

**Minutes for MAO
September 4, 2006 Meeting**

Present: Patricia Sellers, Caroline Jetton, Jason Fuller, Bryce Lynn, John Schomburg, Alexander Komives, Rebecca Bordt, Ken Kirkpatrick, Rich Martoglio, Jonathan Nichols-Pethick, Kelley Hall. Invited guest for part of meeting: Marcelle McVorrان

1. Committee Membership

Chair distributed list of committee members and raised concern about the committee consisting of only one tenured faculty member and only two faculty continuing from last year. Discussion on this issue to be continued.

2. MAO responsibilities

Chair distributed copy of MAO's responsibilities from *The Academic Handbook* and a list of subcommittees and reporting committees for which MAO is responsible.

3. Subcommittee and Reporting Committee oversight.

Patricia Sellers has agreed to represent MAO on the Advising Committee. Jonathan Nichols-Pethick and Rich Martoglio agreed to serve as backup.

Approved motion to ask the Advising Committee to submit a list of committee members each Spring for the following academic year. MAO will consider approval at the first meeting of the academic year and forward membership list to Chair of the Faculty. Postponed discussion of oversight of reporting committees.

4. Chair distributed agenda items for MAO proposed by Neal Abraham. Will discuss at our next meeting.

5. Course proposals and changes

Approved the following course proposals:

EDUC 280 Contexts of Schooling in the U.S.; 1 credit

EDUC 322 Thinking, Learning and Ways of Knowing in Education; 1 credit; Group 2

EDUC 325 History of American Education; 1 credit; Group 2

EDUC 381 The Political Economy of Schools; 1 credit; Group 2

EDUC 415 American Public School Law; 1 credit; Group 2

Acknowledged change in title:

EDUC 222 Developmental Theories in Education (changed from Educational Psychology with Field Research)

Discussed the following:

EDUC 223, Deconstructing Difference; will reconsider when Education Studies and the Music School resolve the problem this change will create for the Music School's curriculum.

EDUC 255, The American High School; delayed voting on until committee sees a Syllabus

EDUC 330, Education Philosophy and Educational Reform; delayed voting on until committee sees syllabus

EDUC 331, School Discipline and EDUC 332, Artistic Dimensions of Teaching

Committee members expressed concern that both lack the level of rigor expected of 300-level courses. Requested that Education Studies provide complete reading list and additional evidence to support the 300 level.

6. Chair distributed information on Time Banks. Members were asked to read for next meeting.

7. Chair announced that students have concerns about the registration system and have asked MAO to review it.

Minutes for MAO September 18, 2006 Meeting

Present: Alexander Komives, John Schomburg, Bryce Lynn, Jason Fuller, Kelley Hall, Lauren Hoffman, Patricia Sellers, Jonathan Nichols-Pethick, Ken Kirkpatrick, Richard Martoglio, Caroline Jetton, Rebecca Bordt

1. Approved September 4 minutes

2. Approved Advising Committee membership for 2006-2007

Carrie Klaus (Modern Lang), chair

Andrew Ellett (Mathematics)

Scott Spiegelberg (Music)

Tom Walz (student)

Amber Miller (student)

Patricia Sellers (MAO rep)

Kelley Hall (Dir of Advising/Academic Affairs)

Ken Kirkpatrick (Registrar)

Allison Cath (Academic Services)

3. Course Proposals/Changes

Approved the following:

EDUC 223, Deconstructing Difference: Education and Society, 1 credit, Group 2

Endorsed Registrar's decision to add English 100, Intensive English, (1 credit) to the schedule late in the semester to accommodate approximately 17 international exchange students who are struggling in their classes.

Approved petition from English for a non-standard time bank for Spring 2007. Two sections of senior seminar will be held on Mondays 7-9:50 p.m.

