



# DEPAUW UNIVERSITY

*Est. 1837*

## **On-Campus Storage Information for Students**

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DePauw University has a limited number of storage boxes available for rent to students who meet one of the following criteria:

- Renters must be a current and continuing student at DePauw (withdrawn or students on leave of absence are not eligible);
- Renters must have lived or be living in University-owned housing: residence halls, Rector Village or our houses and apartments (not privately-owned chapter facilities) for at least one of the adjacent semesters;
- Renters must be away from campus (studying abroad, internship, at home) during the period of storage rental;
- Renters must live at least 500 miles from Greencastle, Indiana; and,
- After the last day of classes, any remaining storage units will be available on a first come – first served basis to any student who meets the above criteria, but who lives less than 500 miles from campus.

Rental fees will be added to the students account at the end of the period of rental. Charges are incurred per semester or summer.

There are 3 box sizes available for rent on a first come-first served basis:

- Small box rental is \$35.00 per semester/summer;
- Medium rental is \$45.00 per semester/summer;
- Large rental is \$60.00 per semester/summer.

Box sizes can be seen at the Campus Living and Community Development office located on the first floor of Anderson Street Hall.

Students must provide their own lock for the rented box.

All items must fit inside the box. Items are not allowed to be left on top of the boxes or loose in the room. Loose or unattended items will be removed from the storage room. Additionally, items that violate University and /or CLCD office policies (candles, flammable items, etc.) are not permitted in storage.

Keys to access the storage rooms are available in the Campus Living & Community Development office during office hours (M-F, 8-4:00). Keys must be returned the same day as check out or the student will incur a \$75.00 lock change charge, which will be billed to their student account. Storage room keys will not be checked out after 4:00 p.m. Storage rooms are to remain locked at all time (no doors propped open).

Campus Living & Community Development will begin taking reservations following spring break. All rules and restrictions will be discussed at the time of making your reservation and signing your storage contract.