faculty members in February.

The Presiding Officer also indicated that the President planned to have an informal luncheon on February 14 to discuss any matters of interest or concern to the faculty.

HONORARY DEGREES

After distributing ballots and cautioning that discussions of honorary degree candidates were confidential, the Presiding Officer asked the faculty to consider the awarding of honorary degrees. He invited Professor Gustavsson and Associate Chaplain Coriell to make brief comments on each candidate, then faculty members marked their ballots.

NEW BUSINESS

Professor Dudley moved to delete paragraph B, Section XII of the Faculty Handbook and to place that motion on the table:

All business shall be conducted according to proper parliamentary procedure as set forth in Robert's Rules of Order.

Laughingly, the faculty consented and the Presiding Officer noted that the motion passed, more or less.

ANNOUNCEMENTS

Professor Rosenhaus thanked faculty members for submitting suggestions on convocation speakers, then announced that Woodrow Wilson Fellow Nancy Lane would be on campus from February 29 to March 2.

Professor Baughman, Historian of the University, then expressed his concern over motions such as the preceding one made in jest, noting that words and motions recorded in faculty minutes were perhaps more immortal than the publications over which faculty members labored so intensely.

Professor White announced that the Great Lakes Colleges Association was sponsoring a National Endowment for the Humanities grant writing seminar on February 24-25 in Ann Arbor and that DePauw was invited to send five participants. Professor White asked that interested faculty members contact him by Wednesday night so he might submit names by Friday.

Presiding Officer Cooper than announced that as of the next academic year, Professor Anderson would chair the Department of Mathematics and Computer Sciences for three years.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:30 p.m.

AGENDA

For the Faculty Meeting of 5 March 1984

- *****
1. Call to Order (7:00 p.m., MOORE THEATRE)
 2. Approval of Previous Minutes
 3. Reports from Coordinating Committees
 - Academic Policy and Planning (Professor Sutton)
 - Motion to change Management Fellows Program (to be tabled)
 - Faculty (Professor Raymond)
 - Announcements
 - Management of Academic Operations (Professor Glausser)
 - Motion to include Sociology and Anthropology 204 Urban Sociology (1 course credit) in Group II of the Distribution Requirements (to be tabled)
 - Motion to include History 107-108, Introduction to Asian Civilization (1 course credit each semester) in Group IV of the Distribution Requirements (to be tabled)
 - Scholastic Achievement (Professor Hagaman)
 4. Reports from Other Committees
 5. Communications from the President and Others
 - Report on Admissions
 6. Old Business
 7. New Business
 8. Announcements
 9. Adjournment

FACULTY OF DEPAUW UNIVERSITY

Minutes of the Meeting of March 5, 1984

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:02 p.m. in the Moore Theatre of the Performing Arts Center. There were approximately 75 in attendance.

APPROVAL OF THE MINUTES

Secretary Reinhard announced the following corrections in the minutes of the previous meeting, page 6:

Earth Sciences 204: Earth History (1 course credit)
will be discontinued
and replaced with

Geology 112: Historical Geology (1 course credit);

Earth Sciences 111: Principles of Geology (1 course credit)
will become

Geology 111: Physical Geology (1 course credit).

The minutes were then approved as corrected.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
MOTION TO APPROVE THE PROPOSAL
TO OFFER THE MANAGEMENT FELLOWS PROGRAM
TO ALL LIBERAL ARTS STUDENTS AT DEPAUW

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton yielded to Director Tilden (Center for Management and Entrepreneurship) who spoke briefly of the proposal to open the Management Fellows Program to students majoring in any academic department and indicated his willingness to meet with departments and individuals some time before the next faculty meeting in order to discuss this diversification.

For CAPP, Professor Sutton moved to approve the following proposal:

Proposal to Offer the Management Fellows Program
to All Students at DePauw

Background of Current Program

Initiated in 1980, the Management Fellows Program now includes more than 95 students across all four grade levels. Each of these students majors in economics and follows a prescribed course of study that was approved by the faculty when the program began.

The program requires students to take nine courses in economics and six courses offered by other departments. The courses are

1. Introduction to Economics
2. Intermediate Microeconomics
3. Introduction to Financial Accounting
4. Intermediate Macroeconomics
5. Managerial Accounting
6. Managerial Finance
7. Business Policy
8. International Economics
9. Seminar in Economics
10. Business Writing
11. Calculus I
12. Discrete Mathematics
13. Introduction to Computers
14. Elementary Probability and Statistics
15. Ethics

At the same time, students in the program are required to meet all of the university's distribution and competence requirements.

In their junior year (in most cases), students participate in a semester-long internship at a business. The internships are arranged and closely monitored by the Director of the McDermond Center for Management and Entrepreneurship. The Director visits the intern in the workplace. Students prepare a detailed two-part report describing and evaluating their experiences. The employer also evaluates the student's work and contribution to the company. Students receive Winter Term Project credit for the internship.

Because a full semester of course work is eliminated when the student participates in the internship, courses are offered for

standard academic credit during Winter Term, allowing students to graduate from DePauw in four years. In the freshman year, students usually take Introduction to Financial Accounting; in the sophomore year, Introduction to Computers; and in the junior or senior year, Business Policy.

Management Fellows are required to maintain a 3.2 grade-point-average throughout their time in the program. If they fail to achieve this GPA during the freshman year, they are placed on probation for the sophomore year and are asked to achieve a 3.2 GPA for the sophomore year. If they do, they are removed from probation and can participate in an internship in the junior year. If they do not, they may be removed from the program or asked to achieve a 3.2 GPA for the first semester of the junior year. If that is achieved, they are allowed to participate in an internship during the first semester of the senior year. Decisions to place students on probation and to remove them from the program are made by the Director of the Management Center with the advice and counsel of faculty members who know the students well. The potential decision is discussed in detail with the student prior to a final determination of the student's status. Regular contact is maintained between the student and the Director of the program throughout the student's participation in the program.

Proposal for Diversification

I am proposing that the Management Fellows Program, an honors program currently available only to students majoring in economics, be made available to all qualified liberal arts students at DePauw. The elements of the proposal are:

1. The Management Fellows Program would be made available to to any qualified student who wishes to participate.
2. The decision to admit candidates would be made by the Director of the Center for Management and members of the center's Academic Advisory Committee.
3. Each academic department would maintain advising responsibility for its majors who are Management Fellows. The Director of the Management Center would monitor the students' progress through the Management Fellows Program.
4. All Management Fellows will be required to maintain a 3.2 GPA.