Approved the following changes to the Physics major and minor:

I. PHYSICS MAJOR

Current Requirements

Core Courses:

PHYS 120, PHYS 130, PHYS 270, PHYS 280 (1/2 course), PHYS 480 (1/2 course)

Other Required Courses:

· Three of the following, one of which must be either PHYS 370 or PHYS 380;

PHYS 240, PHYS 250, PHYS 300, PHYS 370, PHYS 380

· Two of the following: PHYS 410, PHYS 420, PHYS 430, PHYS 440

New Requirements

Core courses:

PHYS 120, PHYS 130, PHYS 220, PHYS 270, PHYS 280 (1/2 course), PHYS 480 (1/2 course)

Other Required Courses:

· Two of the following, one of which must be either PHYS 370 or PHYS 380;

PHYS 240, PHYS 250, PHYS 300, PHYS 370, PHYS 380

· Two of the following: PHYS 410, PHYS 420, PHYS 430, PHYS 440

II. PHYSICS MINOR

Current Requirements

Core Courses: PHYS 120, PHYS 130

Other Courses: PHYS 370 or PHYS 380

300- and 400-level courses: One

New Requirements

Core Courses: PHYS 120, PHYS 130

Other Courses:

300- and 400-level courses: One

III. COURSE DESCRIPTIONS

Modifications of the qualifiers and prerequisites for the following courses:

PHYS 103: add qualifier "May not be used toward a minor in physics."

PHYS 104: add qualifier "May not be used toward a minor in physics."

PHYS 110: add qualifier "May not be used toward a minor in physics."

PHYS 370: change prerequisite from "PHYS 130" to "PHYS 220"

PHYS 380: change prerequisite from "PHYS 130" to "PHYS 220"

PHYS 440: change prerequisite from "PHYS 130 and PHYS 270" to "PHYS 220 and PHYS 270"

Discussed the following:

EDUC 330, Education Philosophy and Educational Reform, 1 credit, Group 4; Will request additional information regarding the justification for Group 4 designation and explanation for how EDUC differs from EDUC 381.

4. Agenda items for the semester/year

Discussed agenda items inherited from 2005-2006 academic year and list of agenda items submitted by VPAA.

Big items:

Decided to focus on time bank reform first and separate from the review of the registration system (although keeping in mind the impact one may have on the other).

Smaller items:

Decide on process for overseeing subcommittee and reporting committees

Review senior comprehensive and senior seminar requirements

Review internship programs (especially new summer internship)

Review dangling minors (International Business, Business Administration)

5. Discussed time bank strategy

A list of GLCA schools and other liberal arts colleges was divided among committee members to research time bank systems used at other institutions.

Minutes for MAO October 2, 2006 Meeting

Present: Ken Kirkpatrick, Caroline Jetton, Kelley Hall, Rich Martoglio, Jason Fuller, Bryce Lynn, John Schaumburg, Lauren Hoffman, Pat Sellers, Rebecca Bordt

1. Approved September 18 minutes

2. Approved having a third student member (non-voting) on MAO this year. This is a one time approval due to an error in the constitution of Student Congress. The students were asked to decide among themselves who will be the 3rd non-voting member and

report this to the chair.

3. Distributed minutes from recent meetings of LAC and ATAC. The chair will routinely forward these to the members of MAO to read outside of our regular meeting time. Members were asked to bring to the committee any questions or concerns they may have about the reporting committees' activities.

4. Approved two new courses:

EDUC 223 Deconstructing Difference: Education and Society, 1 credit, Group 2

MUS 395, Topics, 1 credit

Approved the following permanent group designation:

Education Studies 280, Contexts of Schooling in the U.S., 1 credit, Group 2

Approved change in title for MUS 390, Music History Topics (change from Topics)

Approved change to Sociology minor & Anthropology minor (from a total of four courses to five courses required).

Discussed proposed change to Classical Studies minor. Committee asked for further clarification on what is meant by "individual student program" and requested that the chair approve the outside courses (as opposed to the minor advisor).

