

# DEPAUW HEALTH

## DePauw Wellness MyChart Appointment Scheduling

### 4 VERIFY AND SCHEDULE

Selecting your date and time will take you to the **Verify and Schedule** step. Ensure that all the information for appointment is correct and enter a **Comment** to let us know why you are scheduling this appointment (*this is required*). Click **Schedule** to complete scheduling your appointment.

Is everything correct?

Routine or Follow-Up Office Visit with DePauw Provider 2

Tuesday, September 18, 2018  
Arrive by 2:30 PM  
Starts at 2:30 PM (15 minutes)

H&M DEPAUW STUNT CTR  
400 S LOGAN ST  
GREENCASTLE, IN 46115-2052

Comments:  
I've had a sore throat and headaches for the past two days.

442 of 500 characters remaining

SCHEDULE

### 5 VIEW YOUR CONFIRMATION

You will see a confirmation with all of your appointment's information after you've scheduled your appointment. You can add your appointment to your personal calendar by clicking on the hyperlink.

Appointment Scheduled

Established with DePauw Provider 2

Tuesday, September 18, 2018 2:30 PM EDT (15 minutes)

Add to Calendar

H&M DEPAUW STUNT CTR  
400 S LOGAN ST  
GREENCASTLE, IN 46115-2052  
765-458-4355

Get Directions

You can save time at the clinic by filling out the following questionnaires:  
Patient Medical History (Not Started)

### 6 WHERE TO FIND YOUR UPCOMING APPOINTMENT LIST

If your scheduled appointment is within the next two weeks, you will see the appointment information on your MyChart home page.

To Do

Established with DePauw Provider 2  
Tuesday, September 18, 2018  
Starts at 2:30 PM

September 2018

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

If your scheduled appointment is further than two weeks out, you can view it by going to the **Visits** tab and clicking **Appointments and Visits**. You can view more details of your appointment

This Month

Established at 2:30 PM

Tuesday, September 18, 2018

Add to Calendar

DePauw Provider 2  
H&M DE PAUW STUNT CTR  
765-458-4355

Get Directions

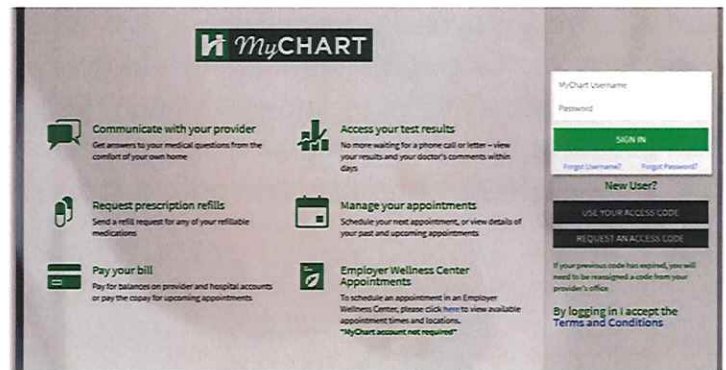
# DEPAUW HEALTH

## DePauw Wellness MyChart Appointment Scheduling

Please follow the instructions below to schedule an appointment with any one of the DePauw Wellness providers using our new MyChart website:

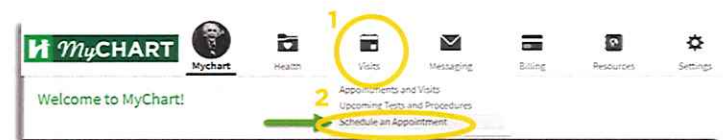
### 1 LOG IN AT MYCHART.HENDRICKS.ORG

Open a web browser (Internet Explorer, Chrome, Firefox, or Safari) and log into your MyChart at [mychart.hendricks.org](http://mychart.hendricks.org)

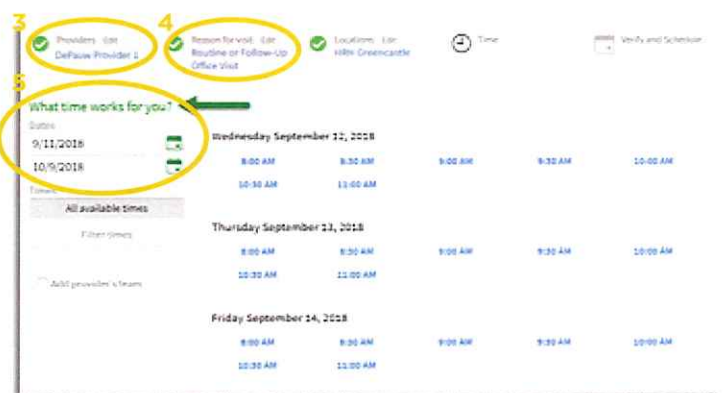


### 2 CHOOSE YOUR DEPAUW WELLNESS PROVIDER, DATE & TIME

On the main toolbar, highlight the **Visits** tab and select **Schedule an Appointment**.



Select your established **DePauw Wellness Provider** and a **Reason for Visit**. You will be presented with a list of nearest available **dates** and **times** for your appointment based on your provider's availability. Select an open time on a date that is most convenient for you.



You can filter on dates and times to help narrow down your search to meet your scheduling needs.

### 3 ADD A PROVIDER'S TEAM

If you determine that one of these times doesn't work, you can select the **"Add provider's team"** to display available dates and times with other DePauw Wellness providers at that location.