5. Two academic credits would be offered for successful completion of an internship during one semester of the junior or senior year. A grade of "S" or "U" would be given for the internship. Any student receiving a grade of "U" would not receive academic credit for the internship. A grade of satisfactory would be given to a student who meets the working requirements developed by his employer and the Director of the Management Center and who prepares satisfactorily two papers describing his or her internship experiences.
6. During the internship semester, Management Fellows will be asked to complete two 1/2 credit courses: Topics in Management--a directed readings course--and Business/Technical Writing. Both courses will be taught by correspondence with DePauw faculty. Students will receive standard letter grades for their work in these courses.
7. Management Fellows will no longer take courses during Winter Term for academic credit. Instead, they will have the same Winter Term project requirements as all other DePauw students.
8. Students will complete all requirements for their major and take
 1. Introduction to Economics
 2. Introduction to Financial Accounting
 3. Intermediate Microeconomics
 4. A course in ethics (e.g., Business Ethics, Ethics)
 5. A course in statistics (e.g., Elementary Probability and Statistics, Quantitative Analysis for Economics and Management, Statistics for the Behavioral Sciences)
9. Students must demonstrate competence in business policy, public policy, or organization theory either through a Winter Term project or through a semester course.
10. Students must demonstrate competency in computers through successful completion of a computers course or successful completion of a Winter Term project in computers approved by the Director of the program.
11. Juniors and sophomores (1983-84 academic year) already in the program will complete the program they have begun. Freshmen (1983-84) will have an opportunity to choose which program they wish to complete.

If approved, the diversification of the Management Fellows Program would begin slowly. We would plan to identify candidates from other departments during the fall semester, 1984, and would admit a small number on a trial basis. These students would most likely be freshmen and sophomores who would be targeting their internships for their junior year. This diversification would be viewed as an experiment which will be evaluated by the Director and participants at regular intervals. If the experiment works, it will be allowed to grow. If not, it will be modified or, if necessary, abandoned.

Benefits of Diversification

There are a number of benefits in diversifying the Management Fellows Program and offering it to students in a variety of academic departments.

First, the resources of the Management Center can be applied more broadly throughout the university. At present, these resources are focused principally on students majoring in economics. (Some benefit is derived by students who declare a Business Minor or who participate in the International Business Program. However, the primary focus of activity for the Management Center is the Management Fellows Program.) As students with varied academic backgrounds become Management Fellows, they will be able to draw upon the Center's resources, including: the management time and skill of the Management Center's staff; scholarship funds which are available to a limited number of students; the Morrison Fund--an endowment provided for the purchase of books in business and management; and an extensive network of individuals and businesses who are developing strong relationships with the Management Center through internship sponsorship and financial support.

Second, the Management Fellows Program can serve as a powerful tool to market the university to prospective students who wish to major in a variety of fields. The Management Center personally contacts several hundred high school students each year to introduce them to DePauw and the Management Fellows Program. This effort can be expanded beyond students interested primarily in economics. Such diversification may help improve the university's ability to attract students across many disciplines.

Third, diversification of the program will add flexibility to the curriculum Management Fellows pursue and give each student more options in his course work. A reduction in the number of core required courses will give students more room for electives. Also, flexibility in how some program requirements are met will give students a chance to pursue an academic pathway that best fits their interests. In particular, students will be free to pursue a variety of experiences during Winter Term, something they have not been able to do in the current program.

Fourth, selection of a major for Management Fellows will not be pre-determined. The program as proposed allows students the opportunity to explore many fields as potential majors and to select the discipline that best suits them. Students even have the option to change majors. We believe this increased flexibility is a major benefit of the proposed program. It recognizes the need to allow for student growth and can adjust to changing student interests.

Fifth, the interest expressed by many businesses in students majoring in areas other than economics will be met more directly through diversification. In recent months, many businesses have indicated a desire to introduce a variety of students to their industries. They will welcome the chance to provide internships for students majoring in areas such as psychology, communications, computer science, chemistry and other fields.

Sixth, offering of credit for the internship will enhance the educational emphasis of the internship and build a stronger link between the liberal arts curriculum and the business experience. It will also bring the Management Fellows Program in line with the GLCA programs in New York and Philadelphia, which offer academic credit for internships.

Seventh, the already rich learning experience students undergo during the internship will be enhanced as they examine the relationship between their work experiences and their liberal arts education. Regular writing exercises with comment and guidance from DePauw faculty members will help students crystallize their understanding of the impact their education has on the use of their skills in a working environment. These assignments will also help students continue to develop their writing skills. Directed readings tailored to the student's internship environment will foster a deeper analysis of the nature of the student's work.

Professor Sutton then moved to place this motion on the table; the motion to place on the table passed.

CAPP also provided the following additional information about the proposal:

A Comparison of Current and Proposed Management Fellows ProgramCurrent ProgramA. Course Work

1. Introduction to Economics
2. Intermediate Microeconomics
- *3. Introduction to Financial Accounting
4. Intermediate Macroeconomics
5. Managerial Accounting
6. Managerial Finance
- *7. Business Policy
8. International Economics
9. Seminar in Economics
10. Business Writing
11. Calculus I
12. Discrete Mathematics
- *13. Introduction to Computer Programming
14. Elementary Probability & Statistics
15. Ethics

B. Winter Term

Three courses for academic credit--

The starred courses above

C. Internship

Semester in length

Winter Term Project

Proposed ProgramA. Course Work

Fulfillment
of requirements
in the major.

1. Introduction to Economics
2. Introduction to Financial Accounting
3. Intermediate Microeconomics
4. A course in ethics
5. A course in statistics

B. Winter Term

Any available university-approved project

Might do projects in business or public policy and computer use.

C. Internship

Semester in length

2 Course Credits

Two 1/2-credit courses

1. Topics in Management
2. Business or Technical Writing

Questions and Answers About the Proposed Changes

The Management Fellows Program

1. What effect will the addition of two 1/2-credit courses during the internship have on staffing needs?

At present, the Management Center pays for some part-time instruction during Winter Term and the regular semesters. (Management Center funds are separate from the University operating budget.) Resources previously used to pay for part-time instruction will be shifted to the 1/2-credit courses taught during the internship semester. We will neither require additional courses from the full-time faculty nor hire more part-time faculty than has been customary to teach these courses for the immediate future.

2. How will these changes affect resource allocation?

We expect it to reduce the teaching load in economics and mathematics because (1) The Management Fellows who are not economics majors will take fewer courses in economics and (2) courses in Discrete Mathematics and Calculus will not be required.

Some of the current demand for courses such as Business Policy and Introduction to Computer Programming will be shifted to Winter Term projects and course work in other departments.

There may be a slight increase in the number of students taking some of the core courses (Introduction to Economics, Financial Accounting and Microeconomics). However, many business Minors currently take those courses. Some of them may apply, and be accepted, as Management Fellows. Thus, there may be some lateral movement between programs and only a slight increase in enrollment in the introductory courses.