Discussed proposal to have CSC 121 count towards a Group 1 lab. Decided not to make a decision on this until CAPP clarifies the meaning of "lab."

5. Discussed timebank strategy, including the following:

- a. whether to survey department chairs,
- b. whether to draw up a couple of models and then get feedback
- c. whether a lunch period is important
- d. uneven distribution of courses across timebanks (few 8:00 a.m. courses)

Chair will try to track down results for 2000 Survey to chairs and bring to next meeting

Minutes for MAO October 30, 2006 Meeting

Present: Kelley Hall, Lauren Hoffman, Pat Sellers, Rich Martoglio, Jonathan Nichols-Pethick, Ken Kirkpatrick, Caroline Jetton, Rebecca Bordt, Alex Komives, John Schomburg, Bryce Lynn, Jason Fuller

1. Approved October 2 minutes.

Reviewed minutes from LAC and ATAC meetings. Ken Kirkpatrick suggested that we invite Harry Brown to our meeting when we turn to our assessment of the registration system given ATAC's work on the same issue.

2. Course Proposals

Considered proposed changes in the Kinesiology Department. Deferred making decisions on their proposed changes until we have a better idea of the relationship between their three majors, the sequencing of courses, criteria used to distinguish 100-

level, 200- level and 300-level courses and how the proposed changes fit into this big picture. Chair will request a schematic similar to the one Education Studies submitted to MAO and ask a department representative to come to MAO to present the overall curriculum and answer questions about the proposed changes.

Approved one-time Group 4 designation for Black Studies 390a (Black Women's Political Impact).

Denied request to have Eng 197: Holocaust Literature count as a Group 3 credit. Chair will write to FYS Committee asking for clarification on their preference not to tie FY seminars to particular groups and to express the concern raised by the student reps that some students have been given group credit for some FY seminars.

3. Timebanks

Chair reported that results from the 2000 Survey to Chairs were not kept by previous committee. Decided to draft a survey that will be emailed to chairs for feedback. We will devote the entire November 13 meeting to a discussion of the results of the new survey.

Minutes for MAO November 13, 2006 Meeting

Present: Jason Fuller, Caroline Jetton, Alex Komives, Kelley Hall, Lauren Hoffman, Pat Sellers, Rich Martoglio, Bryce Lynn, John Schomburg, Rebecca Bordt

1. Approved October 30 minutes.

2. Chair announced that the time bank surveys were sent to chairs and the deadline for submission is November 17.

3. Chair communicated with Marnie McInnes about our concern that there is inconsistency in whether or not First Year Seminars count toward group requirements. She will bring this to the FYS Committee and have them submit a proposal to MAO clarifying the policy.

4. Approved the English Department's request to have ENG 201 count toward elective credit for English literature majors.

5. KINS proposals:

a) Reconsidered our decision to hold off on all lab requests until CAPP provides us with a definition.

b) Approved new course, KINS 451, Senior Thesis, .5 credit.

c) Reconsidered new course proposal for KINS 233 (Scientific Principles of Conditioning). Reconsidered change in number of KINS 160 to KINS 305. The committee requested more information on both.

6. Discussed the process of approving onetime group designations, which was raised at the latest faculty meeting. We will consider all topics courses for group designation at the beginning of each semester and announce the approvals to the faculty.

**Minutes for MAO
November 27, 2006 Meeting**

Present: Kelley Hall, Lauren Hoffman, Pat Sellers, Rich Martoglio, Jonathan NicholsPethick, Ken Kirkpatrick, Caroline Jetton, Rebecca Bordt, Alex Komives, John Schomburg, Bryce Lynn, Jason Fuller

1. Time banks

Analyzed survey responses, clarified guiding principles, developed models and identify who wins/who loses.

