



# DEPAUW UNIVERSITY

*Est. 1837*

## **Hazardous Material Spill / Release**

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For spills, releases, or incidents requiring special training, procedures and/or equipment that are beyond your abilities, take the following steps:

- The key person on site should evacuate the affected area, evacuate at once and seal it off to prevent further contamination.
- Pull the fire alarm if building evacuation is required.
- Call 911 and provide the following information:
  - Your name, telephone number, and location.
  - Name and quantity of the material, if known.
  - Extent of injuries or damage, if any.
- Anyone who is contaminated should avoid contact with others and report to a safe area as designated by emergency personnel.
  - If needed emergency personnel will wash off contamination and administer any required first aid promptly.
- Containment and cleanup of hazardous materials should only be made by trained and appropriately equipped personnel
- Help ensure no one evacuates through the contaminated area.
- If an evacuation alarm sounds, follow established building evacuation procedures.

If, due to dangerous air quality outside such as a hazardous chemical release, you are required to shelter in place rather than evacuate, follow the “Shelter in Place” procedure.