3. How many students are in the program now and how many will be in the program if it's changed?

There are 96 students in the program now. We expect to add 30-35 students in the fall of 1984 (as incoming freshmen). Fourteen seniors will graduate from the program this year. That will give us about 115 students in the program at the beginning of the 1984-85 year. We would like to add 5-10 non-economics majors early in the semester (probably sophomores). That would give us 120-125 Management Fellows. In subsequent years, we can add more students, but we do not plan for more than 150-160 students in the

program in the immediate future. We believe that is about the maximum number of students we can adequately serve and still maintain the high quality of contact and internship opportunities.

4. Isn't this proposal just a way to create a DePauw Business School?

No. In fact, we are trying to move in the opposite direction by encouraging students from any academic discipline to participate. This strikes us as linking the Management Fellows Program more effectively with the university's liberal arts emphasis.

Also, we plan to broaden the types of internships we offer. In the future, they won't all be in business. Some may be in private or governmental non-profit settings. The emphasis will be on management internships.

Finally, we have built much more flexibility into the way students can meet program requirements. We believe this makes it more consistent with the university's concern to encourage and adapt to student growth.

5. Why change the program?

We believe qualified students from all academic disciplines should have an opportunity to gain experience through semester internships. Many DePauw alumni, including the current director of the program, majored in disciplines other than economics and succeeded as managers in business and non-business settings. The economics majors who are Management Fellows have done well and made the program a success. Students with other backgrounds will enhance that success and strengthen the program.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
ANNOUNCEMENTS

For CAPP, Professor Sutton announced that Professor Davis was replacing Professor McKelligan on the committee. He also indicated that the committee was continuing to wrestle with a plan for program evaluation.

COMMITTEE ON FACULTY:
ANNOUNCEMENTS

For the Committee on Faculty (COF), Professor Raymond said that the committee was meeting twice a week instead of once, that it had completed deliberations on some tenure cases but not all, and that it would soon begin interviewing interim review candidates.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
MOTION ON COURSES FULFILLING DISTRIBUTION REQUIREMENTS

For the Committee on Management of Academic Operations (MAO), Professor Glausser moved

to include Sociology and Anthropology 204, Urban Sociology
(1 course credit) in Group II of the distribution requirements,

and

to include History 107-108, Introduction to Asian Civilization
(1 course credit each semester) in Group IV of the distribution
requirements.

Professor Glausser then moved to place this motion on the table; the motion to place on the table passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
CHANGES IN COURSE CREDIT AND COURSE NUMBER

For MAO, Professor Glausser moved that

Art 101-102, Introduction to Art History (1/2 course credit)
become

Art 130, Introduction to Art History (1 course credit);

Art 210, Non-Western Art History (1/2 course credit)
become

Art 210, Non-Western Art History (1 course credit);

Art 220, Contemporary Art (1/2 course credit)
 become
 Art 220, Contemporary Art (1 course credit);

Art 300, Medieval Art and Architecture (1/2 course credit)
 become
 Art 300, Medieval Art and Architecture (1 course credit);

Art 301, Early Modern Art (1/2 course credit)
 become
 Art 301, Early Modern Art (1 course credit);

Art 302, Renaissance (1/2 course credit)
 become
 Art 302, Renaissance (1 course credit);

Art 310, Northern European Art: Early Flemish to Rembrandt
 (1/2 course credit)
 become
 Art 310, Northern European Art: Early Flemish to Rembrandt
 (1 course credit); and

Art 402, American Art (1/2 course credit)
 become
 Art 402, American Art (1 course credit).

The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
 ANNOUNCEMENTS

For MAO, Professor Glausser announced three new minors in Communication Arts and Sciences: Rhetoric and Interpersonal Communication, Mass Communication, and Theatre.

For MAO, Professor Glausser also indicated that the committee had received some complaints from students concerning classes that are filled before registration. Professor Glausser said that although not proposing any legislation, MAO wanted to alert faculty members to the students' concerns.

SCHOLASTIC ACHIEVEMENT COMMITTEE:
ANNOUNCEMENT

For the Scholastic Achievement Committee (SAC), Professor Hagaman indicated the committee's interest in the improved quality of the Book Store and encouraged faculty members to respond to the request of Mr. Conrad, Manager of the Book Store, for suggestions of book titles to be included in the inventory.

ADMINISTRATION COMMITTEE:
ANNOUNCEMENTS

For the Administration Committee, Professor Garrett announced that the membership of that committee had been expanded to include the chairs of CAPP, MAO, and SAC and that meetings were more frequent than in the past. Professor Garrett stated that in one recent meeting when the committee discussed the budget for the next academic year, participants had considered many possibilities depending on a variety of enrollment and tuition figures. He also indicated that at another time the committee had discussed alternative campus living arrangements.

COMMUNICATIONS FROM THE PRESIDENT

President Rosser expressed his concern over the quality of the Book Store and indicated that an expansion of the facility might be in order. After urging faculty to submit suggestions of book titles to the manager, he commented on the need for persons to purchase the books once they are in stock.

The President then thanked the School of Music for its stunning performance of Die Fledermaus and the basketball team for winning the National Collegiate Athletic Association (NCAA) Division III regional playoffs. He then noted that the team will play in the quarter finals on Saturday, March 10 at 7:00 at the Neal Fieldhouse in the Lilly Center.

In conclusion, the President indicated that since Tiger Talks were scheduled for Tuesday, March 6, the faculty luncheon would be moved to Wednesday, March 7. He invited faculty members to attend both luncheons.

COMMUNICATIONS FROM ADMISSIONS

Assistant Vice President Murray announced that since the last faculty meeting there had been some changes in the application situation. While in February, there were 209 fewer applications than at that time the previous year, the number fell over the following weeks to 266. At the time of his report to the faculty, however, there were 200 fewer applications than in the previous year. The Assistant Vice President said that since this year's application deadline was March 10, while last year's was February 15, he hoped to see a considerable increase in applications over the following week. He predicted that in one month the Admissions Office would have a full picture of the application situation. After indicating that the quality of applicants was still considerably above that of last year, he thanked faculty members for their participation in the Admissions weekend activities.

OLD BUSINESS:

MOTION TO DELETE FROM THE FACULTY HANDBOOK
THE PROVISION CONCERNING ROBERT'S RULES OF ORDER

Professor Dudley then moved to remove from the table the motion to delete paragraph B, Section XII of the Faculty Handbook:

All business shall be conducted according to proper parliamentary procedure as set forth in Robert's Rules of Order.