**Minutes for MAO
December 11, 2006 Meeting**

Present: Kelley Hall, Lauren Hoffman, Pat Sellers, Rich Martoglio, Jonathan NicholsPethick, Ken Kirkpatrick, Caroline Jetton, Rebecca Bordt, Alex Komives, John Schomburg, Bryce Lynn, Jason Fuller

1. Deferred approval of 11/13 and 11/27 minutes until February

2. Approved Group 2 credit for REL 370c (Women in Islam).

3. Ken distributed the new online major change form.

4. Chair distributed time bank model developed from models generated at 11/27 meeting. Discussed and made changes. Chair will contact committee members over WT to help bring the model back to department chairs, students, and key administrators to ask "Could you function with this system?"

**Minutes for MAO
January 29, 2007 Meeting**

Present: Jeff Hollander, Lauren Hoffman, Pat Sellers, Rich Martoglio, Catherine Fruhan, Ken Kirkpatrick, Caroline Jetton, Rebecca Bordt, Alex Komives, John Schomburg, Bryce Lynn.

1. Approved minutes from 11/13, 11/27, 12/11

2. Chair announced the FYS committee's response to our inquiry about first year seminars counting toward group credit. They agreed that group credit could be granted for FYS courses, but at the discretion of the instructor. They will ask faculty at the proposal stage if they want their course to count as a group credit. Those requests will then be forwarded to MAO for approval.

3. Approved UNIV EXP, Colloquium, 1 credit.

4. Discussed time bank model and corrected errors. Each committee member was assigned 3 or more department chairs or key constituents to contact, present the model to, and ask, "Could you live with the proposed time bank system?" Members will bring responses to the next meeting.

5. In response to students' concerns about the registration system (as expressed to the VPAA), we started discussion of the registration system. Ken Kirkpatrick distributed the current handout,

"Making Effective Course Requests" and registration discrepancy statistics. Three questions were suggested as issues that fall under the purview of MAO:

1. Is the way in which we set priorities for class enrollment (e.g., by class rank, majors) fair? Is there a better way?
2. Is the way we actually process the registration requests appropriate?
3. Is the way we respond to the demand analysis appropriate?

Minutes for MAO February 12, 2007 Meeting

Present: Pat Sellers, Rich Martoglio, Catherine Fruhan, Alex Komives, Jeff Hollander, Caroline Jetton, Rebecca Bordt, Ken Kirkpatrick, Bryce Lynn, John Schomburg, Lauren Hoffman

I. Carrie Van Brunt and Rick Provine (Library Advisory Committee) updated us on the progress they have made with the library renovation discussion. They presented sketches for possible arrangements that will be presented at the open faculty meeting on February 15. They are also holding a similar forum for students and putting a survey on the web to get feedback from faculty. Because one of the options for the basement involves moving ARC and competency programs to the library, we discussed the preliminary meetings LAC has had with these groups and their reactions.

II. Approved minutes of the January 29, 2007 meeting

III. Approved Educ 331, School Discipline: Practices, Issues and Trends, 1 credit
Educ 332, The Artistic Dimensions of Teaching, 1 credit

IV. Chair distributed the feedback we received from departments concerning the proposed time bank. Members were asked to read the document and bring ideas for revisions to the next meeting. The chair was also asked to solicit comments from President Bottoms.

Minutes for MAO February 26, 2007 Meeting

Present: Rich Martoglio, Catherine Fruhan, Chris White, Alex Komives, Jeff Hollander, Caroline Jetton, Rebecca Bordt, Ken Kirkpatrick, Bryce Lynn, John Schomburg, Lauren Hoffman

I. Chris White was welcomed as replacement for Jason Fuller (Div II).

II. Chair asked for volunteers to serve as MAO rep to Advising Cmte. No one volunteered.

III. Approved minutes from February 12 meeting.

IV. Approved EDUC 452, Education Senior Seminar, 1 credit

Approved change in title: SPAN 430 from Creative Spanish to Advanced Composition

V. Ken presented the changes the Registrar's Office has made to the online registration

system. Suggestions were made for the future:

1. Prerequisite error message
2. Email confirmation
3. Automatic decrease in course limit if SPAC used

VI. Two time bank models were distributed for discussion (one with 50minute classes;
one with a 60minute

option). Both took into consideration all of the feedback from the various constituencies. A third option was proposed: Keep the current system with the exception of creating a lunch hour on MWF. Ken agreed to check the current time bank usage data to see if the third option would be feasible. Further discussion will resume at the next meeting.

