*New Curricular Proposal
Revised 9/23/2021*

**Name of Program:**

**Department(s):**

**Type of Proposal:**

* *Is this a major, minor, or other type of academic program?*

**Contact person(s):**

**Overview:**

* *How does this program utilize the liberal arts and align with “The Purposes and Aims of DePauw” (an institutional statement approved by the faculty)? See:* [*https://www.depauw.edu/academics/catalog/university/#2*](https://www.depauw.edu/academics/catalog/university/#2)Specify initial Learning Goals and Student Outcomes for the new Program.

Specify the date at which a student can declare/join with the new Program.

**Market/Demand Research:**

* *Provide data about demand or potential demand for this program where available.  Academic Affairs, Admission and Marketing & Communication can help gather this data. We recognize that for especially new or innovative programs it may be difficult to provide concrete evidence of existing demand, but evidence should be provided where possible.  Provide any other information about demand or potential demand for this program or the benefits of this program from an Admission perspective.*
* *How many, and which, schools offer this program in the Midwest and the US?*
	+ http://nces.ed.gov/collegenavigator/ has information on which schools offer particular degree programs in many cases. Choose the states, and browse for programs. From the results page, you can view specific colleges.
	+ NOTE: This information is helpful for several reasons.  If other schools are offering similar programs we can look to these programs as guides as we develop a program that makes sense at DePauw. Additionally, if only a few other schools are offering similar programs this may help Admission and Marketing pitch our program as distinctive.  Conversely, many other schools are offering the program this information may demonstrate a gap in DePauw’s curriculum relative to our peers.
* *How does this program close gaps in our curriculum and/or make our curriculum distinct?  The analysis in the prior section may help inform the direction you wish to take in answer this question.*
	+ NOTE:  A proposal may close a gap and/or offer a distinction.  Both can be valuable.
* *Could this program draw students and/or faculty away from other DePauw Programs?  If so, what are the possible negative implications of this movement?*

* *What experiential elements, if any, are a part of this program?*
	+ Note that proposals for new programs do not need to include experiential elements and it is acceptable to respond N/A if that is the case.  However, if experiential elements are included it is important to explain them as part of the proposal process.
* *Can a Center be of any assistance in this program? If so, which one(s) and how?   If not, you may mark this section N/A.*

**Additional Information**

* *Provide a statement from the Office of Admission (VP of Admission and Enrollment Management or his/her designee) summarizing their views of this proposal.  You may also provide any other additional information you think is relevant.*

**Resources Needed**

* *What are the faculty/library and/or technology resources necessary for this program? Do you have ideas for how they might be acquired or funded?*

**Program Details**

* Number of Courses Required
* What department(s) will house and support this program?
* List the names of faculty members (both inside and outside the home department) who have agreed to teach courses in this program.
* **NOTE:**  Attach a separate document that provides the details of the new program, with respect to specific course requirements, in a format that is appropriate for DePauw’s catalog.  As part of this document, provide at least three years of enrollment data for any of the course courses (or similar courses) in the proposed program.

**Chair, Director, or Proposal Lead Approval:**

* Chair/Director/Proposal Lead name, signature, and date

The Chair or Director should submit this proposal in parallel to the Chair of the Curriculum Committee and to the VPAA.

**VPAA Comments:** (The VPAA’s comments will be shared with the Chair/Director and with the Chair of the Curriculum Committee.)

* VPAA name, date, and comments

**Faculty Approval:**

* Faculty meeting date, yes votes, no votes, abstentions

**VPAA Approval for Implementation (after discussing the proposal with Cabinet with respect to issues including budget, enrollment, space etc.):**

* VPAA name, signature, and date