The motion to remove from the table passed. Professor Dudley observed that, according to Robert's Rules, the function of meetings was to conduct business, but that faculty meetings often consisted of extended discussions rather than expedient transactions of business. If the motion failed, he warned, he might insist that future meetings follow the Rules. There followed a discussion in which participants sought evidence for the alleged violations of Robert's Rules, speculated on the potential chaos should the Rules not be held as an ideal (even though not perfectly followed), and questioned whether Robert's Rules contained a provision whereby extended discussion and expedient business transactions might both be incorporated into meetings. When this last question was raised, all those present turned to Professor Dudley who, having responded to an earlier question on the motion, stated that while he knew the answer to this question, he could not respond since the Rules insisted that no person speak more than twice to a motion.

SUBSTITUTE MOTION

At this point, Professor Gustavsson moved to substitute the main motion with a motion

to drop the provision in Robert's Rules that no one speak more than twice to a motion.

However, the substitute motion was defeated.

And, even though warned about the possible consequences of their action, the faculty voted not to pass the main motion.

ANNOUNCEMENTS

Professor McFarland announced that the Phi Beta Kappa convocation will be held at 11:00 on March 9 in Meharry Hall. The speaker for the occasion will be Dr. Robert C. Williams, Dean of University College and Professor of History at Washington University (St. Louis).

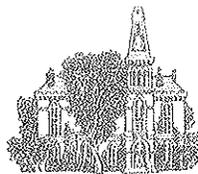
Vice President Cooper announced that Professor A. Catanese will replace Professor White as Faculty Development Coordinator.

Professor Brooks indicated that because of the basketball game, the Open House for McKim Observatory (originally set for Saturday, March 10) will be rescheduled for Friday, March 9 from 7:30 to 10:00.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:35.

Respectfully submitted,
Michael Reinhard

**DEPAUW UNIVERSITY**

Greencastle, Indiana 46135

March 29, 1984

To: Faculty Meetings Presiding Officer Cooper
From: Member of the Faculty Dudley
On: Faculty Meeting Points of Order

At the faculty meeting on Monday, I am prepared to make quite a few Points of Order, and this is to instruct you on how you should behave. If you know already, ignore the rest of this, but you can't assume anything, can you?

When I leap to my feet saying, "Mr. President, I rise to a point of order" which I may do even when someone else is speaking, your duty is to make the speaker sit down, have me state my point of order, and then rule on it. You must rule on it before going on, or I will leap to my feet to make the point of order that the Presiding Officer is proceeding out of order, on which point you must rule before ruling on my preceding point. You can see the possibilities for confusion, so watch your step.

If I choose, I may appeal an adverse ruling by you, in which case the assembly must vote on whether you were correct immediately. I probably won't do that because (i) all of your rulings will be in my favor, since I will be right (ii) the faculty wouldn't know if I were right or wrong and (iii) in either case they'd vote against me, the pest.

RECEIVED

MAR 29 1984

Office of Academic Affairs

AGENDA

For the Faculty Meeting of 2 April 1984

1. Call to Order (7:00 p.m., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Academic Policy and Planning (Professor Sutton)
 - Motion to approve proposal on Management Fellows Program (to be removed from the table)
 - Report on consideration of program evaluation methods
 - Announcements
 - Faculty (Professor Raymond)
 - Announcements on personnel and status
 - Management of Academic Operations (Professor Glausser)
 - Motion concerning standards for obtaining an exemption from the W requirement (to be tabled)
 - Announcement concerning the 1985-86 calendar
 - Scholastic Achievement (Professor Hagaman)
4. Reports from Other Committees
5. Communications from the President
6. Old Business
7. New Business
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY

Minutes of the Meeting of April 2, 1984

CALL TO ORDER

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:00 p.m. in the Thompson Recital Hall of the Performing Arts Center. There were approximately 80 in attendance.

APPROVAL OF THE MINUTES

When the Presiding Officer announced the first item of the agenda and asked the faculty to take action on it, Professor Dudley raised a point of order.

POINT OF ORDER:
QUORUM

Professor Dudley noted that according to Robert's Rules, when, as in the case of the faculty, an assembly has no stated quorum, the quorum is a majority of the body as a whole. Based upon the 171 eligible voters, a faculty quorum consists of 86 members according to Professor Dudley. He observed that since fewer than 86 were present at the April faculty meeting, no action was possible.

Presiding Officer Cooper then ruled that a quorum was present, whereupon Professor Dudley appealed. The Presiding Officer asked for a vote, and the faculty upheld the ruling of the chair.

APPROVAL OF THE MINUTES

The minutes of the previous meeting were approved as distributed.

ANNOUNCEMENTS

The Presiding Officer expressed appreciation for Professor Dudley's message to the faculty concerning Robert's Rules and indicated the need for sensitivity to both custom and the Rules. He observed that in two situations particularly he would support the Rules' specifications:

- 1) if a member does not speak to a motion, and
- 2) if a member speaks more than twice to a motion or a segment of a motion.

Professor Stark then observed that 88 faculty members were present at the meeting.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
MOTION TO APPROVE THE PROPOSAL
TO OFFER THE MANAGEMENT FELLOWS PROGRAM
TO ALL LIBERAL ARTS STUDENTS AT DEPAUW

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton moved to remove from the table the motion to approve the proposal offering the Management Fellows Program to all liberal arts students at DePauw. He then moved to approve the proposal as detailed in the minutes of the March 1984 faculty meeting.

Professor Sutton invited Director Tilden (Center for Management and Entrepreneurship) to speak about the proposal. Director Tilden urged passage of the proposal for three basic reasons:

- 1) The diversification, which would open the Management Fellows Program to those not majoring in Economics and Management, would be closer to the liberal arts tradition of DePauw.
- 2) With the new proposal, a Management Fellow would have the same Winter Term options as other DePauw students; currently, three of the four Winter Terms are specified.
- 3) By providing more flexibility, the new program would reduce the demand in some departments, such as Mathematics and Computer Science.

Director Tilden emphasized that the program would be available to any qualified DePauw student.

In the following debate, faculty members raised questions about the benefits of the program, discussed its flexibility/rigidity, and speculated on the advisability of offering academic credit for work experiences. Those opposed to academic credit in this context

- 1) indicated the appropriateness of the current policy through which Winter Term credit is granted to semester internships while regular academic courses are offered during Winter Term; and
- 2) commented on the difficulty of quality control should academically credited internships expand beyond the Management Fellows Program.

Those favoring academic credit

- 1) pointed to current experiential programs (such as student-teaching, junior-senior nursing, the Philadelphia Urban Program, and the Oak Ridge Science Semester) that serve as precedents for offering academic credit for work experience activities;
- 2) speculated that the difficulty of arranging adequate Winter Term offerings for the current Management Fellows Program would be increased with diversification, should academic credit not be granted for semester internships; and
- 3) commented that students might be more highly motivated in their academic work if they experienced its applications elsewhere.

After the discussion had continued for some time, Professor Smith moved that the debate be closed; the motion carried.