Minutes for MAO March 12, 2007 Meeting

Present: Rich Martoglio, Catherine Fruhan, Chris White, Alex Komives, Rebecca Bordt, Ken Kirkpatrick, Bryce Lynn, John Schomburg, Pat Sellers

I. Approved minutes from February 26, 2007 meeting.

II. Approved PHIL 209, Environmental Ethics, 1 credit, Group 4

Approved GEOS 205, Introduction to GIS, 1 credit

Approved ARTH 240, Rome: City and Myth, 1 credit, Group 4

III. Approved change in registration adjustments. Ken reported that the proposed change comes out of discussions in the Petitions Committee, which finds that students often request changes from grade to pass/fail after the deadline and are often confused by the multiple adjustment deadlines.

Current catalog language on Registration Adjustments:

Adjustments in Registration. Students are responsible for the accuracy of their course registrations. They may check their class schedule at any time on the web—see Student eServices.

Students, in consultation with their advisors, make changes to their course schedule within the deadlines specified as follows:

- * The adjustment period extends into first six class days of the semester. During this period, students may change course registrations to Pass/Fail or audit and add or cancel courses.

- * Adjustments involving withdrawal from a course may be made through the seventh week; changing from Pass/Fail to a regular grade may be made through the 10th full week.

- * Sevenweek

course adjustment deadlines are half of those of fullsemester courses.

Adjustments after the above deadlines may be made only under extraordinary circumstances with permission of the Petitions Committee and a late adjustment fee may be assessed.

Proposed catalog language:

Adjustments in Registration. Students are responsible for the accuracy of their course registrations. They may check their class schedule at any time on Student eServices.

Students, in consultation with their advisors, make changes to their course schedule within the deadlines specified as follows:

- * The add/drop period extends through the first six class days of the semester. During this period, students may add or drop courses.

- * Adjustments involving withdrawal from a course after the add/drop period or changes in the grade or credit status (grade to pass/fail, pass/fail to grade, credit to audit) may be made until the end of the seventh week of classes.

- * The deadline for adjustments in sevenweek courses is the end of the fourth week of classes.

Adjustments after the above deadlines may be made only under extraordinary circumstances with permission of the Petitions Committee and a late adjustment fee may be assessed.

IV. Time banks. The committee discussed the 50 minute and 60 minute proposals. Ken reported his findings on the current time bank system. Both 8 am and 3 pm times are underutilized, so the proposed 60 minute time bank could work, but it would force more courses (approximately 65) in the 8 am and 3 pm slots. We took a vote (including the preferences of the two absent members) and the majority of committee members

supported the 60 minute proposal. Because our vote was not consistent with the sentiment of the wider faculty on the 50 minute time bank (as expressed through department surveys) and we did not ask for faculty input on the 60 minute proposal, we decided to ask individual faculty to vote on these two proposals via an online survey.

Ken agreed to develop the survey, run it passed the committee for approval and administer it.

Minutes for MAO April 2, 2007 Meeting

Present: Rich Martoglio, Catherine Fruhan, Alex Komives, Pat Sellers, Rebecca Bordt, Jeff Hollander, Bryce Lynn and John Schomburg

I. Approved Minutes for March 12, 2007 meeting

II. Approved Chem 197 (FYS): Green Chemistry, Group 1 with lab, 1 credit

III. Approved Academic Calendar for 20112012 and 20122013.

The calendars will

next go to the Calendar Committee for approval.

