



# DEPAUW UNIVERSITY

## ISA Procedure to Return to DePauw

### General Immigration Procedure for Return from Authorized Withdrawal

Degree-seeking (F-1) international students must work with the Registrar's Office on the academic procedures to reenroll at DePauw University and additionally to work with ISA on the proper update of their SEVIS record.

While students are enrolled at DePauw and continuing to maintain legal status, they are considered “in status”. If you have questions about maintaining legal status, please consult the [Maintaining Valid Immigration Status](#) ISA website or contact our office at [intlstudents@depauw.edu](mailto:intlstudents@depauw.edu).

The procedure to return from a Leave of Absence depends on whether you have been out of status more than 5 months or less than 5 months.

1. Return to the U.S. and DePauw with your current I-20 and SEVIS immigration record. *This can only occur if the student is able to return to the U.S. and resume classes at DePauw within the five-month rule. In this situation ISA could make the request to SEVP to change the record back to active. **Only after having the record returned to active and having a travel signature on page 3 of the I-20, could the student return to the U.S. and DePauw University.***
2. Return to the US and DePauw after receiving a new I-20 and new SEVIS immigration record. *If the student is out of the country in terminated status for more than five months, the record must remain in terminated status. ISA will assist with processing a new I-20 for re-entry to the U.S. at the appropriate time. Once the new I-20 is used to enter the country, the “F-1 time-clock” will begin anew and students will be ineligible for some F-1 benefits, such as CPT and OPT, until after completion of two primary terms of study. The student may only re-enter the U.S. in the 30 days prior to the new program start date indicated on the newly issued I-20. For more information on the Five-Month Rule, please go [here](#)*

### Applying for a new I-20 after Authorized Withdrawal or Other Termination

If you have spent more than five months outside of the US during an absence from school (excluding those participating in authorized study abroad) or if you were withdrawn and readmitted to DePauw University, you will need to apply for a new I-20 and possibly new US Visa (sticker for your passport) before you can return to the United States and DePauw University.

**Please submit your request two months in advance of the intended return. Please note that you might need to apply even sooner, if you are going to be renewing your US visa sticker in your passport.**

1. Submit a new financial documentation to the International Student Affairs office: a. An original bank letter in your name or the name of your sponsor. The bank statement must attest to the amount you are required to pay to attend DePauw university for one academic year and must be dated within the last six months.
2. Provide the ISA office with a complete mailing address where you would like the I-20 to be mailed.
3. Pay the SEVIS I-901 fee (visit [this](#) Department of Homeland Security page for more information)
- 4.

Once you have received the new I-20, contact the U.S. Consulate in your area to inquire whether you will need to obtain a new visa.