

Mercury Fund in Classical Studies

Purpose:

The Mercury Fund in Classical Studies was established to assist students in Classical Studies to extend their education through experiential learning away from campus. Students may apply for reimbursement of expenses associated with the following types of learning experiences in Classical Studies:

- Winter Term Faculty-led projects or Independent Studies;
- Off-Campus Study;
- Summer Research, Internships, Archaeological Projects, or Study;
- Field Trips (such as to a Museum, Archive, or Conference);
- Other suitable experiential learning opportunities.

Use of Funds:

Appropriate expenses include: travel costs, project or course fees, admission or access fees, and workshop or conference registration fees associated with experiential learning in Classical Studies. In special cases, equipment, supply, or book costs may be considered, but any such purchases shall remain the property of DePauw University.

Application:

Applications are accepted on a rolling basis throughout the academic year, and the department may allocate funds based on present, and anticipated future, needs for that year (since deadlines for opportunities occur throughout the year). Funding may meet either the full or partial amount of the request, or may be declined, as determined by the full-time members of the Department of Classical Studies who review the applications.

To apply, a student must:

1. Apply for funds at least three weeks in advance of the experience.
2. Submit a 1-2 page letter of application which describes:
 - the student's experience in Classical Studies;
 - the type and specific nature of the Classical Studies-related experiential learning opportunity;
 - the anticipated learning outcomes resulting from the experience.
 - the date(s) of the Classical Studies-related experiential learning opportunity;
 - overall budget for the program, including other sources of funding
 - the amount of funds requested from the Mercury Fund (at present, not to exceed \$1000);
 - the specific purpose for which the funds shall be used;
3. Submit an (unofficial) University transcript

All materials must be submitted together to the Chair of Classical Studies. Questions about the application process may also be directed to the Chair, and the Chair will inform the student of the status and result of their application.

Receipt of Funds:

Once an expense is approved, the student must submit receipts to the Department of Classical Studies in order to be reimbursed. If the program/project is sponsored through DePauw it may be possible for payments to be made directly to the student's account.