IV. Discussed time banks. After a long discussion, we decided to proceed with the 60 TB, announce it at the April faculty meeting and implement it at the beginning of 20082009.

Determined that we still need to finetune

the TB and come up with any

accompanying suggestions we want to make for implementation.

Issues that need to be resolved:

1. Need to clarify who can use 4 x week slots
2. Timing of labs in a.m.—too early?
3. Who can use the 3 hour time slots?
4. Find places that need to be cleaned up
5. Creation of time slots within existing time slots
6. How do we ensure all departments will utilize all time banks?

Minutes for MAO April 16, 2007 Meeting

Present: Catherine Fruhan, Chris White, Pat Sellers, Alex Komives, Rebecca Bordt, Caroline Jetton, Jeff Hollander, Ken Kirkpatrick, John Schomburg, Bryce Lynn.

I. Approved minutes for April 2, 2007 meeting

II. Course proposals:

Approved MUS xxx Beginning Tap, .5 credit (new number tba)

Deferred decision on ML EXP, Elementary Chinese Writing until next meeting

III. Discussed proposal from School of Music, “Policies for the Five Year Double

Degree: BM Music Performance Degree & BA Liberal Arts Degree.

We were asked to consider 2 issues:

1. 2.8 GPA requirement for both majors instead of usual 2.8 average GPA for double majors.

2. Allowed to enroll in 3 first semester language classes instead of two semesters in one language to fulfill group 5 distribution requirement.

Deferred decision until we asked CAPP if they wanted to see it first (Caroline Jetton will bring to CAPP)and after talking to Modern Languages.

IV. Discussed CAPP/RAS’s access to course proposals. Approved.

V. Discussed policy for improving EXP courses in light of the issues that were raised at the last faculty meeting about Richard Lynch’s “The Joy of Text” that we approved January 29, 2007. Historically, EXP courses have only required MAO approval (not faculty approval). The reason is because such courses are “experiments,” out of the ordinary, often taking a different form.

We reviewed our decision and felt that it was worthy of approval. Rigor is not strictly tied to writing; discussion can be rigorous. The course is P/F because 28 different professors are participating and it would make usual grading difficult. It is only ½ credit.

We noted that the proposal submitted to MAO was different in tone from the subsequent emails distributed by Lynch.

VI. Scheduled an extra meeting for Monday, April 23 to only discuss time banks.

Minutes for MAO April 23, 2007 Minutes

Present: Catherine Fruhan, Chris White, Pat Sellers, Alex Komives, Rebecca Bordt, Caroline Jetton, Rich Martoglio, Ken Kirkpatrick, John Schomburg, Bryce Lynn.

Discussed time bank model.

Considered having six MWF 60 minutes slots, four MWF 90 minute classes and four TR 90 minute classes. Ken will chart this out and bring to our next meeting. Also discussed various lab time configurations.

Additional decisions:

1. No 4day/
week classes. Those who need it can use lab time as 4 th day.
2. Support having the sciences develop a system that ties lab time to specific course time.
3. No additional evening classes (besides the proposed TR)
4. Suggest that Thursday 11:30 a.m. to 12:30 p.m. be designated as convocation time.
5. Decided not to come up with a formal policy dictating distribution of course times within departments. This may not become a problem with new system.
6. Decided to add two 90 minutes slots on Friday.

Minutes for MAO April 30, 2007

Present: Catherine Fruhan, Pat Sellers, Alex Komives, Rich Martoglio, Rebecca Bordt, Caroline Jetton, Ken Kirkpatrick, Jeff Hollander, John Schomburg, Bryce Lynn, Cathryn Richter

I. Approved April 16 and April 23 minutes.

II. Approved final version of time bank system to be distributed at May faculty meeting.

III. Course proposals

Did not approve CHIN EXP, Chinese Writing, .5 credit, Group 5.