The Presiding Officer then put the question, at which point Professor A. Catanese objected. The Presiding Officer overruled the objection and Professor A. Catanese appealed. The faculty upheld the chair's ruling.

Professor Baughman called for a secret ballot; Professor Serpa and Librarian Saunders served as counters. The motion to approve the proposal passed, 68-14.

COMMITTEE ON ACADEMIC POLICY AND PLANNING: ANNOUNCEMENTS

For CAPP, Professor Sutton indicated that the committee continued to wrestle with the problem of program evaluation. Because CAPP is frequently asked to make recommendations concerning programs, it is attempting to devise some objective means of considering such requests within the context of the mission statement, budget, student-faculty demand, existing and proposed programs, etc.

COMMITTEE ON FACULTY:
ANNOUNCEMENTS

For the Committee on Faculty (COF), Professor McFarland announced that the committee had virtually completed all the tenure reviews, had finished half the interim reviews, would finish chairs' reviews and begin promotion considerations within the near future. Professor McFarland further reported that the committee would be meeting two or three times a week in order to complete its work by the end of the year.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
DISTRIBUTION REQUIREMENTS

For the Committee on Management of Academic Operations (MAO), Professor Glausser moved

- 1) to add Sociology and Anthropology 204 (Urban Sociology) to the list of courses fulfilling the Group 2 distribution requirements; and
- 2) to add History 107-108 (Introduction to Asian Civilization) to the list of courses fulfilling the Group 4 distribution requirements.

The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
EXEMPTION FROM THE W COMPETENCE REQUIREMENT

For MAO, Professor Glausser moved to set standards for obtaining the exemption from the W competence requirement as specified below:

A few exceptionally qualified students may petition for exemption from the W requirement by being certified in W competence. These students must fulfill the following criteria:

- 1) They must have been assigned to a W course on entering DePauw.
- 2) They must petition for exemption, by the end of their first year at DePauw, to the Writing Program's Placement and Monitoring Committee.

- 3) Along with the petition, they must submit a portfolio of their own college-level writing, done either at DePauw or at another college or university, in courses other than those whose primary purpose is to teach writing.
- a) The portfolio must contain both out-of-class and in-class writing (essay examinations could be an example of the latter).
 - b) There must be a minimum total of 16 pages (at least 4000 words) in the portfolio.
 - c) The quality of the writing must correspond to the exit standards for W courses.

The petition and portfolio should be given to the Coordinator for Special Academic Programs, Academic Affairs Office, Asbury Hall, who will convey them to the committee. Questions about exit standards should be directed to the Coordinator.

The motion to place on the table passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ANNOUNCEMENT (CHANGE IN COURSE TITLE)

For MAO, Professor Glausser noted that

Biological Sciences 100, Principles of Biological Sciences,
1 course credit

had become

Biological Sciences 100, Introduction to the Biological Sciences,
1 course credit.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ANNOUNCEMENT (CALENDAR)

For MAO, Professor Glausser reported that the committee had approved the 1985-86 calendar. According to Professor Glausser, MAO bypassed the controversy over Easter Monday by following Professor Brooks' recommendation to schedule Spring Break one week later, thereby incorporating Easter Monday into the regular vacation.

COMMITTEE ON SCHOLASTIC ACHIEVEMENT:
ANNOUNCEMENTS

For the Committee on Scholastic Achievement (SAC), Professor Hagaman announced that the committee had discussed the proposed Alcohol Policy.

He also indicated that SAC had been considering a sexual harassment policy which was needed for both academic and legal reasons. In order to receive recommendations from faculty members, SAC will be presenting them with the University's proposal on this policy.

COMMUNICATIONS FROM THE PRESIDENT

President Rosser indicated that the new Alcohol Policy might be an appropriate topic for the faculty luncheon on Tuesday, April 3.

He then stated that in response to CAPP's resolution of the Easter Monday dilemma, he planned to recommend to the Board of Trustees that they move Easter Monday for the 1986-87 academic year.

The President's final announcement concerned the meeting of the Board of Visitors on the DePauw campus April 6-7; the Board will discuss various aspects of the Department of Health, Physical Education and Recreation.

COMMUNICATIONS FROM ADMISSIONS

Director of Admissions Berg announced that applications were 70 fewer this year than during the same time period last year. He further stated that the office was seeing later activity this year and that the quality of applicants has been higher than previously.

OLD BUSINESS

Professor Gustavsson moved

that CAPP establish a four-member panel (including the Director of the Management Fellows Program and three faculty members) to work in conjunction with the Assistant Director of the Bureau of Testing in order to determine the success of the program. Over

the next five years, the panel should distribute prepared surveys to four categories of DePauw graduates employed in business:

- 1) Management Fellows employed immediately after graduation;
- 2) Management Fellows receiving MBAs before being employed;
- 3) Students (with GPAs comparable to those of Management Fellows) not participating in the Management Fellows Program but receiving MBAs.
- 4) Students (with GPAs comparable to those of Management Fellows) neither participating in the Management Fellows Program nor receiving MBAs.

After the faculty had discussed the motion, Professor Gass moved to table the motion.

Professor Gass's motion passed.

ANNOUNCEMENTS

Professor Smith made three announcements:

- 1) The Annual Health Fair will be held during Registration on Thursday, April 12, from 9:00 to 4:00 in the lobbies of the Math and Science Building, Roy O. West Library, Union Building, and Administration Buildings.
- 2) Friday, April 27, will be Research Day for the senior students who will be presenting overviews of their research in Meharry Hall. An agenda will be sent to all department chairs; all faculty are invited.
- 3) The Nursing School will offer a Coronary Pulmonary Resuscitation course to faculty, staff and students on Monday, April 30, and Thursday, May 3, from 6:00 to 10:00 p.m. in the Union Building ballroom. The cost will be \$1.00 and reservations should be made through the Union Building office.

A recertification class will be offered from 4:00 to 6:00 p.m. There will be no charge.

Dean Claar announced that the Committee on Alcohol Policy was completing its proposal and will host two open meetings (April 3 in Recital Hall at 6:30, and April 4 in Meharry Hall at 4:00).

Assistant Director of Libraries Smith announced that the last day to order books will be April 13.

The final announcement came from Professor Gass who reminded faculty that unless they received written approval from the Academic Vice President, they were expected to participate in Commencement ceremonies.

ADJOURNMENT

Upon the Presiding Officer's attempt to adjourn the meeting, Professor Morrill objected, saying that the making of such a motion was the right of the faculty, not that of the Presiding Officer. Laughingly, he moved that the meeting be adjourned; the motion passed unanimously.

