

Strategic Planning Committee Agenda
September 20, 2018
Recorder: Bobby Andrews

1. Suggested committee process
 - a. Discussing strategy and process for meetings
 - i. Prepared agenda in advance of meeting as to prepare all members
 - ii. Keeping conversation around the discussion items in the agenda
 - b. Potential for subcommittees or subgroups to address various considerable topics throughout the year

2. Reports:
 - a. Meeting with Chairs of Review and Governance Committees
 - i. Planned meeting this week didn't take place. Pending reschedule of the meeting to discuss additions to the handbook, particularly about adding a section on financial exigency.
 - b. Meeting with VP Business and Finance (Bob Leonard)
 - i. SPC is welcome into the budgeting process with detailed outline and timing of the budget construction across campus
 - ii. Budgeting process based on previous years expenditures and the request for any additional funding and explanation
 - iii. January/February timeline is when the budget for the coming year goes through a more thorough review
 - iv. Attempt to create a mechanism by which SPC can contribute to the budget process on behalf of the faculty and bring validation to the budgeting process from a faculty perspective.
 - v. Budget modeling for long-term budget planning and strategic shifts
 1. How can "we" as an SPC be informed and productive members of the budgeting process in this year and in future years

3. Discussion of the Strategy Map
 - a. Prioritizing the areas that are key to the map and SPC's most impactful role in areas
 - b. Some of the key areas were a focus of the accreditation process
 - i. Fiscal Health
 - ii. Strategic development plan of the SOM
 - iii. Improved campus climate
 - iv. Transfer student recruitment & success (curriculum & registrar)
 - v. Comprehensive assessment plans (departmental & program)
 - vi. Robust retention program
 - vii. Strategic Enrollment & Marketing
 - c. Open invitation to strategy map "owners" about SPC involvement at the initiative level along with faculty that might be able to contribute to the initiative holders

4. (5) Feedback from faculty meeting
 - a. Formalize interactions with the BOT (**delayed until October 4th**)
 - b. Staff morale survey-Administrative council seeks SPC thoughts on staff morale survey to present to administrative council
 - i. SPC enthusiastically supports a staff survey and will recommend so to administrative council
 - c. Confidentiality guidelines and policies
 - i. Governance is working on updates and proposals for confidentiality policies
 - d. Health benefit recommendations
 - i. Communication forthcoming from Renee Madson regarding the administration of new benefits starting January 1st, 2019. Awaiting response from the board of trustees before it can be disseminated.
 - ii. SPC faculty members requesting that the committee and Renee release details on the proposal before a decision is arrived at.
 - e. Sabbatical process and questions
 - i. A model is being built out and report on the impacts of the recommendations for future sabbaticals
5. Reconciling difference between SPC's function (as described by the *Academic Handbook*) and the actual practice of the last several years
 - a. Email with timeline/structure ideas and thoughts

Miscellaneous

-Discussion on the role of SPC in the Strategy Map and the individual initiative. Clarity was sought on the role of the initiative owners and reporting to SPC or seeking questions from the SPC?

-SPC could provide initiative holders with a sounding board for ideas, thoughts, concerns. The committee also provides a conduit to faculty that would be able to contribute to the development and execution of initiatives.

**External communication from SPC to the faculty community of the "key" initiatives and reporting that out at the onset and throughout the year until completed*

Two key priorities

(Fiscal Health & Morale on campus)

Achieving the ability to deliver good reports to the faculty. Some other committees are completing similar work so coordination is important to avoid redundancy.