



## ISA SEVIS Transfer Out Form

### Student Information

Family Name: \_\_\_\_\_ First and Middle Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_ SEVIS ID: \_\_\_\_\_

### DePauw Program Information

Program Start Date: \_\_\_\_\_

(Expected) Graduation: \_\_\_\_\_

Post-Completion OPT:    Application in process            EAD Approved/Received

Post-Completion OPT start and end dates according to EAD: \_\_\_\_\_

### Transfer-In School Information

Name of Institution: \_\_\_\_\_

Address of Institution: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Program Start Date: \_\_\_\_\_ SEVIS Release date: \_\_\_\_\_

Transfer-In School SEVIS School Code: \_\_\_\_\_

DSO Name: \_\_\_\_\_

DSO Email: \_\_\_\_\_ DSO Phone: \_\_\_\_\_

### Transfer Authorization

I understand that by signing this form I start a process of transferring my SEVIS record access from DePauw University to the abovementioned school. My transfer-in school will gain full access of my SEVIS record on the SEVIS release date specified above and will be able to create an I-20 or DS-2019. DePauw University will no longer have access to my SEVIS record.

This transfer can be cancelled by DePauw University only before the transfer release date, provided I request such cancelation in writing at least five business days before the transfer release date.

If I decide to travel outside the USA from this moment on, I can re-enter the United States with a Form I-20 for the school that holds the Active or Initial record. This is DePauw University only until the transfer release date. After the transfer release date all employment authorizations (on-campus, CPT, OPT) by DePauw or based on the program at DePauw will expire.

**I understand all of the above. Please release my SEVIS record to the abovementioned school.**

Required attachments for processing of this form:

1. Copy/Scanned copy of acceptance letter from transfer-in school.
2. Transfer-in form from the transfer-in school.
3. Employment authorization card copy (if on authorized OPT)

Student signature \_\_\_\_\_ Date: \_\_\_\_\_