Michael Reinhard
Secretary of the Faculty

Hudson

000181

AGENDA

For the Faculty Meeting of May 7, 1984

1. Call to Order (7:00 p.m., Thompson Recital Hall)
2. Approval of Previous Minutes
3. Reports from Coordinating Committees
 - Academic Policy and Planning (Professor Sutton)
Announcements
 - Faculty (Professor Raymond)
Announcements
 - Management of Academic Operations (Professor Glausser)
Motion concerning W exemption (to be removed
from the table)
Motion concerning double majors
Motion dropping Math 275, History of Mathematics,
from Group IV of the Distribution Requirements
Motion concerning frequency of offering for
distribution courses
 - Scholastic Achievement (Professor Hagaman)
Announcements
4. Reports from Other Committees
 - Teacher Education Committee (Professor Raybern)
5. Communications from the President and Others
6. Old Business
7. New Business
 - Motion to approve the results of the
faculty election
 - Motion to confer degrees
8. Announcements
9. Adjournment

THE FACULTY OF DEPAUW UNIVERSITY
Minutes of the Meeting of May 7, 1984

CALL TO ORDER

The regular meeting of the Faculty of DePauw University was called to order by Academic Vice President Cooper at 7:05 p.m. in the Thompson Recital Hall of the Performing Arts Center. There were approximately 80 in attendance.

APPROVAL OF THE MINUTES

Professor Gustavsson requested the following changes in his motion (under Old Business) to establish a panel to determine the effectiveness of the Management Fellows Program:

1. The Committee on Academic Policy and Planning will establish a four-member panel (including the Director of the Management Fellows Program and three faculty members) to work in conjunction with the Assistant Director of the Bureau of Testing in order to determine the utility of the program.
2. The question to be answered by the panel is whether the students in tracks one and two enjoy in their business careers any significant advantages over those in tracks three and four.

The faculty consented to these changes, then approved the minutes of the previous meeting as orally amended.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
RESOURCE ALLOCATION SUBCOMMITTEE

For the Committee on Academic Policy and Planning (CAPP), Professor Sutton asked Professor Herrold to report for the Resource Allocation Subcommittee (RAS). Professor Herrold announced the following two resolutions made by RAS and accepted by CAPP:

1. In view of the fact that RAS is charged with working within administrative constraints regarding the size of the faculty, RAS resolves to consider position requests as a pool, considering relative merit as well as individual merit.
2. In order to implement the RAS policy of allocating positions in a yearly pool, RAS will require that, barring unforeseen circumstances, all requests for positions be submitted to the subcommittee by the third Monday of September.

COMMITTEE ON ACADEMIC POLICY AND PLANNING:
ANNOUNCEMENTS

For CAPP, Professor Sutton announced that the committee had accepted Professor Herrold's resignation as Chair of RAS. He announced that CAPP is currently seeking replacements for the Chair of RAS and for subcommittee members who will be on leave the next academic year or whose term will expire in December 1985. Anyone interested should contact Professor Sutton.

For CAPP, Professor Sutton also indicated that CAPP had passed the following resolution:

Copies of all written material sent to RAS concerning allocation requests are forwarded to CAPP and the Office of the Vice President for Academic Affairs. If that material contains references to individuals by name, that material (in accordance with COF principles of confidentiality) is open to inspection by those individuals mentioned.

For CAPP, Professor Sutton then indicated that the committee had established an Admissions Advisory Subcommittee which would

1. examine the relationship of financial aid to admissions yield;
2. examine the relationship of SAT scores and high school solid courses to past admissions policy and yield;
3. examine the desirability of admissions standards and the relationship to the "quantity-quality" issue; and
4. report findings to CAPP by September, 1985.

Professor Kissinger will chair the subcommittee: other members include Professors Calvert, Garrett, Hazel, Rainbolt, and Warren, with Mr. Berg, Director of Admissions, and Mr. Wright, Associate Director of the Bureau of Testing and Research, serving as resource people.

For CAPP, Professor Sutton reported that the committee continued to work on a model for program evaluation. In conclusion, he announced that Professor Wachter will chair the committee for 1984-1985.

COMMITTEE ON FACULTY:
ANNOUNCEMENTS

For the Committee on Faculty (COF), Professor Raymond announced that the committee had made recommendations to the President based on its tenure and departmental chair reviews. According to Professor Raymond, COF was nearly finished with interim reviews and planned to begin promotion considerations this week. He indicated that COF had completed the GLCA Sex Equity Survey and had given the Vice President for Academic Affairs its opinion on the Faculty Status and Retirement Policy.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
EXEMPTION FROM THE W COMPETENCE REQUIREMENT

For the Committee on the Management of Academic Operations (MAO), Professor Glausser moved to remove from the table the motion concerning exemption from the W competence requirement. Professor Glausser then moved

to approve the motion as detailed in the minutes of April, 1984.

Professor Raymond moved

to amend the motion by inserting the following underlined phrase in the first sentence of the proposal: A few exceptionally qualified students, primarily transfer students from other colleges, may petition for exemption from the W competence requirement as specified.

The amendment failed with 27 in favor, 32 opposed.

The question was called and the main motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
NEW COURSE

For MAO, Professor Glausser moved to add to the curriculum Physics 205, Introduction to Engineering and Technology (1/2 credit). The motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
DOUBLE MAJORS

For MAO, Professor Glausser moved to add the following sentence to the statement on double majors (Bulletin, p. 35):

No more than two courses may overlap between the two majors. Professor Gass then moved to table the motion: his motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
DELETION OF COURSE FROM GROUP 4
OF DISTRIBUTION REQUIREMENTS

For MAO, Professor Glausser moved

to drop Math 275, History of Mathematics (1 course credit), from Group 4 of the distribution requirements.

Professor Glausser then moved to place this motion on the table; the motion to place on the table passed.

Professor Glausser noted that with the above motion, MAO had completed its review of the distribution groups.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
FREQUENCY OF OFFERING FOR DISTRIBUTION COURSES

For MAO, Professor Glausser moved to approve the motion that any course meeting distribution requirements in Groups 1-4 will normally be removed if not taught at least once during a period of four consecutive semesters.

Professor Glausser then moved to place the motion on the table; this motion passed.

COMMITTEE ON MANAGEMENT OF ACADEMIC OPERATIONS:
ANNOUNCEMENTS

Professor Glausser announced that Professor James George will chair MAO next year.

SCHOLASTIC ACHIEVEMENT COMMITTEE:
ANNOUNCEMENTS

For the Scholastic Achievement Committee (SAC), Professor Rambo announced that the committee had been asked to respond to the Greek Task Force report. Feeling there had been insufficient faculty input, SAC sponsored an open meeting for faculty and consequently took comments to the Board of Trustees' Student Affairs Committee which then voted to delay presentation of the report to the Board until October 1984.