Did not approve KINS 100, Group 1 designation.

Approved FILM 430, Film Studies Senior Project, 1 credit.

Approved ENG 369, Contemporary British Literature (change from Contemporary Literatures in English).

Approved BIO 275, Biostatistics (change from BIO 375) and change in description to:

A detailed survey of the techniques involved in the collection and analysis of biological data, with a focus on the design of biological experiments. This course prepares students for research experiences in biology by using examples from ecology, evolutionary biology, physiology and biomedical science. *Prerequisites: BIO 135 and 145, or permission of instructor. Not open to students with credit in ECON 350, MATH 441, MATH 442 or PSY 214.*

Approved ANTH 258, Archaeology (change from ANTH 354).

Approved ECON 220, Introduction to Financial Accounting (change from ECON 150) and change in description to:

Financial accounting principles and procedures involved in the accumulation, evaluation and use of the firm's financial data by managers, investors, economists, the general public and other interested parties. *Prerequisite: ECON 100*

Approved ECON 280, Managerial Accounting, change in prerequisites and description to:

Course deals with product costing and managerial decisionmaking, involving

costvolumeprofit

analysis, capital budgeting with tax considerations, make or buy

decisions, developing criteria for evaluating divisional performance and several other subjects. *Prerequisites: ECON 100 and ECON 220.*

Approved ECON 420, International Economics, change in prerequisites (ECON 294 and 295 or permission of instructor).

IV. Music school proposal

Approved the follow requirements for students enrolled in the fiveyear dual degree

program in BM Music Performance Degree and BA Liberal Arts Degree offered by the School of Music:

Students are required to maintain a minimum 2.8 GPA in SOM courses and a minimum 2.8 GPA in CLA courses, with a one semester probation period if the GPA in either drops below the minimum.

Voice students may substitute their BM language requirements (1 course in German, 1 course in Italian, and 1 course in French) for the Group 5 requirement (1 course at second semester level or above).

V. Announced new MAO members for 20072008.

Selected Inge Aures to chair committee.

Div I: Jonathan NicholsPethick '08

Div II: Inge Aures '08

Div III: Brian Howard '10

Div IV: Pat Sellers '09 (Dan Shannon—spring replacement)

AtLarge:

Rich Martoglio '09 (Scott Spiegelberg—spring replacement)

At Large: Harry Brown '10

Students: Cathryn Richter

TBA

Admin: Ken Kirkpatrick

Jeff Hollander

Caroline Jetton

Minutes for MAO May 14, 2007

Present: Catherine Fruhan, Chris White, Pat Sellers, Alex Komives, Rich Martoglio, Rebecca Bordt, Caroline Jetton, Ken Kirkpatrick, Bryce Lynn, Cathryn Richter, Inge Aures, Brian Howard, Harry Brown.

I. Approved April 30 minutes.

II. Approved for Group 6 credit, MUS 180, Beginning Tap

III. Discussed outstanding business:

1. CAPP's report on labs has not been received. Deferred until '07' 08.

2. School of Music proposal: Will be removed from table and voted on at first faculty meeting of '07' 08.

3. Ken Kirkpatrick gave an update on how registration went, given the changes made in the system. Overall success rate was identical to semester prior to the changes.

IV. Discussed agenda items for '07' 08.

08.

1. Review of senior comprehensives and senior seminars. [Need to look at consistency across departments.]

2. Develop new form for EXP courses. [Registrar's Office]

3. Fine tune time bank [e.g., lab bindings; final exam times]

4. Communicate to departments the need to submit course proposals as a package (when anticipating major changes), so MAO can make decisions based on a better understanding of how the new courses or changes fit into the overall curriculum. Use what Education Studies did as a model.

V. The chair thanked everyone for their service to the committee, especially outgoing members Catherine Fruhan, Chris White, Alex Komives, Bryce Lynn and John Schomburg.

