

Library and Academic Technology Committee Meeting  
September 01, 2017  
4:00pm

Attending: Craig Hadley, Tamara Stasik, Maria Schwartzman, Rick Provine, Veronica Pejril, Dave Berque, Carol Smith, Bert Barreto

Bert Barreto was elected as committee chair and Veronica Pejril agreed to serve as committee secretary for the year.

Roy O. West Library Renovation update:

Currently:

Moving from concept drawings to actual drawings with architect. Library staff, facilities, IT, Tenzer planning, and others met several times over the summer with the architect to describe programmatic aspects of the facility which inform the final architectural design. Expect to receive a fresh set of architectural plans by early October in time for presentation at the Board of Trustees meeting. Rick will invite the architect to the next LATC meeting to review the plans, as well.

Planning logistics for locations of study spaces, librarians and library staff offices, and for logistics for off-site location of the library collection during AY18-19. Rick will seek feedback from LATC about some of these decisions. Physical reserves items will be placed in Prevo Library during AY1819, and faculty will be encouraged to check out other items from the collection that they may need to use regularly during AY1819.

A website that will track progress will be online shortly.

Library Renovation Timeline:

Present - October:

- Reviewing drawings to develop architectural plan
- Develop Bid
- Finalize decisions about included elements of the plan, based on results of bid estimates

Fall Break or Thanksgiving - Electricity & Data Fiber relocation

March 2018 - Begin exterior addition construction

Spring Finals - Empty building and begin renovation and final construction immediately after Finals

Summer 2018 - Summer 2019 - Library closed during construction

Fall 2019 - Library reopens in time for start of classes

Collections review:

Preparing to move the collections for the renovation.

- Identifying the damaged and aged materials, and determining which should be repaired, replaced, or retired.
- The Gov Docs are being reviewed by external consultants to identify rare items that may need to be moved to the State Library or other appropriate stewardship location. Newer docs that are online and can be removed are being identified and marked for retirement.
- The R's and Q's (primarily science materials) are being moved to Prevo Library.

Question:

How is book circulation?

In 2005 we had 85K checkouts. This past year we had 17K checkouts.

HathiTrust Digital Library - Plan to have this available at opening of renovated library. It is dependent on implementation Shibboleth authentication at the IT infrastructure level, which will require several months planning and implementation.

Library Staffing updates:

- There were two retirements at the end of AY1718: one librarian, one staff member. Neither position will be replaced in the immediate year.
- There is a new library graduate intern during AY1718.
- Librarians have been receiving more requests for instruction and class visits and related support this semester than in past years.
- The Library departmental Liaison program is being reviewed this year. The librarians are considering moving to more of a zone approach to working with departments rather than a one-on-one as the Liaison program used.

Other Library updates:

- Friday evenings - Board game night program
- In response to a Student White Paper from last year, the library has reinstated Saturday evening hours and is now open until 10pm on Fridays and Saturdays.

Tenzer Director Search:

- Carol Smith and Dave Berque provided an update on the Tenzer Director Search. Several phone interviews and some on-campus candidate interviews have been conducted, but the search is still ongoing.
- On a related note, Veronica Pejril reported that FITS is planning a number of sessions and workshops this year that will focus on visualization-related topics and themes to continue to prepare for the ultimate launch of the Center and its activities.

Next meeting:

- Sept 22 or 29, 4pm., depending on which date the Library architect is available to visit campus. Rick will confirm the final date and time once it is set.

## February Minutes

**Bert** calls to order

Present: Craig, Tamara, Rick, Bert, Veronica, Tonya

### **Rick**

- Library renovation put off 2 years. Major donation won't be in hand until 2020. Hope to complete renovation by F21
- Materials budget has been flat since 2005 (actually 50k down). Some databases have been cut, but we're at a point where "tough decisions" need to be made to stay within budget.
- Hoping to incrementally up that budget over the coming years, but that's a difficult conversation.
- Shares text of email going to campus community.
- Four index products (not content) being eliminated. No articles being lost. Recommending other tools to make up for the loss (Google Scholar, *Discovery* and others.)
- Some rewording of letter suggested (making it clear earlier that these are indexes, not content)
- Point out this has been shared with LATC and Chairs committee.