TEACHER EDUCATION COMMITTEE:
ANNOUNCEMENTS

For the Teacher Education Committee, Professor Raybern indicated that the committee (which advises the Education Department by reviewing applications and proposing admissions policies) had admitted 35 of 37 students to the Teacher Education Program. The average Grade Point Average of those admitted is 2.96, with the range extending from 2.2 to 3.75. Professor Raybern also reported that next fall the committee will be presenting proposed changes in the formal admissions policies to CAPP and the faculty.

COMMUNICATIONS FROM THE PRESIDENT

President Rosser noted that the Board of Trustees meeting had been productive. He also complemented the faculty for coming to grips with future challenges and he thanked the American Association for University Professors members for bringing George Keller to campus to discuss long range planning issues.

After reminding faculty of the luncheon the next day and the dinner-dance May 11, President Rosser invited Academic Vice President Cooper to speak about the following early retirement option recently approved by the Board of Trustees.

FACULTY STATUS AND RETIREMENT

Faculty members at DePauw have historically retired from full-time teaching by or before the end of the academic year in which the person attains 65, the age that remains the basis of our TIAA/CREF planning. Under the following changes and codifications of faculty status and retirement options, each person may choose when and how much to reduce his or her faculty responsibilities before full mandatory retirement by the end of the academic year in which the person attains age 70.

A. Definitions of Faculty Status:

- a. Instructor, Assistant Professor, Associate Professor, Professor
- b. Senior Professor

A faculty member may be appointed Senior Professor during the years of age 66 through 70 (a period when full retirement benefits are available from TIAA/CREF and Social Security). A Senior Professor may teach one course each semester, at 10% of base salary* per course, and will be exempt from committee assignments, Winter Term responsibilities, and student advising beyond that associated with the course(s) taught.

- c. Emeritus Professor

An Emeritus Professor has completed his or her teaching career at DePauw. Emeritus status is conferred at the end of the academic year in which the faculty member ceases all teaching responsibilities. Emeritus status is attained automatically at the end of the academic year in which the faculty member attains age 70.

B. Retirement Classifications:

- a. Early Retirement

A full-time faculty member or professor on half-time appointment may elect during the years of age 61 through 65 to cease all teaching and other university responsibilities. Upon election of early retirement the faculty member enters Emeritus Professor status. The compensation for early retirees is 50% of base salary,* life and medical insurance benefits (at 100% of base salary levels), and educational benefits for children for those who are otherwise eligible. (The university will not

contribute to TIAA/CREF nor continue disability coverage.) This compensation package may extend for as many as five years but not beyond the academic year in which the faculty member attains age 65.

b. Half-time Appointment

A full-time faculty member may elect during the years of age 61 through 65 to reduce his or her teaching to half-time. Anyone electing this appointment must enter Senior Professor or Emeritus Professor status not later than the academic year in which age 66 is attained. In addition to teaching half-time, the faculty member will participate half-time in Winter Term, carry half a normal advising load, and may serve on committees. The compensation for those on half-time appointment is 55% of base salary* on which the university will continue social security payments. The university will extend full educational benefits to those who are otherwise eligible and contribute to life, medical, and disability insurance and to TIAA/CREF at a rate equal to 100% of base salary.* In addition, the faculty member on half-time appointment is eligible to participate in the university's leave program.

C. Pre-Retirement Leave:

Any faculty member on full or half-time appointment who becomes eligible for a sabbatical leave between age 60 and 64 may apply for a semester-long pre-retirement leave in lieu of a regular sabbatical. The faculty member planning a pre-retirement leave should consult with the Faculty Development Coordinator. Proposals for such leaves must present explicit and imaginative plans for preparing a faculty member for productive retirement from DePauw University, e.g., preparation to retrain, relocate, try a career alternative, perform professional consultation, etc. A faculty member who takes a pre-retirement leave may teach full-time no more than one academic year after the conclusion of the leave. Otherwise, usual leave procedures and requirements apply.

*Base salary is the (teaching) salary in the last year of full-time service prior to attaining Senior Professor status or electing early retirement or half-time appointment and is incremented each year at the average annual rate of increase for full-time faculty members.

Note: The age of faculty member in an academic year is the age attained in that academic year (i.e., the age last birthday at midnight, June 30).

Board of Trustees
27 April 1984

RESOLVED that the Board of Trustees approve the "Faculty Status and Retirement" document. This document is approved with the understanding that the Board or the Administration may withdraw the offer of these benefits or modify the benefits offered at any time. The Administration may implement the section on definitions of faculty status as of 1 July 1984 and the retirement classifications as of 1 July 1985.

Having distributed copies of the above document, Presiding Officer Cooper indicated that the policy had been reviewed by the Administration Committee and the Committee on Faculty and that Section C (Pre-Retirement Leave) had been taken to the Faculty Development Committee. The Vice President expressed the hope that the institution would provide advice to faculty on retirement planning.

REPORT FROM ADMISSIONS

Director of Admissions Berg announced that the Office had received 1,913 applications (45 fewer than last year) and 493 tuition deposits (18 fewer than last year). He speculated that from the more than 700 accepted applicants who had not yet responded, DePauw could possibly gain 150 students; this possibility led him to estimate that the number of entering students would range from 630 to 650.

NEW BUSINESS: RATIFICATION OF FACULTY ELECTIONS

Secretary Reinhard moved that the faculty ratify the results of the elections as given below:

DEPAUW UNIVERSITY FACULTY
COMMITTEE MEMBERSHIP, 1984-85

The number following each name indicates the year that person's term expires, on June 30.

<u>Committee</u>	<u>Division</u>	<u>Divisional Representatives</u>	<u>At-Large Representatives</u>
Academic Policy and Planning	1	Jana Bradley 85	
	2	Starr Howlett 87	Larry Sutton 85
	3	Mike Zeller 86	Paul Kissinger 87 Sherry Smith 85
	4	Marcia McKelligan 85	Dan Wachter 86
Faculty	1	Eunice Wilcox 86	
	2	Cynthia Cornell 87	Martha Rainbolt 86
	3	Jim Madison 85	Michael Johnson 87
	4	Ralph Raymond 85	Alan Pankratz 85 Bob Newton 87
Management of Academic Operations	1	David Ott 87	
	2	Richard Curry 87	Carl Huffman 85
	3	Richard Mayes 86	James George 86
	4	Roger Gustavsson 85	John Wilson 85 Deborah Bhattacharyya 87
Scholastic Achievement	1	Dan Rizner 87	
	2	Ed Mayer 87	Nancy Metzger 86
	3	Thomas Hagaman 86	Wade Hazel 85
	4	Stanley Warren 85	Nancy Davis 87 John White 85 (4)
Athletic Board	1	Page Cotton 86	
	2	Bob Sedlack 87	Gordon Mennenga 85 (1)
	3	Bob Stark 87	Jim Gammon 86
	4	Gary Lemon 85 (3)	Bob Loring 87 James Mannon 86
Faculty Development	1	Bob Kingsley 85	
	2	James Rambo 86	Wayne Glausser 85
	3	Katherine Bridges 87	
	4	Darrell LaLone 87	Anthony Catanese 86
Graduate Council	1	Ed Meyer 86	
	2	Robert Miller 85	Gordon Mennenga 87
	3	Richard Smock 85	Richard Mayes 85
	4	John Baughman 86	Shanker Shetty 87 James Mannon 86

International Education	1	Vergene Miller 87	
	2	Vincent Serpa 85 (2)	Jim Rambo 86
	3	Lou Smogor 85	Starr Howlett 87
	4	William Harman 86	Steven Raines 85
			Darrell LaLone 85
Scholastic Standing	1	Edward Meyer 85	
	2	Gordon Mennenga 87	
	3	Underwood Dudley 86	
	4	Gary Lemon 86	
Teacher Education	1	LeRoy Schoenfeld 86	Ruth Lester 87
	2	Cynthia Cornell 86	
	3	Janet Teeguarden 87	AJCL Hogarth 85
	4	William Field 87	Richard Smock 85
			Stanley Warren 86
Administration			Charles Mays 87
			B. L. Garrett 85
			Thomas Emery 86
Board of Control of Student Publications			Bill Daynes 86
			Barbara Steinson 86
			William Cavanaugh 85
			David Field 85
Student Life			John McFarland 85
			Donald Ryujin 86
Honorary Degrees			Roger Gustavsson 87
			Robert Sedlack 85
			Ralph Raymond 86
Little Theatre Board			Thomas Fitzpatrick 86
			Nancy Metzger 85
Memorial Student Union Board			Woody Dudley 87
			William Field 86
Great Lakes College Association Representative			Nancy Metzger 85
			John Kaemmer 86
Secretary of the Faculty			Michael Reinhard 86

REVIEW COMMITTEE
(2/1/84 - 1/31/85)

<u>Division</u>	<u>Members</u>	<u>Alternates</u>
1	Page Cotton	William Meehan Barbara Federman
2	Larry Sutton Gordon Mennenga	James Rambo Brandt Steele
3	Margaret Berrio John Morrill	Martha Avery Catharine Powell
4	John White Barbara Steinson	David Maloney Gary Lemon

Divisional Officers
(7/1/84 - 6/30/85)

<u>Division</u>	<u>Chairman</u>	<u>Secretary</u>	<u>Third Member of the Nominating Committee</u>
1	David Herrold	Orcenith Smith	Thomas Mont
2	Chris French	David Field	Glenn Welliver
3	Jim Madison	Howard Brooks	Fred Soster
4	Sid Milkis	Marthe Chandler	Judy Raybern

Notes

- Wayne Glausser 1st semester for Bob Sedlack
- Ed Mayer 1 yr. replacement for Vincent Serpa
- Mike Zeller 1st semester for Gary Lemon
- Marty Catanese 1 yr. replacement for Stanley Warren

The motion to ratify election results passed.

GRANTING OF DEGREES

Both having daughters in the 1984 graduating class, Professors Cavanaugh and Madison moved jointly (each more or less stating alternate phrases)

that the faculty recommend to the President and the Board of Trustees that those candidates certified by the Registrar as having completed the necessary requirements be awarded the degree of Bachelor of Arts.

Professor Mayes, whose wife is a 1984 graduate, seconded the motion. The motion passed.

Professor Grubb, Director of the School of Music, moved

that the faculty recommend to the President and the Board of Trustees that those candidates certified by the Registrar as having completed the necessary requirements be awarded the degree of Bachelor of Music.

The motion passed.

Professor Smith, Director of the School of Nursing, moved

that the faculty recommend to the President and the Board of Trustees that those candidates certified by the Registrar as having completed the necessary requirements be awarded the degree of Bachelor of Nursing.

The motion passed.

Professor Hazel, whose wife will receive a Master's Degree, moved

that the faculty recommend to the President and the Board of Trustees that those candidates certified by the Registrar as having completed the necessary requirements be awarded the degree of Master of Arts or Master of Arts in Teaching, as appropriate.

The motion passed.

NEW BUSINESS

Professor Gustavsson inquired about a recent GLCA statement on scholars associated with but not members of college faculties. As an example of ways to include such scholars, he recommended granting them faculty library privileges (privileges which he felt also ought to be retained by emeritus professors). The Presiding Officer indicated the DePauw community should discuss the GLCA statement early in the next academic year.

Reading from a prepared statement, Professor Raines expressed concern about a recent Awards Convocation presentation designated for a male student. He spoke of discrimination generally and suggested that if individuals responsible for fund raising were not able to direct gifts to productive, equitable, and socially conscious channels, perhaps those responsibilities should be transferred to the institution as a whole. Recalling the lyceum on sex equity scheduled earlier this year for faculty and students, Professor Raines recommended that a similar one be held for faculty and administrators. Professor Raines' statement was greeted with applause.

The Presiding Officer stated that as the administrator in charge of the Awards Convocation, he accepted responsibility for the awards given. He indicated that the award presentation in question was a one-time occurrence, not representative of those usually given at the Convocation. He concluded by saying he personally understood the issue raised by Professor Raines, and agreed that racism and sexism were inappropriate.

President Rosser thanked Professor Raines for his inquiry and indicated the award had been made to a football player by a widow in memory of her husband (a former member of the 1933 football team) who had died within the past year. He added that of the \$68,000,000 pledged for the Sesquicentennial Campaign, no other amount had been restricted in this manner.

Assistant Vice President Murray remarked that on several occasions over the past years, donors have wanted to place inappropriate stipulations on gifts but have not been permitted to do so.

ANNOUNCEMENTS

Director of the Nursing School Smith made the following announcements:

1. The School of Nursing will honor its twenty-fifth graduating class at a reception on May 11 in Wile Hall from 2:00 until 4:00 p.m. Faculty members are invited.
2. At 11:00 a.m. on May 19 in Meharry Hall, the School of Nursing graduates will receive their pins. Faculty are invited.
3. National Nurses Day was celebrated on May 6.

Presiding Officer Cooper announced that the following faculty members had been appointed to three-year positions as department chairs:

Professor Meehan, Art
Professor Sutton, Communication Arts and Sciences
English, Professor Sedlack
Professor Wilson, History
Professor Anderson, Mathematics and Computer Science
Professor Henninger, Physics and Astronomy
Professor Kaemmer, Sociology and Anthropology

He also reported that computer services would be divided into two posts--administrative and academic--and that Professor Singer would be Director of Academic Computing.

Professor Madison then expressed gratitude to those leaving positions as departmental chairs.

ADJOURNMENT

At 8:30, Professor Morrill moved to adjourn the meeting.